

# City of Lincoln California

## COMMUNITY LIBRARY NEEDS ASSESSMENT

(Section 20440: Appendix 3)

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## 2. EXECUTIVE SUMMARY

The city of Lincoln needs a new library. The community of Lincoln has already experienced significant growth over this previous decade. Its future includes an increase in population from today's less than 17,000 residents to over 56,000 in 2020 (a 405% increase!) Its existing Carnegie Library, located in downtown Lincoln, is already inadequate to serve the needs of existing Lincoln residents. The Carnegie, about 2,300 square feet, although endeared by the community, cannot serve the expressed information and library needs of current, let alone future residents of Lincoln. The school-age population of Lincoln will also rise proportionately to the increase in population. New families will be moving into the new housing being developed now. Schools will be needed to serve the new families. Western Placer Unified School District is planning with the city to accommodate this growth. Among other new schools, a new High School is planned for a site known as Twelve Bridges Learning Center in a part of the city that is under extensive development (over 1,000 housing units). In addition, the need for continuing and college-level education will significantly increase. Sierra College is aware of the phenomenal growth expected in the Lincoln area and has planned a satellite campus at the Twelve Bridges site.

The confluence of the city's need to provide better library service to its residents, the school's need to provide a new High School, and the College's need to provide service to the growing Lincoln area has created an environment that calls out for partnerships and joint efforts. This study confirmed the need for new library services in the City and the Lincoln area schools. The study recommends that a new main public library be built in the Twelve Bridges area to provide services to Lincoln residents and to be the library for the high school campus at that site. In addition, the library will serve as the library for the Sierra College campus, which will also be located at the Twelve Bridges Learning Center site. Well over 1,200 individuals participated in the needs assessment process, including citizens of Lincoln, high school students, college students, faculty, teachers, parents, children, city officials, college and school district staff and officials, Friends of the Lincoln Public Library, and many others.

### *Description of K-12 Population and their Needs*

In 1980, enrollment in the Western Placer Unified School District was 2,108. Today, Lincoln's public school enrollment is 3,321. By 2020, school enrollment for Lincoln is estimated to be 11,344, over 3 times its current enrollment. With this phenomenal growth comes the need to provide adequate schools, teachers, and support services. The existing schools do not have libraries adequate to serve the needs of their existing school population. The currency and adequacy of the school library collections is completely dependent upon state funding which provides adequate funds some years, and inadequate to no funds other years. The see-saw effect of the changing adequacy of library budgets has resulted in collections which are much out of date and inadequate to the curriculums of the schools, especially with respect to media and technology collections.

Students, administrators, teachers, and parents want students to have access to the collections, including electronic resources and media of the public library and the community colleges. Teachers want to be better trained and informed about public library and school library resources

available and how to use them. Teachers and students want and need the school library collections to better support the school curriculum. Students want help with their homework at the library and they want this help during hours they are able to be at the library. They also want group study spaces where they can work together without disturbing others. Parents want their children to have access to up-to-date collections, media, and technology, to support their classwork, and to have access to trained librarians and media specialists to assist in the use of library services and resources. They also want their children to have access to tutoring services provided by qualified individuals at the library. The School District wants to work with the City and Community College to maximize scarce tax resources for all three institutions and to create programs that will help students achieve success in school and later in life.

### *Meeting Community Needs and the New Library*

The new library should be at least 38,100 gross square feet with a clear method for expansion identified in the planning documents. Services needed which the Lincoln Library will be able to provide with this new library and partnerships which it cannot now provide adequately include:

- Seating to support a variety of needs and uses, including seniors, students, and families;
- Access to technology (the Internet and productivity software, and electronic databases, multimedia) for all residents, including students;
- Access to collections, both onsite and through the Internet, with its partners adequate to the growing needs of the population;
- Access to professional reference and information services for all residents and students;
- A community multipurpose room for library and community programming;
- Creation of a learning environment where children and adults of all ages can pursue their interests
- Access to the surrounding campus joint use facilities for use of technology and hi-tech meeting rooms.

The City of Lincoln has been involved in the development of this exciting joint use educational campus whose partners include the City of Lincoln, Sierra College, and the Western Placer Unified School District. A central and critical part of this project is the planned presence of the main branch of the Lincoln Public Library on the campus. The city's General Plan update is in process and includes discussion of the joint use co-located library at the Twelve Bridges Learning Center.

In order to determine the nature of the services to be offered, the size of the facility, and the place of the new branch in the city's library master plan, and to prepare for a Library Bond Act application, the city engaged consultants to conduct a community library needs assessment. While the needs assessment process began in the spring of 2002, a great deal of groundwork, including community input, had already been accomplished. A structure of joint committees and planning groups made up of representatives from the various partners and the city was established to develop the guidelines for this new library as well as to provide input from the various sectors of the service area.

### **3. NEEDS ASSESSMENT METHODOLOGY**

#### **3.1. Executive Summary**

The City of Lincoln has been involved in the development of a new and exciting joint use educational campus whose partners include the City of Lincoln, Sierra College, and the Western Placer Unified School District. A central and critical part of this project is the planned presence of the main branch of the Lincoln Public Library on the campus. In order to determine the nature of the services to be offered, the size of the facility, and the place of the new branch in the city's library master plan, and to prepare for a Library Bond Act application, the city engaged consultants to conduct a community library needs assessment. While this needs assessment process began in the spring of 2002, a great deal of groundwork, including much community input, had already been accomplished.

One early initiative from which grew the latest community involvement was a 1996 planning study that identified strategic direction initiatives for the Lincoln Public Library. This 1996 study was overseen by a Steering Committee made up of members of the general community, the Save Our Library committee, the Lincoln Library Board, local business, librarians from the local Sierra Community College, and representatives from the Western Placer Unified School District. Many of the participants in this study have continued to be active in the planning for better library service for the city of Lincoln. This study included a community survey and resulted in a strategic plan for the Library which continues to be relevant today.

The city of Lincoln, together with its partners and consultants, utilized many methods to achieve input on the community's library needs from a broad range and large number of citizens and residents of the library's service area. The tripartite partnership among the city of Lincoln, the Western Placer Unified School District, and Sierra College made it extremely important to assure in-depth input from the students and faculty of the involved educational institutions.

Intense solicitation of input occurred in the spring of 2002 and continued through the fall. Community focus groups and individual interviews; surveys of community organizations, school district teachers, faculty of Sierra College, and students; public review sessions, electronic mail, and library staff input are some of the formal instruments and techniques used to gather input from the community and its partners.

A structure of joint committees and planning groups made up of representatives from the various partners and the city was established in 2001, to develop the guidelines for this new library as well as to provide input from the various sectors of the service area.

Well over 1,200 individuals participated in the needs assessment process, including citizens of Lincoln, high school students, college students, faculty, teachers, parents, children, city officials, college and school district staff and officials, Friends of the Lincoln Public Library, and interested citizens. Input from native speakers of Spanish, a significant ethnic group in Lincoln, was also gathered by the consultants. Community forums were held to develop and mold a vision

for the new Library, to explore services to be offered, and to receive feedback on proposed services and initial building designs.

An additional avenue of input reviewed for this assessment has been the ongoing suggestions and comments provided to the Library's Suggestion Box.

### **3.2. Community Participation**

The needs assessment process has involved the community extensively. In the spring of 2002, a number of special events were conducted specifically to gather further and more detailed input than already available: the consultants conducted four public input and focus group sessions for the general public and conducted input sessions with the Sierra College Faculty Executive Committee, the Library Building Committee, and existing Lincoln Library Staff.

Publicity for input sessions, surveys, and planning meetings open to the public was extensive. Email addresses were requested on the surveys, and whenever public meetings were held, people on the lists were sent reminders and announcements. Notices were placed in the local newspapers, and churches were asked to and did announce the public meetings and input sessions.

Sessions were held in places where people might be most able to attend. The seniors' input session was held in Lincoln Hills (a housing development for seniors), the input session in Spanish was held in the local Catholic Church community building, and other sessions were held in an easily accessible city building in the center of town.

Surveys were conducted in the spring and summer of 2002 with Western Placer Unified School District students, with Western Placer Unified School District teachers, with Sierra College students, faculty, and staff, and with Lincoln civic organizations.

Over 60 members of the public participated in the focus groups and input sessions, which targeted the general public, seniors, members of civic organizations, and those who were most comfortable speaking Spanish. Almost 900 students participated in the student survey. Fifty-eight teachers participated in the teacher survey, and eleven members of civic organizations independently participated in the civic organization survey. Well over 1,200 individuals participated in the community needs assessment through surveys or input sessions and attendance at planning meetings.

As the needs assessment process wound down, and development of the plan of service and then building program proceeded, regular public input continued to be solicited. The Library Building Committee continued to meet once a month and was open to the public. The architects held three open public forum sessions on the library design which were well-attended and provided valuable input from all age groups, including teens, pre-teens, parents, children, teachers, librarians and library staff, civic organizations, library users, those who do not use libraries, and business people.



At a number of critical points along the path to developing the concept of this new library, members of the public representing diverse interests have come together in support of this new library. The historic joint meeting of the Lincoln City Council, the Western Placer Unified School District Board, and the Board of Trustees of the Sierra Community College District, in the fall of October 2002, attracted over 200 citizens with intense interest in assuring support of all three entities for the project. In the spring of 2003, over 300 community members attended the meeting of the Sierra College Board of Trustees to hear the Board approve the Joint Use Agreement for the new library.

This community, the city, and the educational institutions that serve the community, need a new library and have committed time, resources and effort to keep up the momentum for its creation.

### **3.3. *Joint Use School District Involvement***

The Western Placer Unified School District (WPUSD) service area includes the city of Lincoln and three small, unincorporated areas contiguous to Lincoln's city boundaries. The service area of the Lincoln Library is almost contiguous with the WPUSD service area. The WPUSD has been heavily involved with the needs assessment and planning for a new Lincoln Public Library in its role as a key partner. The Library will be a co-located library, i.e., the new library will be the library for the high school campus located at Twelve Bridges as well as the public library for the residents of the Lincoln Library service area. The Library will also provide staff expertise to the other school libraries in the District.

All of the planning committees for the Twelve Bridges Learning Center have representatives from the school district on them as members. The Library Working Committee has two school library staff representatives, and the Library Building Committee has representatives from the School Board as members.

WPUSD teachers participated in the survey of teacher needs with respect to library services, and teachers attended the public focus group and input sessions mentioned above. Parents and their student children participated in the public focus group sessions, and several responded to the civic organizations survey directed towards parents.

In the fall of 2002, in an historic gathering, the Lincoln City Council, Western Placer Unified School District Board, and Sierra College Board all participated in a joint meeting to review and approve progress of the library planning process for the Public Library at Twelve Bridges. This special meeting was attended by over 200 interested members of the public.

### **3.4. *Input Methodology***

Methods used to elicit community input to the needs assessment process have included formal methods and informal methods designed to respond to opportunities as they developed, to garner input from a broad spectrum of community individuals, and to receive input from as many people as possible during the study. The intent has been to fully engage the public in the

planning for library services. All of the methods used were widely publicized through local venues such as newspaper articles and advertisements, to attract participation from as community members as possible.

#### *Public workshops and input sessions*

These sessions were broadly publicized through a number of available venues, including local newspaper articles and advertisements. Facilitators provided some background information and posed a series of questions designed to elicit feedback and responses from participants about their needs and the community's needs for library services. In addition, members of the public were encouraged in all announcements and public meetings to send email and/or write letters to the consultants about their ideas and concerns for the new library. Many have provided input in this format.

#### *Surveys*

Surveys were designed and administered to all students and teachers of the WPUSD specifically to elicit input on their needs for library services. Faculty and students at Sierra College participated in a campus survey administered by the library about library services, which provided some input for the public library needs assessment. The results of the surveys were analyzed and summarized for inclusion in development of the plan of service and building program.

#### *Community Meetings*

The Building Committee's meetings are open meetings, usually held once a month. The public is invited to come and participate in discussions and hear presentations on the library planning process and results. All meetings are announced in advance on the city's web site, in the Library, and to the School District. An average of 10-30 members of the general public have attended the open building committee meetings and have contributed to the input process through their comments, observations, ideas and suggestions at these meetings.

Three library planning and design charettes were held to gather ideas from the public and to elicit feedback on the planning as it proceeded. Over 100 members of the general public attended the design charettes, providing feedback and input to the design process. Many community members have continued their participation in public events, forums, and review sessions throughout the planning process, from needs assessment through schematic design.

City Council meetings where library planning is on the agenda are announced and open to the public.

### *Library Board Meetings*

The Library Board's meetings are open to the public. Meetings are noticed on the City's web site as well as in the Library and through other local venues, including local newspapers. Many meeting agendas have included discussions, presentations, and/or decisions and solicitation of feedback on the library planning process. The Board meetings with these agenda items have been well-attended, often filling the lower level of the library to overflowing.

### *Lincoln Public Library*

The new Public Library at Twelve Bridges Learning Center will be the main branch of the Lincoln Public Library, operated by the city of Lincoln in partnership with the Western Placer Unified School District and Sierra College. Throughout the planning process, staff of the Lincoln Public Library have been consulted and have participated in the process. The library coordinator is also a member of the Library Planning Working Group and the Library Building Committee.

### *City Government*

The Lincoln City Council has held many meetings where the new library has appeared prominently on the agenda. The official meetings were open to the entire community and were advertised in the same manner as all City Council meetings, including through the local newspaper. Residents of Lincoln, the Friends of the Library, and many citizens have attended. Over 200 individuals attended the joint Council meeting in the fall of 2002 to hear about and provide feedback on the latest plans for the library. In addition, the City Manager participates on several planning committees for the campus as well as for the library.

### *Interviews*

During the needs assessment process, a number of formal and informal interviews were conducted with key individuals and stakeholders. These included the city library coordinator, the librarian at Lincoln High School, the librarian of Sierra College, several members of the general public, the WPUSD Superintendent and Assistant Superintendent, and several teachers.

### *Education Partnerships*

The new library will be the city's main public library; it will also serve as the library for the Twelve Bridges High School campus and for the Twelve Bridges campus of Sierra College. As such, it must serve the needs of all Lincoln residents, the needs of all high school students, and the needs of the college students. A subcommittee of the larger planning effort of the three institutions worked together with consultants Tom Sinclair and Mary Wray to develop a cooperative agreement for the new library. This process of working together elicited extensive input from the three participating agencies.

### **3.5. Partners and Working Committees**

The new Library at Twelve Bridges has had many participants in development of its vision and objectives, and cooperative agreement. The partner agencies have the planning and implementation momentum moving forward. The needs assessment process benefited from the contributions of the various joint committees formed to support the planning effort. Members of the committees participated in the needs assessment process.

#### **3.5.1. The Partners**

The three partners in this project have come together to form a unique civic and educational entity embodied by the Lincoln Public Library at Twelve Bridges. This unique partnership will support the educational and informational needs of the citizens of Lincoln and its students for many generations to come. The three partner agencies believe in the mutual benefits that will accrue to them through the establishment of a joint use co-located public library which can serve the interest, convenience, and needs of the general public, the College and the School District, for children and adults of all ages.

##### *The City of Lincoln*

The most critical and lead partner is the City of Lincoln. The City has invested time and resources to make the educational project at Twelve Bridges, especially the Library, happen. It developed the planning structure and commissioned consultants and staff to work towards the successful completion of the project.

##### *Western Placer Unified School District*

The Unified School District is the second critical and high profile partner to the project. The new high school campus at Twelve Bridges will have the Public Library at Twelve Bridges serve as its primary campus library. The WPUSD has committed time and resources to achieve a successful public library that will serve its students at Twelve Bridges and other students in the District as well as the general public. The WPUSD also contributed with consultants to develop the plan and application for the co-located library.

##### *Sierra Joint Community College District*

The Sierra Joint Community College District is the third key partner. It has committed time and resources, including funding for the planning and application for grant funds, to achieve a successful library for all parties involved. The main Sierra College campus is located in Rocklin, California, at 5000 Rocklin Road. It has a 100,000 square foot Library and Learning Resource Center located on the Rocklin Campus. The satellite campus at Twelve Bridges will have the Public Library at Twelve Bridges as its primary campus

library and will provide access to the Rocklin campus library to its students, the students and teachers of the WPUSD, and residents of Lincoln as part of the cooperative agreement among the institutions.

### **3.5.2. The Working Committees**

To assure the vision of this partnership would become a reality, a number of committees were developed and appointed to work on different parts of the Library Planning Project and the Library Bond Act application. Representatives from the various partners and agencies make up membership. The following list identifies the central committees.

- **Twelve Bridges Educational Center Joint Project:** Sierra College / Western Placer Unified School District / City of Lincoln Task Force

*Purpose:* Oversight of the planning process for the Lincoln Learning Center (Sierra College / WPUSD Twelve Bridges Campus and Library).

*Members:* Sierra Joint Community College (SJCC) Board Members (3); Western Placer Unified School District (WPUSD) Board Members (2); Lincoln City Council Members (1); Staff; Public.

*Coordinator:* SJCCD President Kevin Ramirez

- ***Library Building Committee***

*Purpose:* Oversight of the planning process for the Public Library at the Lincoln Learning Center, and the Library Bond Act grant application.

*Members:* SJCCD Board Member (1); WPUSD Board Member (1); Lincoln City Council Members (2); Lincoln Library Board (5); Staff; Public.

*Coordinator:* Library Project Managers Tom Sinclair and Mary Wray

- ***Library Planning Committee***

*Purpose:* Staff coordinating committee working with the architect on campus land use plan and library schematic design.

*Members:* WPUSD Roger Yohe, Jay Stewart;  
SJCCD: Kevin Ramirez, Woodrow Wilson, Brian Haley, Marion Cantor;  
City of Lincoln: Jerry Johnson, Rod Campbell;  
Project Managers: Tom Sinclair, Mary Wray

*Coordinator:* Architect Jordan Knighton

▪ ***Cooperative Agreement Committee***

*Purpose:* Staff committee preparing the draft Cooperative Agreement required by the Library Bond Act

*Members:* City of Lincoln: Jerry Johnson, Tim Hayes  
WPUSd: Scott Leaman, Roger Yohe  
Sierra College: Kevin Ramirez, Brian Haley, Woodrow Wilson, Marion Cantor

*Coordinator:* Library Project Managers Tom Sinclair and Mary Wray

▪ ***Library Staff Working Committee***

*Purpose:* Staff committee coordinating the preparation of the draft Needs Assessment, Plan of Service, and Building Program

*Members:* City of Lincoln: Esther Peden (Lincoln Library Coordinator)  
Sierra College: Brian Haley (Dean, Library/Learning Resource Center),  
Dierdre Campbell (Catalog Librarian)  
WPUSD: Scott Leaman, Assistant Superintendent of Educational Services,  
Cheryl Harrison (Lincoln Middle School Library, Library Technician)

*Coordinator:* Library Project Manager Mary Wray and Library Consultant Gloria Stockton

▪ ***Library Management Committee***

*Purpose:* Staff committee overseeing the Library Bond Act application

*Members:* SJCCD: Kevin Ramirez, Superintendent / President  
WPUSD: Roger Yohe, Superintendent of Schools  
City of Lincoln: Gerald Johnson, City Manager

*Coordinator:* Library Project Managers Tom Sinclair and Mary Wray

## **4. COMMUNITY ANALYSIS**

### **4.1. Executive Summary**

Among the demographic factors reviewed, the most dramatic is the phenomenal growth in population. According to the State Department of Finance, in 2001 Lincoln was the fastest growing city in California, with a 28.3% growth increase, resulting from adding over 1,500 new housing units. The city's population estimate for 2002 is approximately 17,713, and it is anticipated that Lincoln will double in size and grow to over 38,000 by 2010 and to 56,575 by 2020. The city provides a rural, small town character and high quality of life. Its close proximity to the metropolitan Sacramento area makes it a very attractive location for both residents and businesses. Along with these factors come the opportunities and challenges of long-term growth.

Other demographic factors contributing to the need for library services are the relatively high unemployment rate, high level of illiteracy, and lower educational level achieved than the rest of Placer County.

The city desires to expand its current library services to meet the needs of its residents. Currently, it has one public library building, which was constructed in 1909, consisting of 2,300 square feet and containing a collection of about 18,545 volumes.<sup>1</sup>

The new Lincoln Public Library at Twelve Bridges will be located on approximately five acres, contiguous to the proposed educational center at Twelve Bridges. The Library, High School site, and College campus will be built on land located southeast of the intersection of State Route 65 and Twelve Bridges Drive, in Lincoln, California.

### **4.2. Governmental Agencies**

Governmental agencies that will have an influence on the planning of the Public Library at Twelve Bridges include the City of Lincoln, the Western Placer Unified School District, and the Sierra Joint Community College District. Subgroups and departments within these entities will work on the planning of the new library.

#### *City of Lincoln*

The City of Lincoln is a General Law City governed by a five-member City Council, whose members are elected for four-year terms. It is the governing agency that operates the Lincoln Public Library system and, as such, will be administratively and operationally responsible for the new Public Library at Twelve Bridges. The new library will be the main branch of the Lincoln Public Library. The City Manager, appointed by the Council, manages the City's operation and

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<sup>1</sup> From Lincoln Library data issued in March 2003 from the library's computer system.

reports to Council. The City Council has consistently supported planning efforts for the new library.

The City will be responsible for developing and constructing the Library in consultation with the College and the School District. It will also be responsible for keeping the College and the School District informed of timelines, progress, and other construction-related activities and events.

City officials and administrators are full members of each of the joint planning committees overseeing the library planning process.

#### *Western Placer Unified School District*

The Western Placer Unified School District (WPUSD) is the school district that serves the residents of Lincoln. The Lincoln Library service area is almost contiguous with the service area of the Western Placer Unified School District which is only slightly larger than the incorporated area of the city of Lincoln. WPUSD has participated fully in the development of plans for the new Public Library at Twelve Bridges. The Library at Twelve Bridges will serve as the library of the new Twelve Bridges High School.

#### *The Sierra Joint Community College District*

Sierra College is a fully accredited, two-year community college in north central California, serving Placer, Nevada, and portions of El Dorado and Sacramento counties. Its main campus is located in Rocklin, California, just down the freeway from the city of Lincoln. Sierra College is planning a satellite campus to be located at Twelve Bridges in Lincoln. The main branch of the Lincoln Public Library will serve as the Sierra College Twelve Bridges campus library. The administration of Sierra College has been involved in the planning for the new library and has participated extensively in the committees appointed to plan the new library. They will also be involved in the rest of the planning process as it proceeds.

#### *Lincoln Library Board*

The Lincoln Library Board is an advisory board to the City Council regarding the City's Library. The Board makes recommendations to the Lincoln City Council concerning library policies and priorities for the operation and administration of the Lincoln Library. It will continue this role in the future.

#### *Library Advisory Committee (LAC).*

The LAC will be appointed as soon as funding for the Library is available. The LAC will make recommendations to the Lincoln City Council concerning library policies and the operation and



administration of the new library. The LAC will have fifteen members. Five of the members will be members of the Lincoln Library Board (as appointed by the Lincoln City Council), five members will be appointed by the Board of Trustees of the School District, and five members will be appointed by the Board of Trustees of the College. As planning proceeds, the LAC will advise on building planning that will affect operations and administration of the Library.

#### *Technical Advisory Committee (TAC).*

The (TAC) will make recommendations to the Lincoln City manager and the LAC covering library policies and the operation and administration of the new library. It will be responsible for ensuring that the daily operations, room utility policies and priorities, and other programs of the library reflect the interests of the three partner agencies. The TAC will have six members: the Library Director, one other library staff member appointed by the Lincoln City Manager, two staff members appointed by the WPUSD Superintendent, and two staff members appointed by the President of Sierra College.<sup>2</sup> This group will affect the development of operating policies and procedures as building planning proceeds.

### **4.3. School Agencies**

The city of Lincoln is served by the Western Placer Unified School District (WPUSD). The Lincoln Library system service area is almost contiguous with that of the Western Placer Unified School District. It is located in southern Placer County, 20 miles east of the state capitol of Sacramento. It is situated in one of the fastest growing areas in Northern California. WPUSD is projected to grow from its current student enrollment of 6,208 (3,321 from Lincoln) to a population of 13,420 (11,344 from Lincoln) in the next 20 years. In addition to public school enrollment, it services an additional 2,947 students (60 of whom are from Lincoln) in its Horizons Instructional Systems program, a charter school providing instructional support to home-schooled families and students.

Each of the Schools in the District has a library. The libraries are under-staffed, under-funded, and provide for only the very basic information needs of students. There are no certified media teachers within WPUSD.

The District, in order to serve the burgeoning student population, anticipates building new schools. One of the new schools will be a high school located at Twelve Bridges.

*Private Schools.* The Lincoln area has one private school, Community Christian School, serving K-8. It has 50 students and does not have a school library.

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<sup>2</sup>From "Joint Use Cooperative Agreement for the Lincoln Public Library at Twelve Bridges," Article 12.

**Table -4-1. Western Placer Unified School District Schools, 2000-2001**

Type	Number of Schools	Name	Enrollment
Elementary	4	Carlin C. Coppin Elementary School (Char) Creekside Oaks Charter Elementary School First Street School Sheridan Elementary School (Char)	1,605
Middle	1	Glen Edwards Middle School	720
High School	1	Lincoln High School (Char)	855
K-12	1	Horizons Instructional Systems program*	60
Continuation	2	Phoenix High School Lincoln High School North	81
Total	9		3,321
*Charter school providing instructional support to home-schooled families and students. Currently has 2,947 students, 60 of which are from the Lincoln area. Source: Educational Demographics Office, CBEDS and the Western Placer Unified School District.			

#### **4.4. Community Organizations**

The city of Lincoln and its surrounding environs are home to many community organizations and agencies. Many of the groups will be served by and benefit from the new Lincoln Public Library at Twelve Bridges. Many of these groups participated in the needs assessment through representative attendance to focus groups, planning meetings, input sessions, or responding to distributed surveys. The groups include the following:

*Adult Softball League, Lincoln Community Services.* Participants will use the library's collections on sports and athletics and the community information board for group announcements.

*Basketball, Lincoln Community Services.* Participants will be able to use the library's collections on sport and athletics and the community information board for announcements and other information.

*Boy Scouts,* organized by the School District. Members will be able to obtain information from the Library for their various badges and projects. They will be able to use the library's community announcements space for announcements and information. The group may use the multipurpose room for meetings and programs.

*Foothill Volunteer Center, Senior Nutrition Project.* This project provides lunch meals to seniors at the Civic Center weekdays. Participants in this project will use the library's various collections, including the audio collection.

*Friends of the Library.* This is a group of volunteers who provide extensive support to the operation of the existing Lincoln Library and to the planning for the future library. They use the library's collection to support their projects as well as provide hours of volunteer service to the library. The group is expected to continue this support and use in the new library.

*Girl Scouts.* They will be able to use the library's community announcements space for announcements and information and use the library for information for projects and various badges. The group may use the multipurpose room for meetings and programs.

*Golden Sierra* is an employment and training program that is federally funded by the Workforce Investment Act (WIA). Golden Sierra has served the Sierra Foothills counties of Alpine, El Dorado, Placer, Nevada, and Sierra since 1983. Golden Sierra, while not a funding source, can assist employers in cost-savings through employee training and hiring. This group will use the library for information, for access to the Internet, and for access to community information.

*Lincoln Arts and Culture Foundation,* a not-for-profit public arts organization, was founded in 1986, to support and promote the arts, culture and history in the greater Lincoln area. Annual events include the "Feats of Clay" art exhibit and the Clayfest. Its members will use the library for information and to provide information to the public.

*Lincoln Chamber of Commerce.* Business people use the Library for stock and bond information and information on how to form or run a business.

*Lincoln Lions Club.* The Club supports students in the community with annual scholarship awards. A major fundraising event is the annual crab feed. Members as well as scholarship recipients will use various collections in the library and will be able to contribute announcements and community information to the library's community information service.

*Lincoln Little League.* Participants will use various collections in the library to support their interests in sports and baseball. Collections on sports, including videos and CDs will be popular with this group as well as special library programs targeting parents and their sports-active children.

*Lincoln Rifle Club.* This is a rifle and pistol club that offers competitions and training in the use of firearms. Its members will use the library's various collections and services to pursue topics of interest to club members.

*Lincoln Rifle Club Junior Division.* Its members will use the library's various collections and services to pursue topics of interest.

*Lincoln Teen Program (Community Services).* Its participants will use the library's various collections and services to pursue topics of interest. Teens will be able to use the library's Teen area, Homework Center, and computers.

*The Lincoln Volunteer Center* coordinates Lincoln community volunteer programs. It will use the library for information and to provide information to the public.

*Lincoln Youth Football* is a non-profit organization for football and cheerleading. Its participants will be able to use the library's various collections, both print and media, will be able to announce activities and events through the library, and will be able to book the community room for special events.

*Lincoln Youth Soccer.* Its participants will be able to use the library's various collections, both print and media, will be able to announce activities and events through the library, and will be able to reserve the community room for special events.

*Men's Adult Soccer.* Participants will be able to use the library's various collections, both print and media, will be able to announce activities and events through the library, and will be able to reserve the community room for special events.

*Moms' Club of Lincoln.* "MOMS Offering Moms Support", is a local group supported by the International MOMS Club. It organizes and supports a newsletter, play groups, outings, and family events. Members will be able to use the library's various collections, both print and media, will be able to announce Club activities and events through the library, and will be able to reserve the community room for special events. They will also be able to use the library's family areas and meeting spaces and participate in regular storytime programs.

*Native Daughters of the Golden West.* This group has monthly meetings and Bingo events. Its members will be able to use the library's various collections, especially local history materials, and both print and media, will be able to announce activities and events through the library, and will be able to reserve the community room for special events and to attend programs of interest.

*Native Sons of the Golden West, Silver Parlor #63.* This group was founded over 115 years ago. Its main goal is the preservation of local history and contributions to charitable activities. They hold monthly meetings. Its members will be able to use the library's various collections, especially local history materials, both print and media, will be able to announce activities and events through the library, and will be able to reserve the community room for special events and to attend programs of interest

*PAL Program* is a youth program sponsored by the Lincoln Police Department for youth ages 8-18. It holds an activity or trip once a month. Participants will have access to the Young Adult area collections, computers, and seating, and will be able to attend special events and programs for youth held in the Library.

*Placer County Holy Ghost Association* is a Portuguese organization that holds an annual Portuguese picnic event, open to the public. Members will be able to use the Library's special collections for heritage research and the meeting room for events and meetings,

and be able to make announcements to the community through the library's community information service. Members will benefit from an expanded international language collection as well as family literacy and ESL programs.

*Placer County Horseshoe Club.* Members will be able to use the library's various collections, seating, and electronic information services.

*Senior Groups.* Members of senior clubs will be able to use the collections -- especially the Large Print Collection. They will be able to use the library's seating and special quiet areas for reading and study.

*Summer Recreation Program, Community Services.* This community summer program for children includes swimming, arts and crafts, games and activities, field trips, and other outings. Participants will be able to access the library for information about their areas of interest and organizers will be able to announce events and activities through the library.

*Volleyball, Lincoln Community Services.* The Library will provide collections, seating, and information services to participants. Community Services will be able to announce events and games through the Library's Information Services program.

## **4.5. Demography**

### **4.5.1. Library Service Population**

Library planning, to be responsive to the community it serves, identifies what the Library's "service population" is now and what it is likely to be in the future. Library services and facilities are an expensive but critical investment for most communities. They need to be planned to be able to respond to current and future needs. The current and projected service population and its characteristics are used to assist planners to determine the types and amount of library space needed. The Lincoln Public Library is an independent municipal library with one existing library facility -- the Lincoln Carnegie Library. It is located in the downtown area of Lincoln. The Library's service area is the population within the City's boundaries, a 6.3 square mile geographic area.

The Lincoln Library service area draws not only Lincoln residents, but people who will be coming to Lincoln to work daily and to use municipal and community services, businesses, and organizations.

The service population for the Lincoln Public Library is expected to grow phenomenally over the next 20 years. In the 20 years previous to 2000, the city grew over 171%. In the next 20 years, it is expected to grow over 405% over its 2000 population, to 56,575 residents. Much of the future growth will occur between 2000 and 2010. If growth is to be a positive influence on the city, city infrastructure and services must be planned to

support the growth and yet maintain the town atmosphere the city's residents want to keep. The city completed a revision of its *Strategic Plan* in 2002 that addresses these issues.

**Table 4-2. Service Population Growth\***

Year	Population	% Increase/Decrease
1980	4,132	
2000	11,205	171%
2020	56,575	405%
*From <i>California Cities, Towns, and Counties 2000</i> , Horner, Louise L., Ed.		

Lincoln's service area is a strong mix of urban and rural community. Over the next ten years, the urban nature of the community will overtake the rural, and the city will become primarily an urban service area. The service population estimates given in the table above are used throughout this Needs Assessment Report to represent the legal service population for the Lincoln Public Library over the next 20 years.

#### **4.5.2. Population -- Current, Trends, and Projections**

According to the 2000 U. S. Census, Lincoln has a total population of 11,205. But since the 2000 Census, Lincoln has already grown considerably. Estimates of Lincoln's population while this report was being developed were at 17,000. This reflects the considerable population growth that is to occur during the decade between 2000 and 2010. This growth will occur due to the numerous housing developments being constructed in the rural areas within the city's limits. Lincoln's population growth over the next ten years will be over 6 times (242%) the growth in the rest of Placer County, which itself is expected to grow over 36% in the next ten years. Compared to the State as a whole and the country as a whole, Lincoln is a boomtown in the true sense of the term. Lincoln is expected to continue its growth at least twice as fast as the county in the second decade of the 21<sup>st</sup> century. This growth has already brought the need to provide infrastructure and services to existing and new residents; the City has been carefully planning for this growth. The provision of services and infrastructure to support new households as well as existing households is critical to the city's planned growth strategy. Library services are an important part of this planning.

**Table 4-3. Population Growth, 1980 - 2020**

Year	Lincoln		Placer County		California	United States
	Population	% Increase	Population	% Increase	% Increase	% Increase
1980	4,132 <sup>(a)</sup>	NA	117,247 <sup>(a)</sup>	NA	NA	NA
1990	7,248 <sup>(a)</sup>	75%	172,796 <sup>(a)</sup>	47%	13% <sup>(e)</sup>	9.7% <sup>(f)</sup>
2000	11,205 <sup>(b)</sup>	54%	248,399 <sup>(b)</sup>	43%	26.5% <sup>(b)</sup>	13.1% <sup>(b)</sup>
2010	38,350 <sup>(c)</sup>	242%	339,300 <sup>(d)</sup>	36%	18% <sup>(d)</sup>	6.6% <sup>(g)</sup>
2020	56,575 <sup>(c)</sup>	47%	406,900 <sup>(d)</sup>	20%	13% <sup>(d)</sup>	8.4% <sup>(g)</sup>
Sources: (a) <i>California Cities, Towns, &amp; Counties 2000</i> , Horner, Louise L., Ed. (b) US Census 2000 Summary File 2 (SF2) (c) Sacramento Area Council of Governments (SACOG) Population and Housing Inventory; DOF E-5. Years 1999-2025 - SACOG Projections (d) Interim County Population Projections: California. California State Department of Finance, Demographic Research Unit. June 2001 (e) Calculated using California 1980 population from <i>California Cities, Towns, &amp; Counties 2000</i> , Horner, Louise L., Ed., and population from the 1990 U.S. Census. (f) Calculated using U.S. 1980 and 1990 population from <i>California Cities, Towns, &amp; Counties 2000</i> , Horner, Louise L., Ed. (g) Calculated using U.S. Census Bureau, Population Division, Population Projections Branch data, 2/4/00 (NP-T1).						

### 4.5.3. Age

Relative to the County, the State, and the Country, the city of Lincoln has a higher percentage of children under the age of 5 (8.2% as compared to 6.4%, 7.3%, and 6.8% respectively.) Lincoln has a higher percentage of its population at school (24.8%) than the County (22.5%), the State (22.8%), and the country (21.8%). Otherwise, on the whole, Lincoln's population profile by age is pretty consistent with that of the County, State, and country as a whole. Lincoln's median age of 32.4 is much lower than that of the County as a whole, and we expect this to continue over the next decade. Lincoln has a relatively younger population than the rest of Placer County.

Over the next 10 years, we can expect an increase in the number of young families moving into the new housing stock being built in Lincoln during that time. This may raise the percentage of the population made up of children of school age. We can also expect the over 65 age group to increase significantly over the next 10 years, due to the expected growth in retirement community housing and assisted living quarters in the Lincoln area.

The large number of families, the younger character of the population, and the significant size of the older population will be important to the design of library services to the Lincoln community.

**Table 4-4. Population by Age: 2000 (City, County, State, U.S.)**

Age Group	Lincoln		Placer County		California	U.S.
	Population	% of Total	Population	% of Total	% of Total	% of Total
0-4	921	8.2	15,924	6.4	7.3	6.8
5-14	1,930	17.2	38,485	15.5	15.6	14.6
15-19	852	7.6	17,394	7.0	7.2	7.2
20-34	2,328	20.8	40,396	16.3	22.4	20.9
35-54	2,939	26.2	80,593	32.4	29	29.4
55-64	973	8.7	23,047	9.3	7.7	8.6
65+	1,262	11.3	32,560	13.1	10.7	12.4
Totals	11,205	100	248,399	100	99.9	99.9
Median Age	<b>32.4</b>		<b>38.0</b>		<b>33.3</b>	<b>35.3</b>

Source: U.S. Census Bureau, Census 2000 for population numbers. Percentages were calculated from the population figures.

#### 4.5.4. Students, Schools, and Academic Performance Index Scores

School-age children and youth are an important and growing part of Lincoln's population. The Western Placer Unified School District, which covers Lincoln in its entirety, includes four elementary schools, one middle school, one high school, one K-12 charter school, and two continuation high schools.

In 2000/2001, the total Lincoln K-12 enrollment in public schools was 3,321. Sierra College, located in nearby Rocklin, is a California Community College that serves Lincoln's college-bound students. A satellite campus is planned for Lincoln at the Twelve Bridges site. It is anticipated that the satellite campus will contribute to the intellectual life of the city and will offer coursework targeted to meet the needs of working adults and seniors as well as full-time undergraduate students and upper division high school students.

**Table 4-5. 2001 Academic Performance Index Scores for Schools Serving the City of Lincoln**

Schools	STAR 2001 Percent Tested	Number of Students Included in 2001 API	2001 API (Base)	2001 State- wide Rank	2001 Similar Schools Rank	2001- 2002 Growth Target	2002 API Target
<b>Elementary Schools</b>							
Carlin C. Coppin	100	254	746	7	2	3	749
Creekside Oaks Charter	98	230	726	7	3	4	730
First Street	99	264	634	4	5	8	642
Sheridan Elementary	100	112	764	8	10	2	766
<b>Middle Schools</b>							
Glen Edwards Middle	99	571	658	5	1	7	665
<b>High Schools</b>							
Horizon Instructional Systems	86	1102	664	7	2	7	671
Lincoln High	100	530	653	6	6	7	660

Source: California Department of Education. Policy and Evaluation Division. Academic Performance Index Base 2001.



#### 4.5.5. Educational Attainment and Adult Literacy Rates

Over 80% of Lincoln residents over the age of 25 have a high school diploma or other higher education degree. This compares with over 90% of Placer County residents having a high school diploma or other higher education degree. While Lincoln has a higher percentage, over 10% higher, of its population without a high school diploma (19.4%) than the county as a whole (9.5%), its profile is more consistent with the State (23.2%) and country (24.4%). Lincoln differs greatly from the county, state, and national norms in the area of percentages of the population that have a bachelor's degree and / or a graduate or professional degree. While a high percentage of Lincoln residents have some college (31.8%), only 12.1% have achieved a college degree (Bachelor's, graduate, or professional) as compared to the state's 26.6% and the country's 19.6%.

Literacy rates for the Lincoln population were not measured or compiled in the latest national literacy estimates (1998 from data collected in 1993). Literacy rates for Placer County, the State, and the country are available and can be used to estimate literacy rates among the Lincoln population.

In general, 13% of Placer County residents read and write English at the lowest literacy level and an additional 32% at the second lowest literacy level. This is considerably below the state (24%) and national (23%) Level 1 literacy rates, which means that Placer County has a higher level of literacy among its population than the state and national norms.

**Table 4-6. Educational Attainment: Persons 25 Years of Age and Over**

Level of Education Attained	City of Lincoln		Placer County	California	United States
	Population	Percent of Total	Percent of Total	Percent of Total	Percent of Total
Graduate or Professional Degree	236	3.5	9.5	9.5	7.5
Bachelor's Degree	507	7.6	20.7	17.1	12.1
Associate Degree	514	7.7	9.6	7.1	6.3
Some College, no degree	2,123	31.8	29.3	22.9	21.0
High School graduate / GED	1,998	29.9	21.3	20.1	27.3
9 <sup>th</sup> -12 <sup>th</sup> grade, no diploma	717	10.7	6.4	11.7	15.5
Less than 9 <sup>th</sup> grade	580	8.7	3.1	11.5	8.9
Totals, Population 25 years & over	6,675	100.0	100.0	99.9	99.9
Percent high school grad or higher		80.6	90.5	76.8	80.4
Percent bachelor's degree or higher		11.1	30.3	26.6	24.4
Source: U.S. Census Bureau, 2000 Census.					

Normally, one might use Placer County figures to represent the literacy rate in Lincoln, but based on comparisons of other demographic factors, including educational attainment, Lincoln seems to more closely resemble the state as a whole. Placer County as a whole has a much higher literacy rate than the State. We will use the State figures to represent Lincoln's literacy rate (Level 1, 26.6%) and national (24%), 8% lower than Placer County as a whole.

This is consistent with almost 9% of the Lincoln population having less than a 9<sup>th</sup> grade education and almost 80.6% of Lincoln's population having a high school degree or higher.

The literacy data came from the study conducted by the National Adult Literacy Survey in 1993 and tied to data from the 1990 Census. The study developed a means to measure adult functional literacy on a scale of 1 to 5, with 5 the highest literacy rate.

**Table 4-7. Adult Literacy**

Literacy Level	City of Lincoln	Placer County	California	United States
Mean Literacy Proficiency	NA	289	266	NA
Percent at Level 1	NA	13%	24%	23%
Percent at Level 2	NA	32%	46%	27%
Source: <i>State of Literacy in America: Estimates at the Local, State, and National Levels</i> , Stephen Reder, Ph.D., February 1998. (based on the 1996 study and 1990 U.S. Census data.)				

#### 4.5.6. Race and Ethnicity

According to the 2000 Census, Lincoln's population is almost 80% White, with no other race representing the majority of the remaining 20% of the population, although 26% of the population is Hispanic or Latino. The majority of the Hispanic or Latino population is Mexican. Seventy percent of the population is White alone, with no second race. The city of Lincoln is much more diverse than Placer County (which is almost 89% White).

**Table 4-8. Population Race and Ethnicity, 2000.**

Race / Ethnicity	City of Lincoln		Placer County	California	United States
	Population	Percent of Total	Percent of Total	Percent of Total	Percent of Total
Total Population	11,205	100%	100%	100%	100%
One Race	10,760	96%	96.8%	95.3%	97.6%
White	8,924	79.6%	88.6%	59.5%	75.1%
Asian	121	1.1%	2.9%	10.9%	3.6%

<b>Race / Ethnicity</b>	<b>City of Lincoln</b>		<b>Placer County</b>	<b>California</b>	<b>United States</b>
	Population	Percent of Total	Percent of Total	Percent of Total	Percent of Total
Black or African American	49	0.4%	0.8%	6.7%	12.3%
American Indian and Alaska Native	141	1.3%	0.9%	1.0%	0.9%
Native Hawaiian, Other Pacific Islander	16	0.1%	0.2%	0.3%	0.1%
Other	1,509	13.5%	3.4%	16.8%	5.5%
Two or More Races	445	4.0%	3.2%	4.7%	2.4%
Totals	11,205	100.0	100.0	99.9	99.9
Source: U.S. Census Bureau, 2000 Census.					

**Table 4-9. Hispanic or Latino and Race, 2000.**

<b>Category</b>	<b>City of Lincoln</b>		<b>Placer County</b>	<b>California</b>	<b>United States</b>
	Population	Percent of Total	Percent of Total	Percent of Total	Percent of Total
Total Population	11,205	100%	100%	100%	100%
Hispanic or Latino (of any race)	2,911	26.0%	9.7%	32.4%	12.5%
Mexican	2,507	22.4%	7.1%	25.0%	7.3%
Puerto Rican	45	0.4%	0.3%	0.4%	1.2%
Cuban	7	0.1%	0.1%	0.2%	0.4%
Other Hispanic or Latino	352	3.1%	2.2%	6.8%	3.6%
Not Hispanic or Latino	8,294	74.0%	90.3%	67.6%	87.5%
White Alone	7,792	69.5%	83.4%	46.7%	69.1%
Source: U.S. Census Bureau, 2000 Census.					

#### **4.5.7. Income Levels and Poverty Rate**

Placer County residents' incomes exceed the average income levels in California and the United States as a whole, but Lincoln does not match the County's profile in this area. Lincoln residents' per capita income is below the state and country's levels, and is only 69.5% of the county residents' per capita income (\$19,447 for Lincoln versus \$27,963 for Placer County). The same pattern holds true for Median Household Income for the most part. Lincoln's household income is 21% less than that of Placer County.

**Table 4-10. Per Capita and Median Household Income 2000.**

<b>Category</b>	<b>Lincoln</b>	<b>Placer County</b>	<b>California</b>	<b>United States</b>
Per Capita Income	\$19,447	\$27,963	\$22,711	\$21,587
Median Household Income	\$45,547	\$57,535	\$47,493	\$41,994
Source: U.S. Census Bureau, 2000 Census.				

Lincoln's poverty rate, 12.4%, is the same as the national norm and close to that of California as a whole (14.2%). Lincoln's poverty rate, however, is 6.6% higher (12.4%) than that of Placer County as a whole (5.8%).

**Table 4-11. Poverty Rate (Percent Below Poverty Level) 2000.**

Lincoln	Placer County	California	United States
12.4%	5.8%	14.2%	12.4%
Source: U.S. Census Bureau, <i>2000 Census</i> .			

#### 4.5.8. Household and Family Size and Housing

**Table 4-12. Average Household and Family Size 2000**

Category	Lincoln	Placer County	California	United States
Household Size	2.86	2.63	2.87	2.59
Family Size	3.2	3.06	3.43	3.14
Source: U.S. Census Bureau, <i>2000 Census</i> .				

Total housing units in the Lincoln service area are projected to grow from 4,146 in 2000 to 16,071 in 2010 and to over 22,000 by the year 2020.<sup>3</sup> Fewer houses in Lincoln are occupied by owners than the rest of Placer County; Lincoln is more similar to the nation's housing profile in terms of occupancy than it is to the County or the State.

**Table 4-13. Housing 2000.**

Category	Lincoln		Placer County		California	US
	Number	% of Total	Number	% of Total	% of Total	% of Total
Total Housing Units	4,146	100%	107,302	100%	100%	100%
Occupied Housing Units	3,874	93.4%	93,382	87%	94.2%	91%
Owner Occupied Housing Units	2,588	66.8%	68,372	73.2%	56.9%	66.2%
Renter Occupied Housing Units	1,286	33.2%	25,010	26.8%	43.1%	33.8%
Median Property Value		\$142,800		\$213,900	\$211,500	\$119,600
Source: U.S. Census Bureau, <i>2000 Census</i> .						

<sup>3</sup> From *SACOG Population and Housing Inventory*; DOF E-5. Years 1999-2025 --SACOG Projections.

#### 4.5.9. Employment, Occupations, and Industry

Employment in the Lincoln service area is projected to increase over **16% per year between 2000 and 2005**, then 7% the second half of the decade. Between 2010 and 2015 it is projected to grow over 6% per year, then stabilize at about .65% per year during 2015-2020. A majority of job growth will occur during the first half decade of the new century. Demands on the city's infrastructure during this time will be considerable and is already being felt.

The occupations of Lincoln residents are more similar to those of California and the nation as a whole than to those of the County. It has a much higher percentage of service, construction, and production occupations than Placer County and over 16% fewer people occupied in management and professional positions than Placer County as a whole.

**Table 4-14. Population by Occupation 2000\***

Occupation	Lincoln		Placer County		California	US
	Population	% of Total	Number	% of Total	% of Total	% of Total
Management, professional, and related occupations	1,121	23.4%	47,106	39.7%	36.0%	33.6%
Sales and Office Occupations	1,310	27.3%	33,174	28%	26.8%	26.7%
Service	687	14.3	15,664	13.2%	14.8%	14.9%
Farming, Forestry, and Fishing	60	1.3%	609	0.5%	1.3%	0.7%
Construction, Extraction, and Maintenance Occupations	714	14.9%	11,795	9.9%	8.4%	9.4%
Production, Transportation, and Material Moving	902	18.8%	10,299	8.7%	12.7%	14.6%
Totals	4,794	100%	118,647	100%	100%	99.9%
*Employed Civilian Population 16 Years and Over Source: U.S. Census Bureau, <i>2000 Census</i> .						

Lincoln has a 1% higher unemployment rate than Placer County as a whole, and has a generally higher unemployment rate than California and much higher than the United States as a whole.

**Table 4-15. Unemployment Rate 2000**

Year	Lincoln	Placer County	California	United States
2000	4.6 (b)	3.6 (a)	4.3 (b)	3.7 (b)
Sources: (a) State of California, Employment Development Department, Labor Market Information Division (b) U.S. Census Bureau, <i>2000 Census</i> .				

**Table 4-16. Population by Industry 2000\***

<b>Job/Industry</b>	<b>Lincoln</b>		<b>Placer County</b>		<b>California</b>	<b>US</b>
	Population	% of Total	Number	% of Total	% of Total	% of Total
Agriculture, forestry, fisheries, mining	104	2.2%	1,120	.9%	1.9%	1.9%
Construction	630	13.1%	10,860	9.2%	6.2%	6.8%
Manufacturing	760	15.9%	11,789	9.9%	13.1%	14.1%
Transportation - Utility	222	4.6%	5,463	4.6%	4.7%	5.2%
Information	181	3.8%	4,003	3.4%	3.9%	3.1%
Trade	588	12.3%	18,772	15.9%	15.3%	15.3%
Finance - Insurance - Real Estate	260	5.4%	10,180	8.6%	6.9%	6.9%
Services	1,729	36.1%	47,628	40%	43.5%	42%
Public Administration	320	6.7%	8,832	7.4%	4.5%	4.8%
Total Employed Persons 16 and Over**	4,794	100.1%	118,647	99.9%	100%	100.1%
*Employed Civilian Population 16 Years and Over ** Some percentages may add up to more or less than 100% due to rounding. Source: U.S. Census Bureau, 2000 Census.						

## 5. COMMUNITY CHARACTERISTICS

Lincoln's population of 11,205 includes 3,033 families with an average family size of 3.2. Children and teens make up 33% of the population, with local K-12 school enrollment at 3,321 during the 2000-01 school year. Population projections for the next 20 years indicate an impressive four times increase to 56,575 by the year 2020. The city will be at about 60% build-out and continued additional residential home construction is expected. By 2020, school enrollment is projected to reach 11,344<sup>2</sup>, more than Lincoln's 2000 total population!

Much community attention and activity centers around Lincoln's children and youth. Many organizations exist that focus on children and their families, from sports associations to Boy Scouts and Girl Scouts to religious center activities. The schools play a major role in the community's life, both in terms of athletic and cultural events and with numerous dedicated parent/volunteer organizations.

Considerable community activity also centers around Lincoln's senior population, especially in the Lincoln Hills retirement community. 20% of the population is 55 or better. Focus group participants from Lincoln Hills indicated a number of needs related to the differences between senior and youth library needs and interests.

The community's ethnicity is primarily white, with the largest ethnic groups being Mexican-American and Portuguese-American. Student enrollment is 70% White. The largest ethnic group is Hispanic with 16% of student enrollment. A small but significant number of individuals speak only Spanish and find it difficult to understand, speak, or write English. The focus groups indicated a need for a larger and more diverse collection of Spanish / English materials in both print and media.

Lincoln probably has a literacy rate about the same as the State of California, which means about 24% of its population, or over 2,600 residents could be functionally illiterate. The Library will need to address this in its service plan.

The community overall has an average level of education and has wide ranging interests. Focus group participants cited topics from global warming to gardening to literary fiction, to investment information and repeatedly indicated a need for a broader collection to meet their varying and diverse interests.

### 5.1. *The City of Lincoln*

Lincoln is situated on the Sacramento Valley floor, bordering on the foothills of the Sierra Nevada near where Auburn Ravine runs onto the plain. *The City of Lincoln is the fastest growing community in the State of California.* It is now considered part of the Sacramento metropolitan area, although until the last decade of the 20<sup>th</sup> century, it was a relatively small, rural town in

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<sup>2</sup> 1990 data -- SACOG Population and Housing Inventory; DOF E-5. Years 1999-2025 -- SACOG Projections.

eastern rural Sacramento Valley. In Placer County, Lincoln is located just northeast of Sacramento between Marysville and Roseville along Highway 65. The city is located on the Interstate 80 corridor, about 30 miles east of Sacramento and 110 miles northeast of San Francisco. The county is served by three large airports: Sacramento International Airport, just 26 miles from downtown Lincoln, the Reno/Tahoe Airport in Reno, and Lincoln's own Regional/Karl Harder Field Airport.

The city was incorporated in 1890 and has a City Council/City Manager form of government. The City's school age children are served through the Western Placer Unified School District (WPUSD), the service area of which encompasses Lincoln's city boundaries and three smaller areas outside the city's boundaries, is almost completely contiguous with that of the City.

Lincoln has a number of special events and attractions that are diverse in nature and that maintain the ambiance of the city. Some of these include the following:

*Lincoln Certified Farmers' Market* -- This market is held in the Plaza in Downtown Lincoln from July through August.

*Lincoln Regional/Karl Harder Field Airport* serves Lincoln and Placer County and is owned by the City of Lincoln. The paved runway extends for 6001 feet and is at an elevation of 119 feet. The airport is about three miles from downtown Lincoln.

*Twelve Bridges Golf Club*, located about three miles from downtown Lincoln, is available for tournaments, tee times, weddings, banquet, meetings, and company retreats.

*The Fourth of July Parade* downtown, which has been going on for over a century.

*Feats of Clay* -- an annual, May-long arts competition, exhibition, and festival held in Lincoln's historic Gladding McBean pottery factory. It attracts artists and art lovers from across the nation. The acclaimed show juxtaposes contemporary clay pieces and historical Gladding McBean terracotta works in an historic beehive kiln and in the pottery's architectural design studio, "a working museum". During Lincoln Arts' *Feats of Clay*, a one-day *Clayfest* fills downtown Lincoln with activities and displays centered on a clay theme.

*Gladding McBean pottery* -- This historic company, founded by partners Charles Gladding, Peter McBean, and George Chambers. It is America's only remaining manufacturer of decorative architectural terra cotta. Clay pipe is the mainstay of the pottery's operation, but from the earliest years artists have created fine architectural details from terra cotta. Many adorn the buildings in Historic Downtown Lincoln, adding beauty and character to the heart of the city.

*The Carnegie Library* -- Located in downtown Lincoln across from City Hall, the Carnegie is one of the most endeared buildings in the town.



## **5.2. History of the City of Lincoln**

Incorporated in 1890, the City of Lincoln is steeped in history. The Historic Downtown district stretches from 3<sup>rd</sup> to 7<sup>th</sup> Streets between G and E Streets. The existing Carnegie Library, built in 1909, is located in this district.

The area was first settled in 1851. Most people were farmers at that time. Wheat production and cattle ranching began in the area in the 1850's. Lincoln was named for Charles Lincoln Wilson who was mainly responsible for bringing the railroad, and with it growth, to the area. In 1859, Charles Lincoln Wilson acquired land in western Placer County. While nearby towns flourished from the gold Rush, this site was designated as a railhead. Wilson, president of the Sacramento Valley Railroad, knew it was only a matter of time before the first train arrived. Within weeks of his purchase, he laid out streets and sold lots at auction. Only 46 lots were bought at the initial offering, but these new landowners would become the foundation of the City of Lincoln.

The California Central Railroad line was completed from Folsom to Lincoln in October 1861. When the first train arrived in 1861, the town was a hub of activity. The arrival of the railroad boosted local markets and Lincoln's population expanded to nearly 500 with up to eight stages making daily trips from Lincoln by 1863. Passengers arrived from all points of the compass to transfer from stage to rail. Layovers could last for days and business in Lincoln boomed, then dried up almost overnight when the railroad extended its line northward. But Lincoln wasn't meant to be a ghost town. Civil War veterans arrived seeking productive farm land. They planted orchards and grazed cattle upon the neighboring hills. Coal was discovered in 1873 and carloads of the substance fired furnaces in towns throughout the valley.

The biggest discovery came in 1875, around the time Chicago resident Charles Gladding was visiting in San Francisco. With 25 years in the pottery business, his interest peaked when he heard about the discovery of a layer of clay near Lincoln. It proved to be of a superior quality. Gladding, along with partners Peter McBean and George Chambers, founded Gladding McBean & Co. the same year, and the company whistle has blown at 6:00 every morning for over a century. The Company began manufacturing sewer pipe and the operation experienced immediate success. In the 1890s, the company expanded its operations to include firebrick, enamel brick, and various garden potteries. Gladding McBean then began to produce architectural terra cotta detail work and the company has grown to be internationally renowned.

By the 1880s and early 1890s, Lincoln produced a variety of successful fruit crops including apples and grapes. Stephen Burdge started the Lincoln Winery in 1880. Wine made at the winery was entirely the produce of the mission grape, which had a beautiful amber color, fine flavor and bouquet, and found a ready market even at that time. Burdge originally procured his cuttings from General Sutter in 1852. Lincoln's population continued to increase and its citizens elected to incorporate on July 31, 1890.

Downtown Lincoln has been the designated center of activity since Wilson first laid out the town. The original town map defines today's site of Beermann Plaza as the town square. It's still the perfect place for community events - summer farmers' markets, the Fourth of July parade, and the Christmas celebration and tree lighting ceremony.

### **5.3. Lincoln Today**

In more recent times, the city of Lincoln has begun to change from a small community surrounded by rural areas to a bustling, growing community surrounded by the greater Sacramento metropolitan area. Unplanned unincorporated growth was going to overtake the community as it saw happening in nearby communities. Recognizing that growth was going to happen whether the city wanted it to or not, the city annexed unincorporated lands surrounding the city that could be used for future planned housing and business developments. This has allowed the city to more carefully plan for growth and to include planning for the infrastructure and services the residents and newcomers will need.

The city has a small, historic town charm that most residents want to see continued. This is evidenced by the strong desire for the existing Carnegie Library to continue to function as a library after the new library is built. Long-time residents can easily get the feeling that their town is being overtaken by newcomers anxious to bring their urban life styles to the small town, yet many new-comers to Lincoln want precisely to "get away" from the big city, urban environment. Lincoln's citizens and town government have dealt with this immense change and has developed a "can do" approach to city governance and citizen involvement. The town clearly welcomes newcomers yet wants to maintain as much of the benefits of a small town as possible.

While Lincoln today is in the midst of an enormous transition, it maintains its direction as a family-oriented community, a good place to raise children, maintain family values, and create a sense of history and roots. A place where everyone is welcome. There is a strong relationship between the city and the unified school district. Everyone in both knows each other and they work through issues related to the transition. Lincoln residents value education for their children and continuing lifelong learning for everyone. Many residents attended local Lincoln schools, attended the local community college, Sierra College in Rocklin, went on to other institutions of higher learning and returned to Lincoln to raise their families.

Over the past few decades, large housing developments have become a part of Lincoln. The largest and most well-known is Sun City at Lincoln Hills. Housing units have been built and the Lincoln Hills "community within a community" has developed. It is a retirement community for active 55+ individuals and their families. Lincoln Hills has brought people from all over the country to Lincoln to stay. Their values are not so different from other Lincoln residents. They value lifelong learning, want to be able to have and use city services and community amenities, and value their relationships with others.<sup>5</sup>

More housing developments for the general public are being planned along with WPUSD schools, parks, and other city services. Planning for library services is a part of the planning effort. The town must transform itself to take advantage of the opportunities that growth will bring, already has brought, and must strengthen its small town assets to continue to be the city that both long-term residents and new comers want it to be.

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<sup>5</sup> This was reflected in the community focus groups, surveys, and interviews.

Demographically, the community has already experienced a large increase in its school age population and will continue to experience more in the future, as mentioned above. In the fall of 2002, the Lincoln High School newspaper, written and managed by students, had an article about the coming new high school and what its affect might be on the existing school and its students. All age levels are aware of the significant growth coming to Lincoln. The increase in school age population will require more and better services -- including library services. New residents perhaps used to larger city library services will bring pressure and demands for better and more library services.<sup>4</sup>

#### **5.4. Lincoln's Future**

The city will experience enormous comparative growth over the first two decades of the 21<sup>st</sup> century. The people who currently live and work in Lincoln today will be a considerable minority by 2010. For every current resident, there will be four or more recently arrived residents. The same will be true throughout the age groups of the population. We can anticipate that this group of new residents will have a higher average education level than the current average Lincoln resident, that a large portion of them will be young families with children, that there will be a large portion of 55+ new residents due to the increase in housing stock in the retirement communities of Lincoln, and that there will be more diversity among the new residents, reflective of the general trend throughout California. The Lincoln resident of the future will probably be very different from the resident of today, but will have many of the same values. Planning library services for this new population will take creativity and imagination that will provide flexible responsive services and facilities.

The Western Placer Unified School District will experience rapid growth due to expanding housing developments and the entry of several large corporations and manufacturing plants. The School District will need to bring online at least 9 new school facilities over the next 5-10 years to handle the growth. Innovative planning is needed if Lincoln and the School District are to meet the challenges of this growth. The School District began planning for in earnest in 1995/96 when it went through a process "Project BUILD" to educate the community and develop a plan for handling the educational needs of its growing school age population. One of the many important outcomes of the Project BUILD study was the potential use of some 100 acres of school land at Twelve Bridges to support an indoor/outdoor environmental education center where students could participate in a number of structured project-based learning experiences.<sup>5</sup> Since 1996, planning has progressed. The Western Placer Unified School District partnered with Sierra Community College in the vision of a joint use Twelve Bridges Learning Center. At the same time, the city began to recognize that it would need to significantly upgrade its library services and facilities to meet the needs of its growing population. The City joined the partnership for the Learning Center and decided that it made sense to put its needed new public

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<sup>4</sup> This was reflected in the community focus groups and surveys.

<sup>5</sup> The Twelve Bridges project, a 10,000 +/- resident housing project donated over 100 acres of their property to the Western Placer Unified School District. The property has a 1,000 mandarin orange tree orchard and a native American village where grinding rocks are still found. It also has a rolling terrain which could lend itself to a natural outdoor amphitheater. (notes from the 1996 PROJECT BUILD study report).

library on the campus that will be located in the middle of large housing developments at Twelve Bridges.

In 1988, the City Council adopted a General Plan that recognized the need to expand or replace public facilities, including additional library services. The Public Facilities element of the General Plan, amended in 1998, supported Library facilities construction and suggested an additional 24,000 square feet of library space would be required to meet the library needs of the community. The Facilities Element further stated that libraries should be located adjacent to other facilities such as schools and parks, wherever possible. Community sentiment reflects the need for additional library services and supports the idea of joint-use facilities. The Draft General Plan includes the construction of additional library facilities. It is anticipated that the new General Plan will be adopted by the Lincoln City Council in May 2003.

The City Council, in 2002, completed the development and approval of a new Strategic Plan for the city. The Strategic Plan is a five-year plan that identifies community priorities and outlines a formal plan of action to achieve priorities. A 19-member task force was formed to gather input for the plan. The task force included Council members, representatives from the City Planning Commission, Parks & Recreation Committee, Library Board Economic Development Committee, Western Placer Unified School District, the Lincoln Chamber of Commerce, labor union and the community at large. The strategic plan, among many other priorities identifies the need to review and update the City's Library services master plan.

By early 2002, the Lincoln Public Library had become an important element in the city development at Twelve Bridges, and a unique partnership of three agencies was hard at work forging an innovative and creative public library at the Twelve Bridges Learning Center.

## **6. LIBRARY SERVICE NEEDS**

### **6.1. Executive Summary**

The city of Lincoln needs expanded, updated, and highly visible library services for its community. The opportunity to combine the city's public library services with the library service needs of the Unified School District at the Twelve Bridges campus will help meet the needs of the growing Lincoln community.

Over time, the severe shortage of space at the existing library facility and the lack of community resources to support the library's operation, have shaped and narrowed the scope of library services offered in Lincoln. The Library Board, staff, and volunteers have worked diligently and extensively to maintain and improve services as they are now provided, but as focus groups and other community input has indicated, the existing library structure and support do not now meet the library needs of current residents and will not be able to meet the needs of the oncoming 40,000 new residents.

The library needs space for the very basics — seating, collections, study space, and technology. The library needs space for tutoring services, for children's programming, seats, and services, space for teens and studying, space for parking, and space for adults to read quietly. The library cannot fill these needs without space. The tiny Carnegie library simply cannot fulfill these needs for Lincoln's current population let alone the over 400% increase in population expected over the next 10-20 years.

Many students and adults simply do not come to the library because having been there once, they know there will be no place for them to sit, stand, browse the collections, or study in a quiet space. This situation will be immensely worsened due to the continued increase in Lincoln's population.

Lincoln's demographic characteristics that affect basic library needs include:

A student population (K-12) that is increasing almost exponentially needs places to read, to study, to view and listen to learning materials. Parents want to bring their children to work in the existing library, but there is simply no space most of the time to accommodate them.

A student population that needs help with their homework. Parents want their children to have the best opportunities and to do their best in school. The existing library cannot offer homework assistance at the level needed by the growing student population. Space is needed for students, volunteer assistants and tutors.

An increasing senior population with interests and needs for access to space for quietly reading or doing research, accessing programs and resources on the computer, taking

classes or workshops on how to use computers and the Internet, space for collections supporting their interests

A student and adult population that needs access to computers for doing homework, accessing information resources, and doing research. The library needs space for computers to support a homework center and access to information resources and research.

The various cultural sub-groups of the community need access to more library materials on their native cultures in English and in the languages they speak -- primarily Spanish and Portuguese -- and they need classes and programs to support their interests.

An ever-growing, working adult population with interests in longer and more consistent library hours with continuing education opportunities, in a collection that supports lifelong learning, and access to career and work information.

A community population with limited English speaking ability that wants to learn English. There is no space for the library to provide either tutoring or classes in English reading, speaking, or writing.

These demographically identified needs combined with the overall needs of the school district and the general public translate into library service and space needs.

The need for expanded and updated collections in general and support for the school curriculum and lifelong learning;

The need for expanded media services and collections;

The need for professional level reference and information assistance;

The need for services and space devoted to young adults;

The need for services and space devoted to children, families and parents;

The need for space and services targeting the K-12 student and community college students;

The need for a homework center with access to computers, tutors, and reference librarians;

The need for a computer lab for people of all ages;

The need for community meeting and program space;

The need for a professional librarian to manage and direct library resources to serve the community;

The need for trained and skilled staff to provide library services;

- The library will need to be flexible and adaptable to future changes in the community as the population grows.

The Library Plan of Service recognizes the needs expressed above and provides for them through a new library facility, through an operating plan that provides adequate staff to operate the new library with full library services, and through a commitment of the three partners of the Lincoln Public Library at Twelve Bridges to provide shared services and support.

## **6.2. History of the Lincoln Library**

Lincoln has a long history of providing public library services to its community -- since 1904. Lincoln's earliest library was an 1890 reading room, the year that Lincoln was incorporated. It was a reading room in Ahart's Hall and contained some 38 daily papers, 48 weekly papers, a dozen magazines, and 200 books. The library was later housed in the Ziegenbein Building. After 1904, the reading room was supported by public taxation. In 1906, Mabel Prentiss, a State Library organizer, appeared before the Lincoln city board of trustees and explained state law relative to establishment of public libraries. The town received a grant from Carnegie to build a public library facility and the building was dedicated in 1909. The Carnegie Library is located in downtown Lincoln at 590 Fifth Street, where it has been used to provide library services to the community since 1909.

## **6.3. Lincoln Library Services and Needs**

The Lincoln Library began its life early in the last century. It was given a home with the occupation of the Lincoln Carnegie Library in 1909, and the library has supported its community for over 94 years in the Carnegie Library. The Carnegie contains approximately 2,300 square feet of space on two levels.

### **6.3.1. Governance and Organization**

The City Council approves all policies and priorities for the operation and administration of the Library. The Lincoln Library reports to the Lincoln City Manager through the Library Coordinator.

#### *Lincoln Library Board*

The Lincoln Library Board is advisory to the City Council. It consists of five members of the community. It reviews, contributes to, and advises on the budget, operations, policies, and planning of the Lincoln Library.

#### *The Friends of the Lincoln Library*

The Friends is a small, but very active group that supports the Lincoln Library through volunteers, book sales, and active participation in planning for library services.

### **6.3.2. Vision**

In 1996, the Steering Committee of the Lincoln Public Library adopted the following vision statement:

The Lincoln Public Library serves as an informational and knowledgeable resource, providing lifelong learning opportunities and enrichment for the entire community. To achieve this vision, the following strategies were adopted:

- Develop reliable public sector sources of income, as well as private independent sources of revenues.
- Be the main source of public information for the community.
- Provide services, in convenient locations and at all hours, to ensure access to library resources for all community members.
- Provide collections and services that meet the needs of tomorrow's future -- the children.

### **6.3.3. Information and Reference Services**

*Existing.* The Library has access to the Internet for electronic mail and provides access to other Internet services as well. Access to some electronic information databases is also available. The library has 5 public computers for accessing the Internet and 3 staff computers that can access the Internet. An average of 25 people use the electronic resources available through the library per week. The library has some staff to handle reference questions, but there is no fully staffed reference desk.

*Needs.* The community has requested many more computers for access to the Internet and to other electronic information sources. The existing library simply cannot provide the numbers of computers that are needed to support the community's needs and to provide students with the access they need.

The community needs better access to the library's holdings through an online catalog that is accessible to people at the library and at home or work. The Library needs a fully active and engaging web site that links to holdings and other information.

Students need access to computers for doing homework and other projects. Adults want access for their projects and information searches. The Spanish-speaking community would like access to computers in Spanish.

The community needs professional reference services provided at the library. Parents have requested assistance for their children doing homework assignments and other related activities. Seniors have requested assistance for their projects and information



needs. Other students have requested reference assistance be available for helping them do research.

#### 6.3.4. Collections

*Existing.* The current collection contains approximately 18,545 volumes, about 1.6 volumes per capita. The Library added 1,203 books in 2000/2001, 610 of which (51%) were children's books. The collection holds 480 Spanish books. A city the size of Lincoln should be able to support its collections between 2.5 and 3.0 volumes per capita to be able to fill the minimum collection needs of the community. The existing fiction collection includes genre collections of mysteries, science fiction, short stories, westerns, and Spanish books. It has a small (11 volumes) collection of books in Chinese. The library has wanted to add media to its collections for some time, but has not space for it.

The Carnegie Library cannot increase its collections due to space and funding limitations. The Carnegie Library is currently over-flowing with collections. It cannot hold more materials. Rather it needs to reduce the amount of collections it houses to allow better physical access to the collections it has.

**Table 6-1. Existing Lincoln Library Collection**

Collection	Number of Items	Type of Media
Volumes		
General Reference	900	volumes
Adult Fiction	5,964	volumes
Adult Non-Fiction, including Biography	4,798	volumes
Large Print Collection	167	volumes
Spanish	480	volumes
Children's Collections		
Children's Fiction	676	volumes
Children's Non-Fiction	3,029	volumes
Easy Readers and Picture Books	2,531	volumes
Total Volumes	18,545	
Titles		
Adult Current Magazines	39	titles
Adult Current Newspapers	3	titles
Children's Magazines	8	Titles
Total Current Magazine Titles	50	
Other Media		
Audio Tapes	241	audio cassettes
Total Other Media Items	241	

*Needs.* The Lincoln Library needs to increase the size of its collections considerably to meet the needs of this growing community. The community indicated a need for more and better quality collections for individuals with diverse interests and of all ages. It

indicated a need for collections in various media. Teens want access to music on CDs; seniors, children, and young adults voiced a strong need for access to videos and DVDs and to be able to view them in the Library. The community has also asked for access to more electronic information sources such as databases and full text articles and indexes.

The community requested larger, more balanced, and up-to-date collections, noting that many of the materials on the shelves now are out-of-date, and they can't find what they need when they go to the library. Spanish-speaking families want more Spanish books for their children and for parents to learn English. Students want more books and other media that are relevant to their class work and homework assignments. Young adults want collections that are of interest to them. Teachers need library materials that they can use in support of their classroom activities and materials that support their professional development. Those wanting to learn English need books and other media for self-learning and for working with tutors. The Library needs a literacy collection.

#### **6.3.5. Circulation and Use**

*Existing.* The Library had 4,403 registered borrowers in 2000/2001 (about 32% of residents). The Library circulated an estimated 19,210 items in 2000/2001. To supplement the library's collections, the library provides interlibrary loan services. It is also a member of the Mountain Valley Library System. The library automated its circulation process in 2001. The existing library has no materials theft detection system in place. All circulation is handled through the circulation desk.

*Needs.* The library needs to utilize technology to use the staff it has to the fullest. Automating circulation was the first step. The library needs to have an automated system that handles circulation and materials security.

#### **6.3.6. Hours of Operation**

*Existing.* The Library is open an average of 34 hours per week. In 2000/2001, it was open a total of 1,768 public service hours. The open hours differ, depending upon the day of the week.

*Needs.* The community has asked for more library hours of operation to allow them to come to the library at times convenient to them and they have asked that the hours be the same for most days of the week so they are not constantly having to remember what the hours are for any particular day of the week.

#### **6.3.7. Programming**

*Existing.* Programming in the existing library is at a minimum. The library has no space in which to provide programs and special events.

*Needs.* Public and student input has indicated a need for many types of programming services, from children's story time to mediated discussions on books and media available at the library to classes in learning English. A need for the library to outreach to the various user groups and potential users was clearly identified. A program to provide homework assistance and places to study were requested from students and parents. Seniors want the children's and student's spaces to be separate from some quiet areas they can use.

The community wants the library to be proactive in planning and organizing events like a summer reading program, special author talks, workshops and short sessions on topics of current interest, linked to available collections, tutoring for those who can't read, and teaching. The community wants the library to provide classes in how to use the Internet, how to find information on the Internet and in other print sources, how to find information on particular subjects, e.g., health information, financial information. Teachers and students want workshops in how to do research. Programs on issues of local interest. Community-related programs, and programs on different cultures were also requested.

The community also wants and needs a place in the library where programming can be provided without disrupting other library services. The community requested small group rooms for quiet study and organizations meetings, viewing and listening rooms, larger meeting rooms that can handle different types of meetings and events. A place where exhibits can be mounted of artwork or other items of interest to the community was requested many times. The community wants the library to be the center of the community.

A place in the library or near the library where informal chance meetings and discussions where food and beverage is allowed was requested many times.

#### **6.3.8. Staffing**

*Existing.* In fiscal year 2001/2002 the Lincoln Library budget supported 3 staff positions. One position is the Library Coordinator. The other two are Library technicians. In addition, the Library is fortunate to have an average of 11 volunteers a week who work with the library staff to provide services.

*Needs.* The public identified the need for professional staff who can provide professional assistance and guidance and are knowledgeable about learning resources, information, book and media collection development, programming, and other services. The community also asked that staff development be a part of the library's programs. The community wants the library's current extensive use of volunteers to continue and to expand.

### **6.3.9. Budget and Finance**

*Existing.* The Library's 2000/2001 operating income was \$223,735 from local government (the City of Lincoln), \$18,002 from State CLSA and PLF funds, and \$9,101 from gifts, fines, and fees, for a total income of \$250,838. Salaries for 2000/2001 were \$56,520, benefits \$10,235, and the collections expenditures for print materials was \$28,500. \$3,000 was allocated to support electronic access, and \$60,000 was expended in support of capital outlay.

*Needs.* The community recognized the need for more staff and greater expenses if the library is to provide the services the community needs. The community needs resources for its library to support a more integrated online information system, a materials security system, increased collections, programming and reference services, more computers and the software to use them, staff to provide homework assistance, staff to provide children's services and programs.

## **7. SERVICE LIMITATIONS OF THE EXISTING LIBRARY FACILITY**

Although this funding request is to build a new library, and Lincoln is not replacing its existing library, the following information is provided as background for the request.

### **7.1. Executive Summary**

The existing Carnegie Library is functionally worn out and unable to meet the service demands of a modern library. Except for the basement, which was recently remodeled, the facility remains much as it was built in the early part of the 20<sup>th</sup> century. The library lacks the space and infrastructure to provide adequate modern library and information service to the existing Lincoln community let alone to handle the growth in service needs of the new population. The community will be growing over 200% in the next 10 years. The special needs of the community cannot be met in the existing library. The need to provide access to more technology and to provide space and services to students is critical and will be come more critical in the next few years as the school population grows.

### **7.2. Collections**

The library cannot adequately house its existing collections let alone house the collections needed for an expanded population. Materials are housed in tall shelving with narrow aisles. For every item added, others must be withdrawn due to lack of shelving space. The library currently houses almost 19,000 items, including books, magazines, and pamphlets. Shelves are completely full to overflowing in all area of the library building. Although some display and special needs collections are highlighted, they are usually on top of reader tables and in spaces that would have been for readers seats.

The existing library cannot house the collection of over 150,000 items needed for the growing population of Lincoln.

The new library will provide adequate space for an expanded collection to support the community, the high school, and the college, as well as provide growth space for expanded collections as the population grows and needs expand.

### **7.3. Readers' Seating**

The existing library has less than 35 reader seats almost all of which are located in the basement renovated reading room with adult collections. The upstairs space have less than 10 equivalent seats and is where the nonfiction collection, children's collections and spaces, young adult collections, and reference collections are kept.

The children's space is inadequate to practically nonexistent. When children are in the library, they must take over spaces for adults and adults leave.

#### **7.4. Staff Offices, Workstations, and Visual Supervision**

The staff space in the building is located in the Basement level in a long, narrow room. It also serves as the storage area and a catch-all for equipment, technology, and machines needing repair. The staff must operate two service desks, one on the upper floor, and the other in the basement floor, as both of the floors have separate entrances and one cannot get from one to the other without going outside. There is not elevator move books between floors. Materials must be hand carried up and down.

#### **7.5. Technology**

The library does not have enough computers and online catalog stations. This is partly due to the lack of space for them, but also the building infrastructure has difficulty supporting more computers that are networked and provide access to the Internet. The library has no book security system.

#### **7.6. Meeting Rooms and Programming Space**

The library has no real space for meeting and programs. Library Board meetings are usually held in the downstairs part of the library, around a large reading table. The downstairs library is inaccessible during these meetings. When children's programs and storytelling occurs, the space occupied is in the library and cannot be used by others. The noise generated from internal library programs generally keeps people away from the library unless they are attending that specific program. The library desperately needs space for library programs, tutoring, meetings, and continuing education.

#### **7.7. Special Purpose (Miscellaneous)**

There are many times that adults come to the library to use it, but turn away due to lack of space for quiet reflection or research. While the downstairs space has been nicely renovated, it cannot handle the volume of use that would occur if it were larger.

The children's area upstairs suffers from a severe lack of space. It is too small to handle current usage which tends to take over the entire open area of the upper floor when children are present. More individual and group seating is needed.

The entrance to the Library upper floor is up a very steep set of concrete stairs which many children and adults cannot navigate without difficulty. Many are deterred from using the upstairs collections due to the steep access stairs.

The Friends of the Library have a small space on the upstairs level (southwest corner of the building). There is no disabled access to this area. The space is very small, inflexible, and cannot be expanded.

## **8. PHYSICAL LIMITATIONS OF THE EXISTING LINCOLN LIBRARY FACILITY**

Although this funding request is to build a new library, and Lincoln is not replacing its existing library, and this section is not required, the following information is provided as background

### **8.1. Executive Summary**

The existing Library would require significant expansion and renovation if it were to meet just the needs of the current Lincoln population. It would need to be expanded even more to meet the needs of the Lincoln community in 2020. It would need to be expanded over eleven fold, from 2,300 square feet to over 38,000 square feet, to meet Lincoln's current and future needs. The existing Carnegie simply cannot be expanded to meet the need. The current site is not large enough for such an expansion, and while the location of the site is quite central to the current city center, it will not be located near the future population base as it grows to the city's south and east.

Aside from the site limitations, there have been almost no changes to the building's infrastructure since 1909. An expansion and renovation would require updating and modernizing fire, life safety and disabled access elements, HVAC plumbing, electrical, telecommunications and audio-visual systems, in addition to the extensive expansion. The community has a great deal of affection for the Carnegie, and would like to see it kept as a downtown branch of the Lincoln Library, but the city has grown so fast, the building cannot provide adequate library services to the full community. The cost to effect these changes, the current site limitations, and the population growth and shift, lead the City to consider creating a city library main branch, to be located at the Twelve Bridges Educational Center site and maintaining the downtown Carnegie Library as a "downtown" branch of the Lincoln Library system.

The Western Placer Unified School District will be building a new high school campus at the Twelve Bridges site. The new Public Library at Twelve Bridges will serve as the new high school's campus. The new library will not be replacing or improving an existing school library, but will be a new library for the new high school.

### **8.2. The Lincoln Carnegie Library Building Overview**

The existing Lincoln Library (called the "Carnegie",) was built in 1909, when Lincoln's population was 1,400. The building is 40 feet wide by 61 feet long, and has a basement. It is approximately 2,300 square feet in size. The building has been on the National Register of Historic Places since 1990. In the Carnegie spirit of simplicity, the words "Public Library" appear on the front of the building. The building has always been used as the City's public library. It has two floors, an upper and lower floor. The upper floor has never been remodeled or refurbished. The lower floor was remodeled in the 1990s. The library is located in downtown Lincoln at 590 Fifth Street. For ninety-four years, Lincoln's Carnegie building has served as the home of the Lincoln Public Library.



The Lincoln Carnegie Library building is small, almost cubical, constructed of brick trimmed with terra cotta, one story over a high raised basement and topped by a tile hipped roof. It is an example of the Classical Revival in which the central element does not break the roof line and in this case does not project from the main façade. A tall flight of steps leads directly from the sidewalk to the entrance. The stairs leading to the entrance are flanked by a substantial brick rail. The central entrance is under a half-round transom framed by an arch of smooth, shaped and fitted terra cotta blocks with a prominent keystone. On each side of the entrance is a window, also with half round arch above. The windows are repeated around the sides and back of the building, five windows on one side, four windows and a matching door on the other side, and four windows across the back.

The building is situated close to the sidewalk on a corner lot, with a small landscaped area in the rear. With no other building immediately adjacent, construction details are visible on four sides. The building is relatively unchanged since its 1909 construction, maintaining the integrity of its style, scale, and craftsmanship. It is distinguished as a civic building among the several commercial brick buildings nearby. Some changes which have been made to the building since 1909 include a single simple hand rail added to the front stairs leading to the first floor entrance and the remodeling of the basement level into a reading room and collections area with the staff office. The public restrooms are also located on this level. The entrance to the basement level was renovated and provided a ramp that is accessible by wheelchair.

In 1906 the City appointed a board of trustees which petitioned Carnegie for building funds; \$6000 was awarded in 1907. The architect was Allen D. Fellows of Auburn. The lowest bid to construct the library exceeded the allocation by \$2,475; Gladding McBean donated that amount in materials. The cornerstone, a gift of the California Granite Co. of Rocklin, was laid on April 3, 1909. The Lincoln Carnegie Library, relatively unaltered, continues to serve the people of Lincoln.

Along the side of the building away from the street, an entrance is partly recessed below grade to provide exterior entrance to the basement. Basement windows are slightly recessed wood framed. The concrete foundation is barely visible at grade level. In the rear of the building, the cornerstone is clearly visible, bearing the date "1900" in raised letters. The interior of the building (upper floor) is essentially one large room with a high curved ceiling, light with its many windows, which are wood-framed.

The Library is one of the many nearby downtown brick buildings of its period and older, but is distinguished by its classical style and its setting -- raised, set back from the sidewalk by the stairs, freestanding. The Gladding McBean Pottery, source of its brick and terra cotta, is visible a few blocks to the north. Throughout the building, the brick and terra cotta are handled skillfully, as in the shaped components of the round arches and in the formed row of brick just below the basement windows. With the exception of the addition of handrails for the steep stairs, neither the interior nor exterior of the building has been changed in any significant way since its construction, preserving its integrity.

### **8.2.1. School Libraries**

The Western Placer Unified School District will be building a new high school campus at the Twelve Bridges site. The new Public Library at Twelve Bridges will serve as the new high school's campus. The new library will not be replacing or improving an existing school library, but will be a new library for the new high school.

### **8.3. Structural**

The Lincoln Carnegie Library has not been structurally updated to current earthquake and life safety codes. Any renovation and expansion project would need to accomplish these changes.

### **8.4. Energy Conservation**

The Carnegie Library was built in 1909. Its electrical and mechanical systems have not been updated since its construction. New HVAC, plumbing, and mechanical systems would need to be installed in a renovation and expansion project.

### **8.5. Health and Safety**

The entrance to the upper floor of the Library can only be reached by going up a very steep set of concrete stairs. Many people have difficulty maneuvering these stairs and some small children cannot make it up the individual stairs due to their height and steep grade. They must be carried up the stairs by parents or others. It is also difficult to maneuver down the stairs when coming out of the Library. People must be very careful when coming down the stairs, not to trip or fall.

### **8.6. Disabled Access**

All of the services on the Main Floor of the building are inaccessible to the disabled who cannot walk up stairs. The only public entrance to this floor of the library is by using the very steep stairs leading up to the front door. The upper floor has no ramp to accommodate those who cannot safely or otherwise use the stairs.

The restrooms, located on the Basement level, are not handicapped accessible.

### **8.7. Acoustics**

The upper floor is essentially one room with no floor-to-ceiling interior walls. When children are present, adults tend to go downstairs, or leave the library due to the noise level. Story time is

provided upstairs and when it is in session, the rest of that floor of the library is disturbed by the sounds and noise.

### **8.8. Space Flexibility / Expandability**

The basement office area is inadequate in size and function. It cannot be expanded and has no flexibility; all cupboards are built-in. The adult fiction, current periodicals, and audio books are located in the downstairs level. The space they occupy is not large enough for the sizes of collections needed to support the community. The space available could only be expanded through an expansion of the building, which not a current possibility. The space they occupy in the basement cannot be expanded and is not flexible.

The existing library is severely impacted by the lack of space for collections, seating and programs. This space shortage limits flexibility and expandability within the Library.

The Children's area is located in the northwest corner of the upstairs floor of the building. The space is inadequate to the volume of use it now receives. It occupies approximately 64 square feet and cannot be expanded.

### **8.9. Functional Spatial Relationships**

Due to the severe lack of space, all service areas of the existing library overlap or are inappropriately adjacent to each other, creating many functional conflicts. There is no isolation of quiet reading and study areas. Collections which need to be located in distinct areas, readily visible to users, are squeezed together, spilling over into each other. These conflicts cannot be resolved in the existing building's available interior spaces.

### **8.10. Site**

The site of the existing Lincoln Library is located in downtown Lincoln. It has been used for over 94 years as a public library site, and it will continue as such in the future, but the site cannot support the size of library expansion needed to bring full library service to Lincoln now and in the future.

### **8.11. Other Considerations**

*Lighting.* Lighting in the office area of the basement is inadequate.

*Technology Infrastructure.* Even if the data and power capabilities were present in the existing building to the extent they are needed, the space available would not support the amounts and types of equipment and seating needed to accommodate the growing population of Lincoln.

## 9. SPACE NEEDS ASSESSMENT

### 9.1. Introduction

The needs assessment study has identified the services and programs needed in the new Public Library at Twelve Bridges Learning Center. In this section the services and needs are translated into an estimate of the size of library needed to fulfill these needs and priorities as agreed upon through the needs assessment process. Each type of space is identified and allocated square footage. The estimated square footage is a preliminary estimate based on all information available at the time of this report. The estimated size may change as the detailed building program is developed and all detailed considerations are included in the building size.

### 9.2. Space Needs Estimate Summary - Assignable Square Feet

The Public Library at Twelve Bridges needs to contain an estimated 38,124 gross square feet, in order to be able to meet the needs and priorities for library services of its community over the next two decades. The table below lists estimates of the general square footage allocations needed for the various service functions of the library.

**Table 9-1. Summary of Space Requirements**

Area / Activity	Amounts Needed	Factors for Estimating Square Feet Needs	Estimated 2020 Square Feet
Collections	Various	various	10,888
User Seating	243	32.5 SF / seat	7,906
Public Technology Stations	86	36 SF / Station	3,852
Public Service Desks	3 for 9 stations	120 SF / Desk Stn	960
Staff Workstations	43	120 SF / Stn	3600
Multipurpose (Community) Room	1 for 80 people	15 SF / Person +	1,680
Friends of the Library Processing Space			160
Subtotal Functional Space			29,047
Special Use Space		@5% of Functional Space	1,452
Total Assignable Square Feet			30,499
Non-assignable Square Feet		@ 20% of Gross	7,625
Estimated Gross Square Feet			38,124

### 9.3. Space Needs - Library Collections

The size of the collections to be housed in the Library at Twelve Bridges takes into consideration the existence of the Downtown Carnegie Library and its future use and capacities. Each type of material is identified below with an explanation of the derivation of the needs assessment space estimate needs for each.

Following the general assumptions in the Needs Assessment, further development and refinement of the sizes and space allocations of particular collections, with detail, appears in the Library Building Program.

Refer to *Section 5* of the Building Program for a complete chart of the shelving plans for the proposed new Library at Twelve Bridges, including size, format, category, volumes per linear foot and anticipated percentage of collections in circulation, as well as calculations used for the data.

### 9.3.1. Volumes

Based on a community guideline of 2.5 - 3.0 volumes per capita, over the next twenty years, the collections of the Lincoln Library system will need to grow to support its population growth. The collection size of the Downtown Carnegie Library is 18,545 volumes. The Library at Twelve Bridges, serving as the main library for the City will need to support about 155,280 volumes by the year 2020. The guideline for volumes per capita was chosen as representative of the norm for communities the size that Lincoln will be by 2020 and with an additional factor for collections that need to be duplicated or increased in size to support the curriculum of the High School and College.

**Table 9-2. Collections Space Needed**

Collections	Guideline	Items to be Housed	Square Feet (c)
Volumes / Volume Equivalents (a)	16 vols / square foot	155,281	9,705
Audio Cassettes	22 items / square foot	2,000	91
Video Cassettes	15 items / square foot	7,811	521
CDs and Other Compact Media	22 items / square foot	7,811	355
Pamphlet Files	12 square feet / cabinet	2 cabinets	24
Current Periodical Titles	1.5 items / square foot	289	193
Total Assignable Square Feet Estimate			10,888
(a) Includes back periodicals			
(b) Totals may not add up exactly due to rounding.			

### 9.3.2. Audio Cassettes

To determine the capacity for audio cassettes needed, we reviewed the holdings of the Carnegie and took into consideration the reduction over time in inventory due to conversion to other media such as CDs and the public's acquisition of equipment to play the new media formats. We estimate the need for approximately 2,000 audio cassettes in the new library. At 22 items per square foot, an estimated 91 square feet of space will be needed in the new library for audio cassettes.

### **9.3.3. Video Cassettes**

We estimate the need for video cassettes to be about 7,811 cassettes. To arrive at this estimate, we reviewed the Carnegie's capacity for videos, reviewed the public's expressed need for media of all kinds and for all ages. We used a guideline that the video collection should be at least the size of 5% of the volume collection. Using this guideline, which has been successfully used in other library building projects, we arrive at the estimated need for about 7,811 video cassettes.

### **9.3.4. CDs, DVDs, and Other Media**

We estimated the needed capacity for CDs, DVDs, and other media to be at the same level at the need for video cassettes, about 5% of the total volume collection, or 7,811 items. Other media includes media kits and other media which has not yet arrived on the scene, but is likely to develop in the future.

### **9.3.5. Current Periodicals and Magazines**

The Library at Twelve Bridges will need to have at least 289 current periodical titles to support the general public and the educational needs of the high school and college students at the Learning Center. At an estimated 1.5 square feet per title, to display and house, the Library will need an estimated 193 square feet to support this collection.

### **9.3.6. Pamphlet Files**

Based on existing files and the probability that many pam files and vertical file materials will be available electronically in the near future, we estimate the for two regular files cabinets to hold the vertical files of school-related materials. At 12 square feet per cabinet, this collection will need an estimated 24 square feet of space.

## **9.4. Space Needs - Reader Seats**

The Library will need at least 243 open seats for the public throughout the building. When we add in the approximately 20 seats existing at the Carnegie library, The total public seats available in the combined library system will be 263. This represents a little over 4.6 seats per 1,000 population in Lincoln. The Wheeler and Goldhor guidelines of 3-5 seats per 1,000 population was used to arrive at this estimate. More than the minimum was used to support the additional study and homework seating needs of students. We also considered the availability of other seating on the Learning Center campus when making this estimate. At an average of 32.5 square feet per seat, the estimated space needed to support 243 seats in the new library is 7,906 square feet.

Following the general assumptions in the Needs Assessment, further development of the quantities of types of seating, with detail, appears in the *Library Building Program*. The reader is referred to *Section 5* of the Library Building Program for a breakdown of all types, quantities, and area allocation for seating in the new library.

User Seating	Number of Seats	Sq Ft / Seat	Total Square Feet
Open Seats	243	32.5	7,906

### **9.5. Space Needs - Technology**

The Service Plan calls for a minimum of 107 technology and equipment stations for the public. This includes computers, multimedia stations, A-V and digital listening and viewing stations, self-check out stations, photocopy machines, microform reader/printers, electric typewriters and any new technology that may come along and be needed in the future. At an average size of 36 square feet per station, the Library will need an estimated 3,852 square feet to accommodate these stations.

This plan includes 35 information access (reference) computer stations, 10 multimedia stations, 30 Learning Center computers, 21 A-V / digital Listening / Viewing stations, 3 Self- checkout stations, 5 photocopy machines, and 2 electric typewriters, and other miscellaneous pieces of equipment such as a Kurtzweil reading machine.

A telecommunications room is planned for equipment and computer peripherals and cabling to support the Library's telecommunications equipment.

Following the general assumptions in the Needs Assessment, further refinement of the types of stations, with detail, appears in the *Library Building Program*.

### **9.6. Space Needs - Staff Offices and Workstations**

The Service Plan identifies the need to 38 staff workstations, including staff stations at public service desks. An average of 120 square feet per station was used to estimate the amount of space needed for staff stations in this needs assessment. Using this guideline, the library will need an estimated 4,560 square feet of space for staff workstations and their attendant equipment and furnishings.

Following the assumptions in this Needs Assessment, further development of the quantities and types of staff workstations, with detail, appears in the Library Building Program. Refer to Section 5 of the Building Program for the developed allocation and details of staff workstations by area.

Guidelines for staff workstations square feet allocations used in the Building Program are as follows:

- Director's Office 150 sf
- Supervisor's Office 120 sf
- Librarians Office / cubicle 120 sf
- Typical open office workstation 80sf
- Technical Assistance cubicle / workstation 60 sf
- Public Service Desk workstation 120 sf

The estimated space for workstations as used in the needs assessment includes space for furnishings and equipment used by staff, but not at individual workstations, such as book trucks, books bins, special worktables and shelving.

### **9.7. Space Needs - Meeting Room Requirements**

The Library needs assessment clearly identifies the need for a multipurpose community room. A room to seat 80 adults is proposed. The library currently has no room and uses the open library for storytime and other library programs. We estimated the space needed for this room to be about 1,680 square feet, which includes 15 square feet per person for 80 people, and additional space for storage and presentation space.

### **9.8. Special Purpose: Miscellaneous Space Needs**

#### *Special Use Space*

This space accommodates the miscellaneous furnishings and equipment of libraries which has not already been allocated space in this model. It includes such items as dictionary stands, atlas stands, reference counters and map cases. This space needs model estimates special use space to be about 5% of the total functional space in the Library, or 1,452 square feet.

#### *Special Areas*

The Friends of the Library need space in the new library. We have estimated their need to be approximately 160 square feet, for processing donations and preparing materials for sale. The Friends will use space in the joint use facilities of the Twelve Bridges Learning Center for their books sales events.



## 9.9. Non-Assignable Space

The above spaces make up functional areas of the library that together make up core areas of the Library. For these areas, this space model uses an 80% efficiency ratio to calculate non-assignable space. That is, about 20% of the gross square feet in the building is estimated to be non-assignable space. This space includes areas like public restrooms, storage closets, mechanical system shafts, wall thickness, circulation corridors, aisles, conduit runs, elevator shafts and stairwells located within the Library's space. As this library will most likely be a one-story building, the 20% factor is common for one-story library buildings. Using this figure, non-assignable space is calculated by dividing the functional (or assignable) space square feet by 0.8, which gives a gross square feet or total space needed. By subtracting the functional space from the total space, the estimated non-assignable space is calculated.

The net-to-gross square footage ratio used is based on standards and guidelines proposed by the American Library Association's handbook *Building Blocks for Planning Functional Library Space*, published in 2001.

**Table 9-3. Non-Assignable Space**

Type of Space	Guideline	Square Feet
Functional Space	.80 (20% uasf)	30,499
Non-assignable Space	20% of gross sf	7,625
Gross square feet	100% of space	38,124

## 9.10. Space Program Outline

The following section outlines the areas and spaces needed in the new library. The list is based on discussions, community input, partner input during the needs assessment process. The list will be refined and adjusted during the detailed building programming phase of the project. All spaces and subspaces may not be included in the following list and some space may be combined and adjusted in the final building program to reflect spatial requirements and to respond to operational and organizational requirements that develop as detailed programming proceeds.

### OUTSIDE LIBRARY MATERIALS SECURITY SYSTEM

#### Entrance Lobby (outside Library materials security system)

- Exhibits
- Donations Drop (?)
- Community / School / College Announcements
- Give-aways alcove
- Book Return chute

#### Community Library Multipurpose Center (outside library materials security system)

- Multipurpose Room
- Kitchenette

- Storage for furniture and equipment
- Community Exhibits area for display of art, etc.
- Community Room Lobby, Exhibits, and Lounge Area

Friends of the Library Book Store, Retail, and Coffee Bar (outside library materials security system) *\*This area has been deleted; moved to multi-use areas of campus.*

- Book Store (used books Friends of Library)
- Sales Desk
- Exhibits / display
- Booksale storage area and workroom

Friends of the Library

- Workspace for processing donations
- Booksale area *\*This area has been deleted; moved to multi-use areas of campus.*

## INSIDE LIBRARY MATERIALS SECURITY SYSTEM

Library Lobby (inside Library materials security system)

- Express Look-up (Standing) OPACs
- Express Checkout Stations (self-checkout)
- Literature and Announcements display
- Express Reserves (holds for the public, self-service)

Circulation Services

- Circulation Desk
- Course Reserves
- Sorting Area (in the public area of the building)
- Circulation workroom

Browsing and New Books

- New Books
- New and Popular Media (CD's, Audio Cassettes, Video Cassettes, etc.)
- Displays and Exhibits

Photocopy / Imaging Center and Services

- Photocopy/Imaging Center
- Photocopy Alcoves (in strategic locations in the building)

Media Services

- Microform Collection
- Microform Reader / printers
- Media Collection (Audio Cassettes, Video Cassettes, CDs, DVDs, other media)
- Viewing and Listening rooms (4-6 people each)
- Screening room (for classes and groups of people)
- Multimedia computers (for viewing, listening, OPAC access, etc.)
- Language learning media and equipment

## Media Service Work Area

### Information Commons and Reference Center

- Reference / Information Desk

- Reference Print Collections

- Reference Seating

- Reference computer stations

- Group Study Rooms

- Reference Consultation Rooms

- Electronic Classroom (Information Literacy, library orientation, etc.) *\*This area was deleted; moved to the multi-use areas of campus.*

### General Collections and Seating

- NonFiction Collection

- Fiction Collection

- Paperback Collection

- Large Print Collection

- Seating (variety of types)

- Group study rooms

- General access computer stations

### Current Periodical and Newspapers

- Current periodical issues (display)

- Newspapers (display) and back issues

- Seating

- Express lookup computers

### Young Adult Area

- Collections

- Listening and Viewing Stations

- Seating

- Computer stations

### Children's Services (Library)

- Children's Assistance Desk

- Children's computer stations

- Children's Listening and Viewing Stations

- Collections

  - Reference

  - Fiction

  - Nonfiction

  - Paperbacks

  - Magazines

  - Media (Videos, DVDs, Audio Tapes, CDs, Media Kits, Other)

### Children's Seating

- Toddlers / preschoolers Services
  - Picture Books
  - Easy readers
  - Seating
- Storytime Room
- Activity (Arts and Crafts) Room
- Children's Restrooms
- Children's Staff Work area and offices

#### Learning Center

- Technology Center / Computer Lab (including electric typewriters)
- Homework Center
- Learning Skills Center
- Vending Machines (Snacks) (Outside Library Security Gates)

#### Staff and Administration offices and work areas

- Technical Services
- Automation, Technology, and Systems Services
- Computer Room
- Reference
- Administration
- Receiving / Delivery
- Staff Lounge
  - Vending machines
  - Staff Lockers (for student assistants as well as regular staff)
- Staff Restrooms
- Board / Conference Room

#### Nonassignable Areas

- Public restrooms
- Janitor Closets
- Mechanical systems
- Telecommunications and Communications closets

## ***APPENDICES***

**Appendix A.**  
**COMMUNITY INPUT AND PARTICIPATION**

**City of Lincoln  
California**

**Lincoln Public Library  
Needs Assessment**

**COMMUNITY INPUT AND PARTICIPATION**

**A SUMMARY OF RESPONSES AND  
IDENTIFIED PRIORITIES**

**DECEMBER 2002**

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**Community Library Needs Assessment  
Community Input and Participation  
A Summary of Responses and Identified Priorities**

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# **Community Library Needs Assessment Community Input and Participation A Summary of Responses and Identified Priorities**

## ***Introduction***

The needs assessment process has involved the community extensively. The following input processes and activities occurred during the study period:

May 15	Sierra College Faculty Executive Committee Input Session
June 20	Library Building Committee Input Session
July 27	Four Public Workshops / Focus Group Sessions
July 30	Planning Charrette with key stakeholders
Spring	Western Placer Unified School District High School and Middle School Student Survey
Spring	Western Placer Unified School District Teacher Survey
Spring	Lincoln Civic Organizations Survey
Mid-2002 - January 2003	Public review and feedback on the planning documents available through the Library

Over 70 members of the public participated in the public focus groups and input sessions, which targeted the general public, seniors, members of civic organizations, faculty, students, and those who are most comfortable speaking Spanish. Almost 900 students participated in the student survey. 58 teachers participated in the teacher survey, and twelve members of civic organizations independently participated in the civic organization survey. Thus far, well over 1,000 individuals have participated in the community needs assessment through surveys or input sessions.

In addition to the organized sessions and surveys, ongoing library planning groups have been meeting since mid-2001. Many members of the public have participated in these meetings and continue to attend such group meetings open to the public such as the Library Building Committee.

## ***Library Service Responses***

Participants in the Library Service Responses exercise conducted during most of the input sessions and group meetings ranked the following responses as the highest priority for the Lincoln Library:

**General Information:** A library that offers General Information helps meet the need for information and answers to questions on a broad array of topics related to work, school, and personal life. (I)

**Current Topics and Titles:** A library that provides Current Topics and Titles helps to fulfill community residents' appetite for information about popular cultural and social trends and their desire for satisfying recreational experiences. (G)

**Lifelong Learning:** A library that provides Lifelong Learning service helps address the desire for self-directed personal growth and development opportunities. (L)

**Basic Literacy:** A library that offers Basic Literacy service addresses the need to read and to perform other essential daily tasks. (A)

**Formal Learning Support:** A library that offers Formal Learning Support helps students who are enrolled in a formal program of education or who are pursuing their education through a program of home-schooling to attain their educational goals. (H)

**Business and Career Information:** A library that offers Business and Career Information service addresses a need for information related to business, careers, work, entrepreneurship, personal finances, and obtaining employment. (B)

These are the areas which the public desires the library to emphasize as it designs and offers services.

The service responses that were voted the least important, or the lowest priority by those who participated were:

**Commons:** A library that provides a Commons environment helps address the need of people to meet and interact with others in their community and to participate in public discourse about community issues. (C)

**Cultural Awareness:** A library that offers Cultural Awareness service helps satisfy the desire of community residents to gain an understanding of their own cultural heritage and the cultural heritage of others. (F)

**Local History and Genealogy:** A library that offers Local History and Genealogy service addresses the desire of community residents to know and better understand personal or community heritage. (M)

### ***Priorities for the New Library***

The highest priority services and programs recommended for the Library through community input include the following:

The general public's highest priorities:

- Works of art in the library
- A larger children's area
- A convenient location for the library
- Friendly, inviting exterior (2)
- Quiet Reading rooms
- Cubicles for private use (2)
- A well-rounded collection
  - A place and collection in which to do research
  - Newspapers
  - Magazines
  - Better availability of materials
  - New international materials
- Music in the library (2)
- Interlibrary loans and integrated technology
- Access to electronic databases and catalog
  - from home
  - in the library (2)
- Training in use of computers
- Qualified and skilled library staff
  - Credentialed media specialist and director
  - children's librarian
- Utilization of volunteers at both libraries
- Separate Reference Desk
- Community conference space for up to 20 people
- Adult literacy programs
- Adequate parking

Students want:

- A variety of types of seating, comfortable places to sit
- Ability to study and work in groups
- Places to study and work individually
- Newer and faster computers
- Fast access to the Internet
- Online library catalog and browsing software
- Friendlier staff
- Reference assistance
- Better collection and more books and media on topics of interest (sports, recent authors, science fiction, fantasy books, magazines, CDs videos, books on tape...)
- Food and drink in the library
- Longer hours
- Listening, media labs for videos and books on tape

- Shuttle bus to the library

Teachers and Faculty want;

All of the above, plus the following:

- Multimedia curriculum development and support lab
- Instruction in research skills
- Instruction in using the computer
- Better video and other media collections to support teaching
- Better, more well rounded collections
- Homework and technology center
- Tutoring center staffed by volunteers

Civic Organizations want:

All of the above, plus:

- Places where groups and organizations can meet
- Reference collections to support organization's interests
- Better facilities for families and small children
- Programs for children (summer reading program, storytelling....)

**Lincoln Library Building Committee**  
**Workshop Flip Chart Notes**  
**June 20, 2002**

**Introductions**

- Ed - Curious
- Judy - Happy
- Irene - Compassionate
- Sally - Outdoorsy
- Mickey - Inquiring
- Fred -Interested
- Elise -Book “Lover”
- Adrienne - Artistic
- Andrea - Outgoing
- Dolores - Volunteer
- Esther - Puzzled
- Mel -Tall
- Jordon- Leaving
- Karen - Realistic
- Tom - Determined
- Barbara - Excited
- Mary - Hyper

**Do you use the libraries? If so for what?**

- **Research 1Y**
- **Latest Books 1Y**
- Entertainment
- History
- Knowledge
- Technology
- **Newspapers 1Y**
- Investment Information
- **Public Information 1Y**
- Homework Assistance
- Library skills instruction
- Classes
- Reading
- Literacy
- **Relaxing 1Y 2G**

**What libraries?**

- Lincoln Public Library
- Sierra College
- San Jose
- Library of Congress
- Placer County Library
- Auburn Library
- Rocklin Danville
- Cupertino LAPL
- Fremont Dunsmuir
- San Francisco Public Library
- CSU Chico Library
- Salinas Public Library
- Santa Clara Branch Libraries
- Palo Alto Public Library
- Penryn Elementary School Library
- Roseville Public Library
- Maidu Branch, Roseville Public Library
- Huntington Library (LA)
- Oakley Library
- Danville Library
- Los Angeles Public Library
- Dunsmuir Library
- Sutro Library (San Francisco Public Library)

## **Favorite Things you like about the Libraries you visit and use?**

- **Art Galleries 1Y 1G**
- **Study Rooms 2Y 1G**
- **Comfortable Chairs 1Y**
- Good lighting
- **Landscape 1Y 1G**
- Knowledgeable (certified) librarians
- Accessible computer software - "user friendly format"
- e.g., Palo Alto Public
- **Classrooms, enclosed yard for children 1Y**
- **Atmosphere 1Y**
- **Computers 1G**
- Internet
- Word processing
- **Access to other libraries materials 2Y 1G**
- **Interlibrary loans - Union Catalog - Online 1Y**
- Coffee
- **Snack areas 1Y**
- Scanners
- **Reference Materials - current 2Y 1G**
- **Collection of classics 1Y 1G**
- **Audio/Video Collection 1Y**
- Large print books
- **Public meeting rooms 3Y 1G**
- Kitchen
- **Story hour children 4Y 1G**
- **Round tables for research 1Y 1G**
- **Space between aisles (ADA) 1Y**
- **Periodicals - worldwide 1Y**
- **Display space 1Y**
- **Non-internet computers 1Y**
- Printers
- Copy machines
- **Work Room 1Y**
- Older novels
- Foreign Language Audio books
- Study carrels
- Study rooms

## **Trends - 5-6 years - Change**

- Internet
- Time on terminal
- Information Literacy

- Information Credibility
- Formerly unavailable information
- Communication - cell phone / email
- Bombarded / distracted
- Personalized / Information available
- More automated services
- Don't like lack of control
- More programming
- More/newer information (must make decisions on information)
- Privacy-worry about private information being available to others
- Sound bites
- Fewer employees - more self-service
- Customized service
- **Raised expectations (24/7) 1Y 1G**

## Group Exercise and Reporting

Divided participants into three groups:

- (1) Collections,
- (2) Public Spaces, and
- (3) Technology (as a tool)

Each group identified desired library attributes for its topic from three constituencies' perspectives: high school (HS), community college (CC) , and public library (PL) users

Reports of each group are given below.

### Group (3): Technology (as a Tool)

- **Internet Connectivity (Fast) 9Y 5G**
- Online Public Access Catalog
- Microfilm
- Scanner
- Video Carousel
- Typewriter
- E-Books
- **Bar Code Scanners (automation) 1Y**
- Printers
- Fax machines
- Copy machines
- Software applications
- Video Streaming - Distance Learning
- Televisions
- DVD viewers

- Telephone Access
- **Audio/video teaching aids 2Y 1G**
- Video Cameras
- **CD readers / computers 1Y**

## Group (2) Public Spaces

- Wider aisles
- Study carrels
- Handicapped access
- **Study rooms 4Y 1G**
- **Classrooms 1Y**
- **Comfortable 1Y**
- **Relaxing area 2Y**
- **Art works 2Y 1G**
- Bulletin boards for community information
- **Reading tables 2Y 3G**
- **Story room 2Y 1G**
- **Meeting room 1Y**
- Stools, ladders
- **Good lighting 1Y 1G**
- **Adequate restrooms 1Y 1G**
- **Reading tables 2Y 1G**

## Group (1) Collections

High School	Community College	Public Library
<ul style="list-style-type: none"> <li>• <b>Curriculum based 3Y 4G</b></li> <li>• Reference Service</li> <li>• Vocational</li> <li>• Periodicals</li> <li>• Diversity</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Support classes 2Y</b></li> <li>• Reference Services</li> <li>• All media</li> <li>• Vocational study support</li> <li>• Periodicals</li> </ul>	<ul style="list-style-type: none"> <li>• Coffee and donuts</li> <li>• <b>Public classes 1Y</b></li> <li>• English</li> <li>• <b>Foreign Languages 1G</b></li> <li>• <b>Children's Books 3Y 4G</b></li> <li>• Volunteers</li> <li>• <b>Literacy Tutoring 1Y 1G</b></li> <li>• <b>Vocational support 1G</b></li> <li>• <b>Periodicals (categorized) 2Y 1G</b></li> </ul>
<ul style="list-style-type: none"> <li>• All three need: <b>Qualified and adequately staffed 7Y 6G</b></li> </ul>		



### **Priorities Exercise, Individual Participants**

Participants were given 6 yellow dots, and were asked to use these as votes, to place a dot on any item on the flip charts they felt was a high priority for the new Lincoln Library. After everyone had voted with their yellow dots, each participant was given a set of three green dots and asked to vote (with the green dots) for the highest priority items among those and only those that had received yellow dots.

Participant votes are indicated by each item in the session notes above by a "Y" or "G" with the number of votes received.

END OF SESSION

LINCOLN PUBLIC LIBRARY PUBLIC INPUT SESSIONS  
**Sun City/Lincoln Hills - Seniors Focus**  
July 27, 2002 10:00 am  
Flip Chart Notes

*Facilitator:* Gloria Stockton, *Stockton Associates* with consultants Mary Wray,  
*Synergy Associates* and Tom Sinclair  
*Participants:* Seniors and other members of the general public  
*Location:* Lincoln Hills Sun City, Lincoln, California

Red (first cut)(**R**) and Blue dots (second cut) (**B**) used in this session.

**Introductions, Participants:**

<u>Name</u>	<u>Descriptive adjective</u>
• Forrest	Researcher
• Don	Retired
• Lillian	Organized
• Bob	"Dumb"
• Shirley	Noisy
• Adrienne	Artist
• Rosemarie	Avid reader
• Mickey	Questioning
• <b>Forrest</b>	<b>Researching 2R</b>
• Elise	Curious
• Mary Jo	Reader
• John	Western Novels
• Alan	Quiet
• Mary	Care for community
• Diane	Genealogist
• Anne	Stuck in mysteries
• Verna	Mystery #3
• Rita	Urban historian
• Pam	Mysteries
• Poleda	Scientist
• Mary Lu	Uncertain
• Barbara	Opera lover
• Ella	Swedish
• Lynn	Arts agency

**The Community of Lincoln: characteristics, what makes it unique?**

- Hispanic / Anglo
- Old residents / newcomers
- Mixture of housing

- Old fashioned in a good way
- Portuguese heritage
- Active people - involved
- **Natural surroundings 1R**
- Community of positive change
- Serene
- Provincial
- Friendly
- Growing
- Divided
- Downtown - bike on wide streets / alleys
- Modern –forward thinking / up to date
- **Gladding McBean 1R**
- **Impact of growth on air / traffic 1R**

### **Do you use the library? What libraries do you use?**

- Auburn (1)
- Lincoln (5)
- Rocklin (1)
- Roseville (3)
- Placer (1)
- Sacramento (1)
- Lincoln Hills (2)
- 

### **What do you use the library for?**

- American History
- Trade books
- **Research 3R 2B**
- **Literature 2R**
- **Best sellers 1R**
- ILL
- **Newspapers 3R 2B**
- Resting spot
- **Value line 1R**
- Tapes
- **Mysteries 3R**
- **Magazines 2R 2B**
- **Reference system 3R 2B**
- Reserves
- **Friends book sale 2R**

**Who are the Library's Customers? / What is / are the library's competition / competitors / partners?**

Customers

- Pre-schoolers
- Three major constituencies high school students, Sierra College students, members of the general Public
- Spanish speakers
- Users-all ages/everybody
- ESL users "English as second language"
- All students
- Foreign language students  
Need Books / tapes / cds

Competition / Partners?

- Computers
- Book stores

**Are there any barriers to using the library? What are they?**

- **Inadequate parking 2R 2B**
- **Hours - not at right times 1R**
- **Old book shelves - Too close together, too high/low 1R**
- Eyesight / low vision
- **Difficulty finding materials 2R**
- **Inadequately trained staff 1R**
- **Unfamiliarity with system / materials 1R**
- "Conflicts" with other user groups (e.g., children and seniors)
- **Availability of materials 2R 2B**
- Lack of effective / skilled reference librarian
- Lack of referral / reference services
- **Lighting - shelving height of materials 1R**
- Reading skill
- **Audio visual tapes are not self-help 2R 3B**
- **Training for computers 3R 2B**
- **Access and convenience -- path for golf carts 2R**
- Large print materials
- **Choice of materials 1R**
- **Inadequate collection 1R**
- ADA physical access for wheelchairs
- **Access to electronic databases and catalog from home 2R 3B**

## **Existing library issues - what are some of the problems with the existing library building?**

- Floors are uneven
- Cold coffee and stale donuts
- **Material display space 1R**
- Basement lights - low book shelves
- **International news material 6R 3B**

## **Issues Bin**

- Why not just expand the city library, without schools [participation?]
- **Inter-library loans and integrated technology 5R 4B**
- **College / public library [partnership] is good 2R**
- **Retain old library 2R**
- **Allow volunteers to continue 1R**

## **Other Ideas:**

- **Plenty of children's reading books 5R**
- **Comfortable chairs for big and small 1R**
- **Works of art 2R 1B**
- **Adult literacy [program] 1R 1B**
- Community meeting rooms
- **"Quiet" reading rooms 2R 1B**
- Ease of public access

## **Library Service Responses**

Individual exercise

Notes from Service Response Forms:

- Concerts / programming
- Large print - magazines
- All 13 items are important. However, our library funding is so limited that chances for inclusion are iffy.
- Community referral -- go to chamber

Library service response forms given to each participant, forms collected for summary

Send / email forms not turned in today to:

Mary@synergyasoc.com

Mary Wray 421-5108

## **Wrapup**

### **Library Building Committee Meetings**

To get on mailing list for notification of meetings:  
Email addresses to Gordon Franks: 645-4070 x 214

Agendas -- available through City Hall

LINCOLN PUBLIC LIBRARY PUBLIC INPUT SESSIONS  
**City Meeting Facility, Lincoln - General Public Focus**  
July 27, 2002 2:00 pm  
Flip Chart Notes

*Facilitator:* Gloria Stockton, *Stockton Associates* with consultants Mary Wray,  
*Synergy Associates* and Tom Sinclair  
*Participants:* Members of the general public  
*Location:* City Meeting Facility, Lincoln, California

Note: Red (first cut)(**R**) and Blue dots (second cut) (**B**) used in this session for priority voting.

**Tom Sinclair and Mary Wray introductory remarks**

Library Building Committee meets 3<sup>rd</sup> Tuesday of month - Public meetings  
Announce meetings, please  
Add Friends of the Library to the mailing list  
Put on channel 51? (JLLL + City web site)

Today - your library needs will be the focus

Later Public charrettes on design

**Introductions, Participants:**

- Adrienne      Artistic
- Virginia      Helpful
- Shirley      Concerned
- Becky      Conservative
- Susan      Tired
- Lila      Visiting, Friendly
- Emma      Active

**Community Description; what makes Lincoln unique?**

- Lincoln “proper”- friendly, family oriented community
- Customer service oriented
- Long time residents
- Transitioning community
- Old fashioned in a good way
- High volunteerism
- Values tradition
- **Favors the downtown center concept not excluding expansion 1R 1B**
- Need a bridge E or F
- Caring

- Need new residents, tax base and library
- Newcomers welcome
- Changing community
- Lincoln Hills is important part of community
- New families moving in
- Need more room in library

### **Library usage**

- Use Lincoln Library:
  - Story time (not at all)
  - **Children's area is undersized 1B**
  - Material pick up
  - Front entrance discourages user friendly access
  - **Children's furniture is unsafe 1R**
  - Conflicts between active and passive library uses
  - Check out books
  - Books cramped
  - Children's space is inappropriate and unsafe
  - Separate area for children (from research)
- Rocklin library
  - Active use of children's area

### **Who are the Library's Customers, whom does the Library serve?:**

- Not adolescents, young adults (currently not users - not enough materials, especially non-fiction)
- Use Auburn and Roseville instead
- Computer users - after school hours
- Whole community
- College aged students - need materials from ILL quickly; they prefer to use Rocklin / Auburn libraries for their services
- Alternative media (A/V alt.)
- Retired / senior community

### **What or who are the library's competitors or partners?**

- TV
- Computers
- Video rentals
- Books on Tape

### **Barriers to coming to or using the library?**



- Difficulty in maneuvering
- Small
- Stairs are obstacle
- **Lack of comfortable / adequate seating 1R**
- **Limited hours of service 1R**
- **[In]Consistent schedule 1R**  
e.g., be open weekends Saturdays and Sundays (10:00-6:00)
- **Location must be convenient 1R 1B**
- Youth need public transit
- Furniture not comfortable
- No elevator
- **No handicapped access 1R**
- Noisy - acoustically not separated
- **Self “help” reference 2R**
- Floors and stairs
- **Card catalog - cross referencing is difficult 1R**
- Can’t locate materials on the new system

#### **Positive/ good things about the existing library?**

- Staff
- **Well rounded collection 3R 3B**
- Volunteers
- Carnegie “reuse alternative” for children (pre-5)

#### **The Lincoln Library Needs, public desires:**

- Periodicals
- Children’s librarian (credentialed)
- Reference librarian
- **Credentialed Director 4R 3B**
- Interlibrary Loans
- **Coordination with other libraries 2R**
- Electronic catalog - online access to other databases
- More programming
- **Summer reading program 2R 1B**
- **Works of art within the library 2R 1B**
- Murals over each collection
- Exterior art work
- Staff training - how to deal with the public
- **Literacy - adult readers 1R 1B**
- Some children don’t have books in the home (problem)

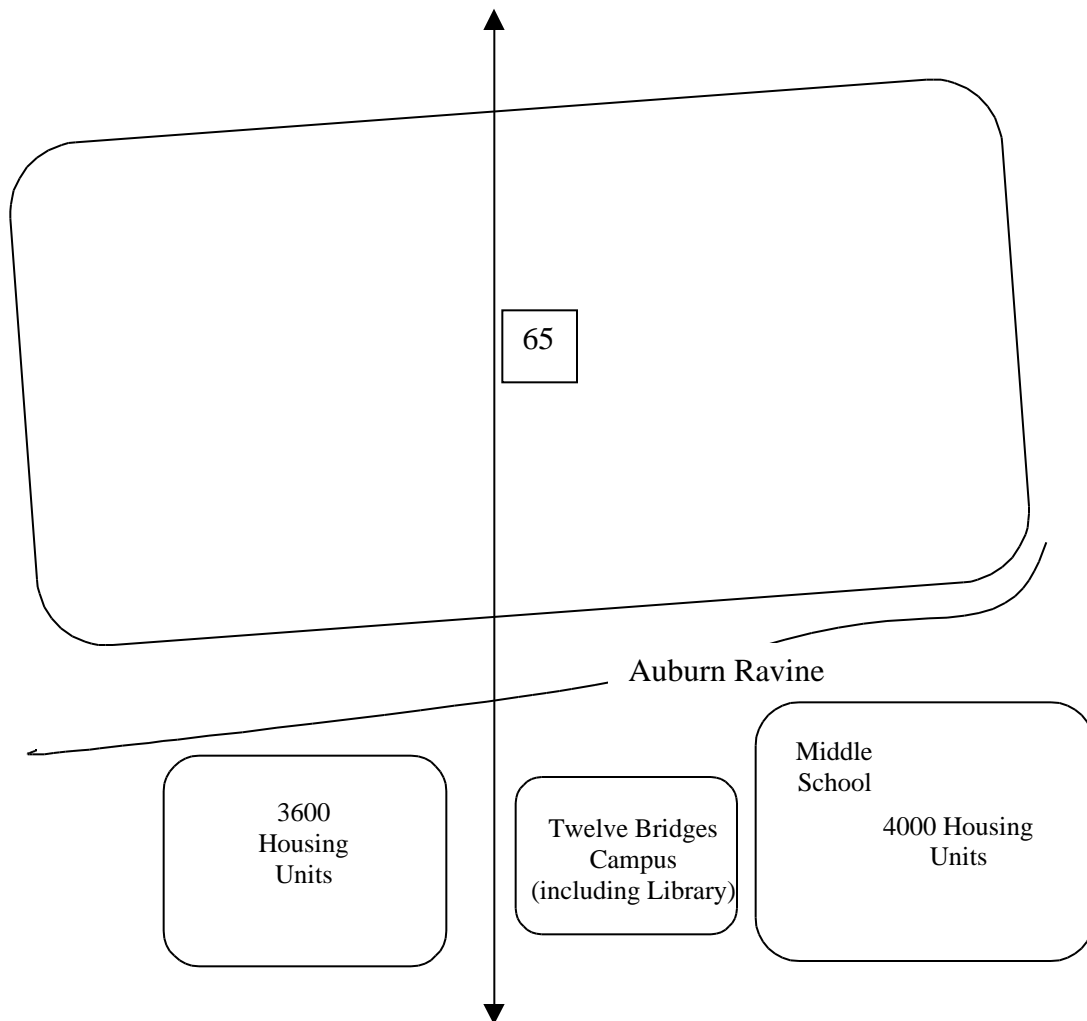
## Issues Bin

- Shuttle books between library sites (Downtown / Twelve bridges)
- How do we get access to Twelve Bridges from downtown?
- Carnegie? Stay? Official?
- Master plan for libraries
- General plan
- Credentialing and training (staff)
- The Bridge
- Is this our “last” library
- Bus stop needed
- Downtown library - kids will still be able to use?
- What will the downtown library be?
- Elementary and middle school kids will not have “access” to twelve bridges - need "Mst between 6<sup>th</sup> and 7<sup>th</sup>” library
- Branch?
- Joint library where “Joiner + L” (Mello Roos)

## Library Service Responses Exercise

Library service response forms given to each participant; forms collected for summary and discussed after exercise was completed. The tally of participant form responses follows these notes.

## Sketch Made During Discussion



## LINCOLN PUBLIC LIBRARY PUBLIC INPUT SESSIONS

### Civic Organizations Focus

July 27, 2002 3:30 pm

Flip Chart Notes

*Facilitator:* Gloria Stockton, *Stockton Associates* with consultants Mary Wray, *Synergy Associates* and Tom Sinclair

*Participants:* Civic organization representatives and members of the general public

*Location:* City Meeting Facility, Lincoln, California

Note: Red (first cut)(**R**) and Blue dots (second cut) (**B**) used in this session for priority voting.

### Tom Sinclair and Mary Wray introductory remarks

Review of the planning process

Review of project schedule

Announcement of public design charrettes

### Introductions, Participants:

Name	Descriptive Adjective		Affiliations and Activities
Harvi	explosive	(A)	Chamber of commerce/ Placer County Educ. Foundation/Volunteer Center/ PAL
Spencer	analytical	(B)	City council/Library representative Advisory capacity/ Esteemed alumni of (C)
Shirley	concerned	(C)	Teacher/FOL/ ALAux/ Native Daughters/ WPUSD /WP education foundation
Dolorres	volunteer +++++	(D)	Library board/Lincoln arts/ AL/ VFW/ Native daughters/Lincoln Convalescent

### Community needs / profile 1R

- Strong cultural association background
- Traditions: e.g., 4<sup>th</sup> of July / Christmas lighting
- Small town charm
- Strong concern for community and its members
- Concern for individuals
- Caring for residents
- Friendly to all
- Desire to maintain the small town atmosphere

- Strong tradition of volunteerism
- Genuine generosity among residents

### **Community description to others**

- fast growing - planned growth
- Forward thinking
- Great quality of life
- Airport
- High quality of civic services
- Rapidly expanding school system to accommodate growth
- School performance is increasing
- Community scholarships are strongly supported
- **Successful fundraising efforts by civic organizations to fund scholarships 1R**

### **Service Organizations and Individual use of library**

- Lincoln
- Reader - check out materials
- Computer - productivity - type posters for library
- Use other libraries: Roseville, CSU Sacramento, Golden Gate University
- **Electronic resources 3R 2B**
- Alumni use of databases
- **Music 1R 2B**
- Training - computer literacy
- Use Roseville Public Library
- **Children's material 1R**
- **Programs - story time 1R**
- Small business development center
- Distribution of pamphlets
- **Reference desk 1R**
- **Children's librarian 1R 1B**
- Small business benefits
- **Community conference space up to 20 persons 1R 1B**
- **Cubicles for private use 2R 2B**
- **Acoustic separation, e.g., noisy from quiet 2R**

### **Library customers, competitors, and partners**

- **Starbucks - both a competitor and a partner 1R**
- Everybody is a customer
  - Preschoolers
  - Retired

- College students
- ? Focus on adult learners
- ? Children's services 1R

### **Spaces Needed**

- Monitored testing areas
- Tutoring

### **Great things at library; What's great about the existing library? what to have at the new library?**

- **Excellent utilization of volunteers 1R**
  - **Want utilization of volunteers at both libraries 3R 1B**
- Authentic and genuine identity
- Landmark identity
- Involvement of civic organizations in library development
- Display area for awareness
- Sense of place
- **Historic features 1R**
- Architecture / building materials
- Concept: Downtown is Main, Twelve Bridges is a branch

### **Barriers to Using the Library?**

- **Library skills (lack of) 1R**
- **Language skills barrier 1R**
- Physical barriers-stairs
- Lack of space
- Construction operating costs associated with the two-story building
- **Perception - unfriendly; exterior is discouraging 1R 2B**
- Design (exterior and interior) should be inviting and comfortable

### **Not to repeat in new library**

- **Shelving to store materials at the best height to see and reach 1R**
- Must exit the library to move from floor to floor in the existing library
- Lack of security for the collection in the existing library

**Need:**

- **Credentialed Media specialist and director 5R 3B**
- **Well rounded collection 1R**

**Library Service Responses Exercise**

Library service response forms were given to each participant; forms were collected for summary and discussed after exercise was completed. The tally of participant form responses follows these notes.

## LINCOLN PUBLIC LIBRARY PUBLIC INPUT SESSIONS

### **Spanish Speaking General Public Focus**

July 27, 2002 8:00 pm

Flip Chart Notes

*Facilitator:* Gloria Stockton, *Stockton Associates* with consultants Mary Wray, *Synergy Associates* and Tom Sinclair

*Interpreter:* Delores

*Participants:* Members of the general public who se primary language is Spanish and other members of the general public

*Location:* Catholic Church Meeting Hall, Lincoln, California

This session was conducted in both Spanish and English.

### **Introductory remarks**

### **Participant Introductions**

About 20 individuals overall attended this session. Couples and members of families, including children attended. Many attendees' primary language is Spanish. Participants came from various backgrounds

Parents  
Children  
Grandparents  
Couples

### **Community needs / profile**

- Strong sense of community
- Strong concern for community and its members
- Caring for residents
- Friendly

### **Use of the Library**

- Books in Spanish
- Books in English to learn English
- Language learning tapes
- Children's Spanish materials

### **What to have / is needed at the library?**



- Places where people can get English literacy help
- Assistance in Spanish for those who need it
- Displays that help those who don't know how to use the library
- More religion materials
- Collections on how to do things -- do-it-yourself books, tapes, and videos, in Spanish and English

### **Barriers to Using the Library?**

- Language barrier - those who speak Spanish don't always think they can get help from the Library
- The building is so small, people think there will be no room for them, so they don't come

**Lincoln Public Library  
Sierra College Faculty Workshop May 15, 2002  
Flip Chart Notes**

Work session with the Sierra College Faculty Executive Committee, May 15, 2002. 10-15 participants from the Executive Committee at one time. Committee members were asked to contribute their ideas and needs for the new public library at Twelve Bridges, which will also serve as the library for the Sierra College campus at Twelve Bridges. Ideas and suggestions provided were discussed and recorded on flip chart paper during the session. The flip chart notes are transcribed below.

- Starbucks
- Reading Room - to eat and talk
  - Magazines
  - Throw away books
  - Music - Kingston Trio/Live (not head phones)
- Student groups (music/poetry/readings)
- Acoustic performances
- Study rooms (up to 10 people)
  - Various sizes 2-4 people
  - Existing ones are great - they have collections in them outside classroom resources
  - Maintain integrity of the rooms for meetings, programs, etc., without kicking out students
- Art displays/exhibits rotating
  - Murals?/themes in different parts
- Separate Ages
  - Children's Section (noisy)
  - But all together somewhere
- Computer Lab -
  - Internet
  - Electronic Reference services
  - Productivity software
- Shuttle system to move people
- E-Resources universal
- Science collections/Resources
- Need strong curriculum support
- Laptop hookups/wireless thin client/server-based

- More computers
- Staff? Centralized? /Public/Academic Librarians
- Spanish-speaking groups/multilingual
  - Address needs in services, collections (e.g., Ukranian)
- Open late at night (7, 10 PM) Staff...
- Circulation cards - universal access
- Censorship - Policy Group
  - No Censorship Please
- Groups -
  - Older/Long-time residents
  - Young professionals (computer people)
- Location - 12 Bridges
  - 1,900 acres is retirement community, retired professionals
  - Large print/Audio
  -
- Copy Center with sophisticated machines
  - Document production
  - Operated by cards
  - Fax machine
- Budget - Operating budget (Address early)
- Open weekends - 8-8 Saturday, Noon - 8pm Sundays
  - e.g., Roseville Public Library
- Story Hours
- Ability to have the library research stuff
- Staff to support media studios - staff needed

## Library Service Responses Exercise Summary

All forms filled out at the various input sessions and meetings were collected and participant priorities tabulated. Results are summarized below.

### Highest Priority Service Responses:

**General Information:** A library that offers General Information helps meet the need for information and answers to questions on a broad array of topics related to work, school, and personal life. (I)

**Current Topics and Titles:** A library that provides Current Topics and Titles helps to fulfill community residents' appetite for information about popular cultural and social trends and their desire for satisfying recreational experiences. (G)

**Lifelong Learning:** A library that provides Lifelong Learning service helps address the desire for self-directed personal growth and development opportunities. (L)

**Basic Literacy:** A library that offers Basic Literacy service addresses the need to read and to perform other essential daily tasks. (A)

**Formal Learning Support:** A library that offers Formal Learning Support helps students who are enrolled in a formal program of education or who are pursuing their education through a program of home-schooling to attain their educational goals. (H)

**Business and Career Information:** A library that offers Business and Career Information service addresses a need for information related to business, careers, work, entrepreneurship, personal finances, and obtaining employment. (B)

### Lowest priority service responses:

**Commons:** A library that provides a Commons environment helps address the need of people to meet and interact with others in their community and to participate in public discourse about community issues. (C)

**Cultural Awareness:** A library that offers Cultural Awareness service helps satisfy the desire of community residents to gain an understanding of their own cultural heritage and the cultural heritage of others. (F)

**Local History and Genealogy:** A library that offers Local History and Genealogy service addresses the desire of community residents to know and better understand personal or community heritage. (M)

## Library Service Responses

Listed below are some of the services a public library might provide. No library can do an equally good job of providing all of the services possible. Each community needs a different mix of services, depending on its particular characteristics and composition, and on what other resources are available. Please indicate the importance of the services listed below for your community by assigning a number from 1 to 5, using 1 for the most important. Finally, please assign an X to the 2 services that you think are the least important.

- \_\_\_\_\_ A. **Basic Literacy:** A library that offers Basic Literacy service addresses the need to read and to perform other essential daily tasks.
- \_\_\_\_\_ B. **Business and Career Information:** A library that offers Business and Career Information service addresses a need for information related to business, careers, work, entrepreneurship, personal finances, and obtaining employment.
- \_\_\_\_\_ C. **Commons:** A library that provides a Commons environment helps address the need of people to meet and interact with others in their community and to participate in public discourse about community issues.
- \_\_\_\_\_ D. **Community Referral:** A library that offers Community Referral service addresses the need for information related to services provided by community agencies and organizations.
- \_\_\_\_\_ E. **Consumer Information:** A library that provides Consumer Information service addresses the need for information to make informed consumer decisions and helps community residents become more self-sufficient.
- \_\_\_\_\_ F. **Cultural Awareness:** A library that offers Cultural Awareness service helps satisfy the desire of community residents to gain an understanding of their own cultural heritage and the cultural heritage of others.
- \_\_\_\_\_ G. **Current Topics and Titles:** A library that provides Current Topics and Titles helps to fulfill community residents' appetite for information about popular cultural and social trends and their desire for satisfying recreational experiences.
- \_\_\_\_\_ H. **Formal Learning Support:** A library that offers Formal Learning Support helps students who are enrolled in a formal program of education or who are pursuing their education through a program of home-schooling to attain their educational goals.
- \_\_\_\_\_ I. **General Information:** A library that offers General Information helps meet the need for information and answers to questions on a broad array of topics related to work, school, and personal life.
- \_\_\_\_\_ J. **Government Information:** A library that offers Government Information service helps satisfy the need for information about elected officials and governmental agencies that enables people to participate in the democratic process.
- \_\_\_\_\_ K. **Information Literacy:** A library that provides Information Literacy service helps address the need for skills related to finding, evaluating, and using information effectively.
- \_\_\_\_\_ L. **Lifelong Learning:** A library that provides Lifelong Learning service helps address the desire for self-directed personal growth and development opportunities.
- \_\_\_\_\_ M. **Local History and Genealogy:** A library that offers Local History and Genealogy service addresses the desire of community residents to know and better understand personal or community heritage.

### Respuestas relacionadas a servicios de biblioteca

Abajo está una lista de los servicios que una biblioteca puede ofrecer. Ninguna biblioteca puede hacer el mismo grado de esfuerzo en todos los servicios. Cada comunidad necesita una mezcla deferente de servicios, según sus características individuales y su composición, y según los recursos al alcance. Por favor, señale la importancia para su comunidad de los servicios indicados abajo, asignándoles un número de 1 a 5, usando el número 1 para el más importante.

- \_\_\_\_\_ **A. Capacidad de leer y escribir:** Una biblioteca que ofrece servicios básicos de alfabetización está consciente de la necesidad de leer y de cumplir con las tareas diarias.
- \_\_\_\_\_ **B. Información para negocios y carreras:** Una biblioteca que ofrece información para negocios y carreras está consciente de la necesidad de información tocante a los negocios, las carreras, al trabajo, la ambición a ser empresario, las finanzas personales, y la obtención de trabajo.
- \_\_\_\_\_ **C. Espacio de comunidad:** Una biblioteca que ofrece un espacio común para encontrarse e interactuar con otros en su comunidad y para participar en el discurso público sobre asuntos de la comunidad.
- \_\_\_\_\_ **D. Referencia de comunidad:** Una biblioteca que ofrece un servicio de recomendación y referencia relacionado a la comunidad está consciente de la necesidad de información tocante a los servicios que ofrecen las agencias y organizaciones públicas.
- \_\_\_\_\_ **E. Información para el consumidor:** Una biblioteca que ofrece un servicio informativo para consumidores está consciente de la necesidad para el consumidor de hacer decisiones bien informadas acerca de su consumo, y ayuda a los residentes de la comunidad a ser más autosuficientes.
- \_\_\_\_\_ **F. Sensibilidad cultural:** Una biblioteca que ofrece servicios relacionados a la sensibilidad cultural ayuda a satisfacer el deseo de los residentes de la comunidad de adquirir una comprensión de su propia herencia cultural y de la herencia de otros.
- \_\_\_\_\_ **G. Temas y títulos actuales:** Una biblioteca que ofrece temas y títulos actuales ayuda a satisfacer el deseo de información sobre tendencias y de cultura popular, y su deseo de experiencias satisfactorias de recreación.
- \_\_\_\_\_ **H. Apoyo para estudios formales:** Una biblioteca que ofrece apoyo para estudios formales ayuda a los estudiantes que están matriculados en un programa de educación formal o que siguen un programa de educación casera de alcanzar sus metas educativas.
- \_\_\_\_\_ **I. Información general:** Una biblioteca que ofrece información general ayuda a satisfacer la necesidad de información y respuestas a preguntas sobre una gran gama de temas relacionados al trabajo, la escuela, y la vida personal.
- \_\_\_\_\_ **J. Información de gobierno:** Una biblioteca que ofrece servicio de información del gobierno ayuda a satisfacer la necesidad de información acerca de oficiales públicos y agencias de gobierno que capacitan a la gente a participar en el proceso democrático.
- \_\_\_\_\_ **K. Evaluación de información:** Una biblioteca que ofrece un servicio de evaluación de información está consciente de la necesidad de capacitación para encontrar, evaluar, y usar información en forma efectiva.
- \_\_\_\_\_ **L. Aprender por toda la vida:** Una biblioteca que ofrece servicios para aprender por toda la vida ayuda a satisfacer el deseo de auto-educación y auto-expansión y oportunidades de desarrollo personal.
- \_\_\_\_\_ **M. Historia y genealogía locales:** Una biblioteca que ofrece servicios de historia y genealogía locales está consciente del deseo de los residentes de la comunidad de conocer y comprender mejor la herencia personal o pública.

# SERVICE RESPONSE FORMS EXERCISE - ALL RESPONSES

Session	RESPONSE #	A	B	C	D	E	F	G	H	I	J	K	L	M	NOTES
FG1	1					4	5	1		2				3	No "xs" marked
FG1	2														Cannot use - two number 2's, no "xs"
FG1	3		1	X			X		2	5	3		4		
FG1	4	X	4	3			5	1	2					X	
FG1	5		2	5		4	X	3			X		1	X	
FG1	6			X		2		3	4	5			1	X	
FG1	7	1			X			4	5	3		2		X	
FG1	8						5	1				4	3	2	
FG1	9		2			1			3				5	4	
FG1	10				5			1	2	4			3		
FG1	11	X	3	4			X			1			2		
FG1	12						1	2		3			4		
FG1	13	2	X		X	4		5		3				1	
FG1	14	X		X											Filled out incorrectly; can only use "X" responses.
FG1	15														Filled out incorrectly; cannot use responses.
FG1	16														Filled out incorrectly; cannot use responses.
FG1	17					X	X								Filled out incorrectly; can only use "X" responses.
FG1	18				X	1	X	5	2	4	3				
FG1	19	2	4		5			3		1					
FG1	20	1		2				5	X	4	3			X	
FG1	21	1	4	X	5		X			2		3			
FG2	1	5					3		4	2			1		
FG2	2	1				X			5	3		X	2	4	
FG2	3	4						3	X	2			1	5	
FG2	4	1	2	X		X			4	3			5		
FG3	1	5	5				5	5				5			Cannot use; five items were ranked #5
FG3	2	4		3		X		2		1		5	X		
FG3	3			5				4	X	1		X	2	3	
	NUMBER TOTALS	27	27	22	15	16	24	48	33	49	9	19	34	22	
	X TOTALS	3	1	5	3	4	6	0	3	0	1	2	1	5	C, F, and M with most "x's)
	# IN HIGHEST 5	11	9	6	3	6	6	16	10	18	3	5	13	7	Highest priority: I, G, L, A, H, B
	NUMBER OF 1'S	5	1	0	0	2	1	4	0	4	0	0	4	1	
	NUMBER OF 2'S	2	3	1	0	1	0	2	4	4	0	1	3	1	
	NUMBER OF 3'S	0	1	2	0	0	1	4	1	5	3	1	2	2	
	NUMBER OF 4'S	2	3	1	0	3	0	2	3	3	0	1	2	2	
	NUMBER OF 5'S	2	1	2	3	0	4	4	2	2	0	2	2	1	
	TOTALS CHECK	27	27	22	15	16	24	48	33	49	9	19	34	22	

### SERVICE RESPONSE FORMS EXERCISE

RESPONSE #	A	B	C	D	E	F	G	H	I	J	K	L	M	NOTES
1					4	5	1		2				3	No "xs" marked
2														Cannot use - two number 2's, no "xs"
3		1	X			X		2	5	3		4		
4	X	4	3			5	1	2					X	
5		2	5		4	X	3			X		1	X	
6			X		2		3	4	5			1	X	
7	1			X			4	5	3		2		X	
8						5	1				4	3	2	
9		2			1			3				5	4	
10				5			1	2	4			3		
11	X	3	4			X			1			2		
12						1	2		3			4		
13	2	X		X	4		5		3				1	
14	X		X											Filled out incorrectly; can only use "X" responses.
15														Filled out incorrectly; cannot use responses.
16														Filled out incorrectly; cannot use responses.
17					X	X								Filled out incorrectly; can only use "X" responses.
18				X	1	X	5	2	4	3				
19	2	4		5			3		1					
20	1		2				5	X	4	3			X	
21	1	4	X	5		X			2		3			
NUMBER TOTALS	7	20	14	15	16	16	34	20	37	9	9	23	10	
X TOTALS	3	1	4	3	1	6	0	1	0	1	0	0	5	
# IN HIGHEST 5	5	7	4	3	5	3	11	7	11	3	3	8	3	
NUMBER OF 1'S	3	1	0	0	2	1	4	0	2	0	0	2	1	
NUMBER OF 2'S	2	2	1	0	1	0	1	4	2	0	1	1	1	
NUMBER OF 3'S	0	1	1	0	0	0	3	1	3	3	1	2	1	
NUMBER OF 4'S	0	3	1	0	3	0	1	1	3	0	1	2	1	
NUMBER OF 5'S	0	0	1	3	0	3	3	1	2	0	0	1	0	
TOTALS CHECK	7	20	14	15	16	16	34	20	37	9	9	23	10	

PROJECT: Lincoln Public Library  
DATE: July 27, 2002  
GROUP: Public Input Session #1  
(Seniors Focus)



### SERVICE RESPONSE FORMS EXERCISE

RESPONSE #	A	B	C	D	E	F	G	H	I	J	K	L	M	NOTES
1	5					3		4	2			1		
2	1				X			5	3		X	2	4	
3	4						3	X	2			1	5	
4	1	2	X		X			4	3			5		
NUMBER TOTALS	11	2	0	0	0	3	3	13	10	0	0	9	9	
X TOTALS	0	0	1	0	2	0	0	1	0	0	1	0	0	
# IN HIGHEST 5	4	1	0	0	0	1	1	3	4	0	0	4	2	
NUMBER OF 1'S	2	0	0	0	0	0	0	0	0	0	0	2	0	
NUMBER OF 2'S	0	1	0	0	0	0	0	0	2	0	0	1	0	
NUMBER OF 3'S	0	0	0	0	0	1	1	0	2	0	0	0	0	
NUMBER OF 4'S	1	0	0	0	0	0	0	2	0	0	0	0	1	
NUMBER OF 5'S	1	0	0	0	0	0	0	1	0	0	0	1	1	
TOTALS CHECK	11	2	0	0	0	3	3	13	10	0	0	9	9	

PROJECT: Lincoln Public Library  
DATE: July 27, 2002  
GROUP: Public Input Session #2  
General Public Focus)

### SERVICE RESPONSE FORMS EXERCISE

RESPONSE #	A	B	C	D	E	F	G	H	I	J	K	L	M	NOTES
1	5	5				5	5				5			Cannot use; five items were ranked #5
2	4		3		X		2		1		5	X		
3			5				4	X	1		X	2	3	
NUMBER TOTALS	9	5	8	0	0	5	11	0	2	0	10	2	3	
X TOTALS	0	0	0	0	1	0	0	1	0	0	1	1	0	
# IN HIGHEST 5	2	1	2	0	0	1	3	0	2	0	2	1	1	
NUMBER OF 1'S	0	0	0	0	0	0	0	0	2	0	0	0	0	
NUMBER OF 2'S	0	0	0	0	0	0	1	0	0	0	0	1	0	
NUMBER OF 3'S	0	0	1	0	0	0	0	0	0	0	0	0	1	
NUMBER OF 4'S	1	0	0	0	0	0	1	0	0	0	0	0	0	
NUMBER OF 5'S	1	1	1	0	0	1	1	0	0	0	2	0	0	
TOTALS CHECK	9	5	8	0	0	5	11	0	2	0	10	2	3	

PROJECT: Lincoln Public Library  
DATE: July 27, 2002  
GROUP: Public Input Session #3  
Civic Organizations Focus)

**City of Lincoln  
California**

**Lincoln Public Library  
Western Placer Unified School District**

**STUDENT SURVEY SPRING 2002**

**REPORT**

July 2002

Prepared by  
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## **Western Placer Unified School District Student Survey on Library Services**

The student survey was comprised of eight questions, ranging from the student's year in school to the type of seating they prefer in the library. The survey was distributed to in May of 2002. The total number of completed surveys that were returned was 864. The 864 respondents were made up of sixth through twelfth graders in the Western Placer United School District. The following table shows the break down of the number of respondents from each grade and the percent of the total from each grade.

Grade	Number of Respondents	% of total
6	89	10
7	142	16.4
8	146	16.8
9	178	20
10	160	18.5
11	131	15.1
12	21	2.4
Other	5	0.5
867		

Of the 867 surveys returned approximately 858 surveys were valid. The next section reviews and discusses survey results for each question in the survey.

### **Grade in School**

Question one asked what each student's year in school was. Looking at the results the students who are in the ninth grade had the highest number of respondents followed closely by tenth graders, while the sixth and twelfth graders had the least amount of respondents, not taking into account the other category.

### **Frequency of Use**

Question two was concerned with how often students use the library. The highest number of students, 241, use the library once a month. However, 228 and 229 students use the library daily and once a week, respectively. 120 students chose the other option, while 62 students say they use the library daily.

### **Length of Visits**

Question three asked the students how many hours on average, they use the library per visit. The most common answer was less than one hour, which received 657 responses. 157 users said they spent 1-2 hours in the library on an average visit, while 22 students chose 2-4 hours. Finally, 14 students spend more than four hours per visit in the library.

### **Purpose of Visit / Use**

Question four asked the students what they most frequently used the library for. The highest rating choices were to locate a particular book with 336 students choosing this answer. 324 students conduct research and 249 like to study in groups. 191 and 190 students choose to study alone or use research materials, respectively. 151 use the library to check email, while 67 research and 124 use the library for other activities.

### **Seating**

Question five dealt with the issue of seating. The most popular type of seating in the library is chairs at tables, where 574 students use this seating. 145 students use computer seating and 100 prefer other types of seating such as couches while only 66 use the study carrels in the library.

### **Technology, Services, Collections, Other**

Question six gave the students the opportunity to give their input and suggestions for the new library. They were given four areas to give suggestions: technology, services, collections and an other category.

In the area of technology the students unanimously suggested newer and faster computers equipped with fast internet. An online card catalogue that would give students the ability to browse for a book on the computer, was also a popular suggestion.

As for services that the library has to offer, many students would like to have more teachers/librarians to aid them in their searches. Friendlier staff and better services to locate reference materials were also mentioned often.

The biggest concern students have with the current collections, is that there simply is not a big enough variety of books. They would like more sports books and would like to have series books updated and kept current. Recent authors, science fiction and fantasy books also made the top of many students lists. Magazines, career books, CDs, videos and books on tape were also popular suggestions.

Finally, in the other category, the majority of students suggest a café with food and drinks, similar to Starbucks or Borders. Longer hours and comfortable places to sit, such as couches or beanbags were also mentioned by almost every student. A number of students would also like listening/media labs for videos and books on tape.

## **Other Ideas?**

At the end of the survey, question seven asked the students to add anything they felt the survey had missed or failed to address. A great suggestion was a shuttle bus to take students to and from the library. Once again, students suggested that longer hours and more comfortable seating be taken into consideration. Games, video and music rooms and more interesting books and computers were also suggested many times over.

## **Summary**

The main focus of this survey was to get the input of the students and to find out what they were concerned with, in regards to the new library. Many good suggestions came from this survey. The biggest concerns were with computers, longer hours and collections. Seating also turned out to be an issue of concern. The students, with respect to grades, were all very much united in the suggestions they made for the library. One grade was not more concerned with a particular aspect of the survey than another. It can also be said that a good number of the students use the library for activities other than research and homework. Lastly, one gets the feeling that the library is a place where many students would frequent more, if they had access to better books and longer hours, just a few of the suggestions they offered.

## STUDENT SURVEY ON NEW LIBRARY AND LIBRARY SERVICES

In conjunction with the City of Lincoln and Sierra College, The Western Placer Unified School District is pursuing a Joint Use Library at the Twelve Bridges Educational Center. Planning is underway and we are seeking input from you about the new library. Your response to this survey will help us design a library service that will meet the needs of students.

1. Your year in school:    9            10            11            12            Other (explain):

2. How often do you use the school library?

Daily    About once a week            About once a month            Never    Other (explain):

3. How many hours do you spend in the library on an average visit?

Less than one hour            1-2            2-4            more than 4

4. What do you use the library for most frequently? (circle all that apply)

To study alone            To study in groups            Conduct research            Locate a particular book  
Use reference materials    Computer Use: email            word processing    research other (describe):

5. What type of seating do you use most often?            (circle one):

Chair at table            Study carrel            Computer seating            Other ( describe):

6. Suggestions for the new library:

Technology (describe):

Services (describe):

Collections (describe):

Other (describe):

7. Did we leave anything out? Please write any further comment below or on the other side of this survey form:

8. Are you interested in participating in a discussion on planning for a new library? If so, how can we contact you?

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Email address: \_\_\_\_\_

## STUDENT SURVEY RESPONSE TOTALS (QUESTION 1-5)

### Q1. Your Year in School:

47	school year 6 (1F)	92	school year 7 (1G)	79	school year 8 (1H)	96	school year 9 (1A)
87	school year 10 (1B)	69	school year 11 (1C)	7	school year 12 (1D)	4	school year other 91E)

### Q2: How often do you use the school library?

43	use daily (2A)	141	once week (2B)	118	use once month (2C)	122	never (2D)	63	other (E)
----	----------------	-----	----------------	-----	---------------------	-----	------------	----	-----------

### Q3: How many hours do you spend in the library on an average visit?

359	less than one hour (3A)	95	1-2 (3B)	13	2-4 (3C)	9	more than 4 (3D)
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### Q4: What do you use the library for most frequently? (Circle all that apply)

111 Study alone 142 To Study in groups 178 Conduct Research 202 Locate a particular book  
125 use reference materials 94 Computer use:email 59 word processing 41 research  
70 for other

### Q5: What type of seating do you use most often? (circle one)

319 chair at table 35 Study carrel 88 computer seating 58 other



**Q06: SUGGESTIONS FOR THE LIBRARY**

Grade in school	Survey Response Number	6A Suggestions for new library: Technology	6B Suggestions for new library: Services	6C Suggestions for new library: Collections	6D Suggestions for new library: Other
6	574	Doors that open themselves	X	X	X
6	724	X			
7	506	X			
7	507	More computers			
7	508	More computers			
7	509	?	?	?	?
7	511	Computer			
7	515	Lots of computers	Books on tape	New books	Get a lot of computers, books on tape, tv room
7	517	More resources			
7	519	Computers	Librarian	books	
7	520	More technology			
7	521	Computers		Books	
7	522	More computers			
7	523	More computers			
7	529	X			
7	543	More computers with scanners and a place to watch videos that we have to make up			
7	544	Computers	Counter service, Starbucks	Collections of books for all ages	Video (movie) room or listening labs books on tape
7	546	Books on tape	Computers	Couch	Table
7	547	computers			
7	550	Computers			
7	554	TVs and computers	Lots of people to help kids find books	Don't charge fees for late books	Lots and lots of comfy chairs
7	555	More computers. A room to watch movie and listen to radio stations			
7	556	A computer lab	Video room many people to help you find books	Books with tapes	Small rooms you won't have a lot of people in them
7	557	We should be able to go online			
7	558	A computer lab	Have a lot of help like people to help you find books and stuff	Don't charge for overdue books	To have food and drinks also books on tape
7	559	Computers		Book sequels	
7	560	Internet	Books	Cars	
7	561	computers	Read books		Video room
7	562	Have more computers, video room		Have all different types of books (scary, romance, etc.)	
7	563	Lots of computers, video room		Have a lot of books to choose from and new books	
7	564	Lots of computers, video room		New and old books	
7	577	More computers			
7	584	More computers			
7	585	Books on tape			

**Q06: SUGGESTIONS FOR THE LIBRARY**

Grade in school	Survey Response Number	6A Suggestions for new library: Technology	6B Suggestions for new library: Services	6C Suggestions for new library: Collections	6D Suggestions for new library: Other
7	586	Computers		Books on tape	Video rooms for watching movies hat we missed in class
7	629	alphants			Books on tape
7	630	Sometimes people need to find a book they want. Video books or tapes to book			More comfortable chairs. Borders coffee house. Library should have more rooms
7	631	Internet service	Someone to hekp us alone	CDs you check out like books	better reading tables, cafe
7	637	Alpha smarts	get an assistant librarian	Educational CDs, videos and computer games	
7	650	X			
7	658	X			
7	673	X		X	
7	674	Buy phones			
7	716	more computers			
7	742	CD players			
7	743	computers, internets, scanners, photocopier	help in research	Harry Potter, National Geographic	
7	744	internet scanners, radios, CD players	find something if we couldn't find	Hardy Brothers, Harry Potter, YM Teen magazine, Seventeen	Info book and suggestion
7	745	CD players, computers	books	research	? books
7	747	online so you can talk to other people to get information		history books	
7	748	encarta		action	
7	749	more computers, internet, scanners and radio	help with research	all kinds of books, history, encyclopedias dictionaries etc.	
7	751	computers, internet, copy machine, and scanners plus word processing			
7	752	cd players	to help	sports/cars/ joke books	
7	755	computers, laptops		Books, magazines	big tables, padded seats
7	765	tv to see stuff	to print your papers	videos with booking couches	more computers
7	766	Internet, alphasmarts, tv, video	people books for book	CDs	couches, lounge, cafe, more books, music
7	779	alpha smarts		videos, cds, books on tape	bean bags or couch
7	782	X			
7	783	computers, scanners, printers radios, TV	research	sports, cars, joke books, ESPN, Sports Illustrated	
7	784	lots of books	bars on ID and on book in computer	geographic books, sport books	
7	786	internet, scanners, electronic book locations	help looking for information	atlas, dictionary, history book	
7	788	reading programs	writing an essay	city history	
7	792	computer, internet services, printing capabilities, tv	astrology, philosophy	couches, lounge, little cafe iwth mocha's listening center, music headphones while reading	
7	793	we can go and check our mail!			We need to be able to check out and use Alphasmart computers

**Q06: SUGGESTIONS FOR THE LIBRARY**

Grade in school	Survey Response Number	6A Suggestions for new library: Technology	6B Suggestions for new library: Services	6C Suggestions for new library: Collections	6D Suggestions for new library: Other
7	795	a tv	more helpers	movies and cds too check out and a lounge	Animals. I would like more books and different kinds of animals. i found a book with every type of animal in it form microbes to the largest animal on earth
7	796	Alpha smarts	assistant	books on tape	get a cafe and couches
7	797	computer	printing process	video	couches
7	798	computers with video game checkout	drawing books	check out cds	try to get a cafe, couches
7	800	printing capabilities		videos, compact discs books on tape	couches, cafe
7	801	use of internet, tv	copy, printer, scanner and a person that work these	videos to watch, books on tape	lounge and cafe
7	803	Alphasmart books on tape	need a new librarian (more than 1)	Couches, lounges, headphones for books on tape	
7	804	use of internet	alphasmarts	couch, cafe	
7	805	more programs on computers			couches
7	806	Video to checkout as books. use of internet being able to use the internet. Alphasmart. Television, Email	For people to print out for you		couches, snacks, cafe, listening station (music of choice) headphones
7	807	be able to use email	help people	have a cafe or Jubra Juice, Starbucks	
7	808	need computers to describe books and internet		cafe so if we get hungry we could get something at the cafe	
7	809	better internet access		CDs, videos=music that teens listen to	Television and couches
7	810	Able to do email			
7	818	lots of computers	more librarians	collects of things	
7	819	more computers			
7	820	more computers			
7	821	many computers			
7	822	X			
7	824	better computers, less fire walls			
7	826	internet for all			
7	828	X			
7	830	tv with satellite	be nice, don't tell us to "shh"	fantasy; never any good ones	games so we can play
7	831	more advanced computers		more popular	
7	832	more computers		Loius lamour	
7	833	i think there should be more computers			
7	834	X			
7	844	X			
8	526	Computers			
8	616	More computers	More helpers	More books	
8	618	Newer books, more newer computers			

**Q06: SUGGESTIONS FOR THE LIBRARY**

Grade in school	Survey Response Number	6A Suggestions for new library: Technology	6B Suggestions for new library: Services	6C Suggestions for new library: Collections	6D Suggestions for new library: Other
8	622	Computers			
8	623	Windows 98			
8	625	More computers			
8	626	Windows 98			
8	640	More computers			
8	641	More computers			
8	644	More computers			
8	662	Computers	Homework helpers	None	
8	666	Updated computers and updated internet	2 or 3 librarians	have none	none
8	678	X	X	X	X
8	683	foster w/ more programs	nicer	young adult/reality books	
8	686	X			
8	687	X			
8	690	Update computers	More capabilities for computers	More subscriptions	Check out magazines (some articles are pretty good)
8	692	more and better computers	less noise	books, cds, magazines, videos	mor punk and funk
8	693	New computers and printers and an automatic book finder	librarian	collections of books	
8	694	laptops not as mcuh or as heavy as the others	water for thirsty people	cards for little kids	magazines for extra reading
8	697	More computer stuff			
8	698	Newer computers			
8	705	Computers			
8	706	Better things on the computer	More people running the library		
8	707	Computer in the bookcase			
8	709	the newest computers			a lot more books
8	710	more computers			
8	711	none	none	none	none
8	712	?	?	?	?
8	713	more computers			
8	714	more computers			
8	719	computers		more mysteries	
8	720	more computers			
8	721	more computers			
8	722	X			
8	726	There should be more computers	2 librarians or more		
8	728	X			
8	730	X			
8	731	computers with word processors and internet access			
8	734	Dell computers			
8	735	X			
8	737	more computers	librarian always there	new books	

**Q06: SUGGESTIONS FOR THE LIBRARY**

Grade in school	Survey Response Number	6A Suggestions for new library: Technology	6B Suggestions for new library: Services	6C Suggestions for new library: Collections	6D Suggestions for new library: Other
8	738	Dell			
8	739	better internet	nice people	better books	it stinks
8	741	more computers	none	more science fiction	
8	756	more computers			
8	767	better computers		buy all book in the series	at Springview they have a system set up around the school where they give you your own account and password and you can open that account on any computer in the school Do That!!
8	768	Windows XP with new computers	cards to check out books	all books	none
8	769	More games on computers			
8	771	More info on a book on the computer			
8	772	more computers with more games			
8	773	X			
8	774	Books located on computer			
8	775	all books are located at computer			
8	776	Barcode library cards to make checking books out faster and easier			
8	777	better computers		more new books	
8	778	computers			
8	790	more computers			
8	811	more computers			
8	813	enough computers for everyday use			
8	837	more computers			
8	838	computers	tutoring		
8	839	more computers			
8	840	TV			
8	841	brand new computers	easier locating devices	better reference books	
8	845	more computers and get some that are new and updated	internet		?
8	846	more computers			
8	847	more computers	internet	no suggestions	no suggestions
8	848	more computers			
8	849	more computers			
8	850	more computers			
8	851	computer, videos			
8	858	computers	internet		
8	859	no clue			
8	861	TV			
8	862	none	none	none	drinking fountain

**Q06: SUGGESTIONS FOR THE LIBRARY**

Grade in school	Survey Response Number	6A Suggestions for new library: Technology	6B Suggestions for new library: Services	6C Suggestions for new library: Collections	6D Suggestions for new library: Other
8	863	more computers			
9	348	X			
9	16	No	No	No	No
9	17	A big place. More computers, color printer			
9	20	More computers	None	None	None
9	34	Computers with			
9	39	X			
9	40	More computers			
9	41	More computers	Friendly helpful people		
9	56	Lots of computers	Good employees	Lots of books	
9	59	More computers and find books easier			
9	62	None	None	Wheel of Time series by Robert Jordan	None
9	67	More computers			
9	77	Put the standard games (solitaire) back on computers			
9	78	No	New books	James S.	645-9380
9	79	Fast and easy			
9	80	Better computers and a computer booktracking system			
9	81	X			
9	85	X		X	
9	108	More resources			
9	109	More computers			More sport books
9	111	A lot of computers	No an old lady	sci fi	
9	113	X			
9	114	More internet Food	Food	Food	Food
9	118	More computers for students	More librarians to help		
9	119	More computers	More help		a sofa
9	120	Better keyboards			
9	122	More computers			
9	140	X	X	X	X
9	141	More computers			
9	146	Computers			Lots of teen fiction books
9	150	Have internet and have more computers			
9	151	Have the internet on the computers and more computers			
9	152	Have the internet on the computers and more computers			
9	153	Windows XP	More times on the computer for people		
9	159	Games for computers	Hats on!	Sports (more)	A new librarian

**Q06: SUGGESTIONS FOR THE LIBRARY**

Grade in school	Survey Response Number	6A Suggestions for new library: Technology	6B Suggestions for new library: Services	6C Suggestions for new library: Collections	6D Suggestions for new library: Other
9	161	None	None	None	None
9	196	Lots of computers w/internet access		Classics are very important	Video rentals, books on tape, book clubs. Open 8-8 6 days a week and a bus to get out there
9	218	Locate books faster			
9	220	More computers	2 librarians		
9	222	X			
9	224	Computers with cable modems	Food	Books	
9	228	Internet more computer available besides for school			
9	240	A scanner might be nice, pictures help emphasize a paper and they can't always be found on the internet			
9	299	More computers			
9	300	More computers and find books easier and faster			
9	301	More computers	better books		
9	302	More computers			
9	303	X			
9	306	More computers			
9	317	more computers	more than 1 librarian	more books	more couches
9	320	computers			
9	324	Computers that tell you where exactly to find this book			
9	326	Computers with internet			
9	347	It's ok	Their services are good		
9	360	Better computers			
9	362	Computers			
9	364	More computers	None	none	none
9	366	scanners	copying machines, more		
9	372	More recent stuff			
9	373	More computers			
9	374	Computers for reasearch (help find books)			
9	379	More computers			
9	380	Internet	More librarians	Different variety	
9	381	More computers and be able to find books on computers			
9	393	Computers		Novels	
9	394	Computers			
9	395	food	food	food	food
9	396	More computers			
9	397	Have more computers	More books available		
9	401	n/a	n/a	n/a	n/a

**Q06: SUGGESTIONS FOR THE LIBRARY**

Grade in school	Survey Response Number	6A Suggestions for new library: Technology	6B Suggestions for new library: Services	6C Suggestions for new library: Collections	6D Suggestions for new library: Other
9	422	Have the internet on the computers and have more computers			
9	425	More computers			
9	426	More couches			
9	427	A few new computers, the ones there all are really old and not fast enough	n/a	n/a	n/a
9	428	more computers, more reference guides	nicer librarians	Encyclopedias	More research books
9	429	Buy more computers	Librarian	National Geographic	Comfortable Chairs (if we get new ones)
9	431	Computers			
9	432	Better computers	Better help	Books on careers, jobs, etc.	Jessika Buzard
9	433	Buy more computers	More than one librarian	More books	
9	434	Games for calmness			
9	435	More computers with the internet	One or two more librarians	More informational books (non-fictional)	
9	437	0	0	0	don't have any
9	438	DSL		Sports Illustrated	
9	439	To help you more			
9	440	More computers			
9	442	Upgrade computer speed (DSL maybe)	Good	More magazines (some sports)	
9	443	More computers to help the students more printers	People need more help when you are looking for something it would be to have somebody who can help you one on one	Biographies, mysteries	
9	444	Faster Computers	Being a loud, to use adequate computers	No comment	none
9	447	Internet on the library computers			
9	459	More computers	Good service	WWII military stuff	Soundproof rooms
9	460	More computers so more users may be available to the students		Complete all book series. I hate it how I find a book then find that the others in the set are not available	
9	462	Joint computer files with other school computers being able to access files from other computers		Well, it would be nice that if you have a book that belongs to a series, you have the whole series	
9	474	X			
9	476	none	none	none	none
9	480	More computers with internet	New librarian		
9	481	Internet use		Marines Info.	
10	8	X			
10	15	Electric pencil sharpener			
10	28	So everyone in there can use their own computer			
10	29	T3 internet connection and easy use book finder	People willing to help you and not get mad for asking questions		Comfortable seating as well as a work area



**Q06: SUGGESTIONS FOR THE LIBRARY**

Grade in school	Survey Response Number	6A Suggestions for new library: Technology	6B Suggestions for new library: Services	6C Suggestions for new library: Collections	6D Suggestions for new library: Other
10	30	New Computers			More books/magazines
10	38	Computers, books research computer, audios and audio visual	lots of room (open space) tables	big book shelves, chapter books by many authors	many many books of all types and languages
10	42	More access to computers for students			
10	43	More computers	Nicer lady	More books, newer	
10	45	More advanced computers			
10	49	X			
10	50	More advanced stuff			
10	65	Computers	New librarians	Bios and sci-fi	
10	73	Lava lamps and strobe lights	wet bar	rock	aerobeds
10	84	X			
10	90	More newer computers	More teacher to help you out	More honor stories	
10	93	Lots of computers			
10	101	X			
10	103	More computers			
10	110	Computers			Sports
10	112	Good computers			
10	143	More computers to use when there's a class n the computer lab			
10	154	Better computer accessories			
10	158	Updated computers and study references	More staff	Newer collections of encyclopedias etc.	
10	164	Search engines to look for a book you want to find			
10	165	none	none	none	none
10	166	Computers, internet access		More sports books	
10	167	More computers	Internet		
10	170	Better computers			
10	171	Fast internet. Computer reference for books			
10	172	Lot of computers	Nice people	Sport books	New books
10	173	Computers			
10	174	MP3s			
10	175	Better and easier ways to find a book	Better help and more helpers	More books ( a lot)	Lots more couches and comfy seats to relax in
10	176	New updated computers			
10	179	More computers			
10	183	More computers and maybe a copy machine	Librarian should help more students	More books on history	
10	184	More computers			
10	186	Internet for everyone		Books	
10	188	Internet and word processing			
10	189	Computers	Internet		

**Q06: SUGGESTIONS FOR THE LIBRARY**

Grade in school	Survey Response Number	6A Suggestions for new library: Technology	6B Suggestions for new library: Services	6C Suggestions for new library: Collections	6D Suggestions for new library: Other
10	190	More computers			
10	191	Comps			
10	194	To have a lot			Nice people lots of couches
10	200	More computers			
10	234	Allowed using internet more often	Nicer librarians		
10	237	Better taller urinals, automatic hand dryers, less collections of hair on seat, more air freshener			
10	242	Computers	More useful librarians (under 40)	more range of books on different subjects	good looking guy librarians
10	246	I'm not sure	Maybe more than one person	More books	More books
10	247	No	no	no	no
10	249	Being able to USE the computers. Computer lab needs to always be open	Be nicer. She is demanding, she expects respect. She has to earn it.	No late fees	Get Stephen King novels
10	250	Not sure	not sure	not sure	not sure
10	254	Play computers			
10	255	Computers (more)	Lots of helpers	More variety of books	
10	267	Better computers and T.V. with cable		More books on mob life	Leather couches
10	283	Better computers-scanner-better printers			
10	286	More computers for internet and library search			
10	287	More computers for students use at lunch	Nicer librarian		
10	291	Access to all computers	More couches and comfy sofas	Recent authors, wider selection, series books	
10	292	none	none	none	none
10	296	More computers with internet	Polite helpers	Wider variety of books	Movie rentals
10	298	Computers	Many books	Encyclopedias	
10	319	See services	Computers that allow access to the internet	Fantasy books like wheel of time	
10	323	Computer/Internet	desk clerk, helper (1)	books	
10	330	New and more computers			
10	336	More better, newer computers	16 librarian (hot, nice) and food for free		
10	337	X			
10	340	Cable modems, cheap fast			
10	341	We need new computers			
10	344	New computers		More automotive	
10	377	Computers, books			
10	378	Computers	Books		
10	402	X			
10	410	X			
10	418	Computers	Book log	Wrestling magazines	

**Q06: SUGGESTIONS FOR THE LIBRARY**

Grade in school	Survey Response Number	6A Suggestions for new library: Technology	6B Suggestions for new library: Services	6C Suggestions for new library: Collections	6D Suggestions for new library: Other
10	419	More active computer time with internet		Previous year books to look at	
10	420	More computers	More people in the library	Have more books	Bigger bathrooms
10	421	Automatic doors	Braille	More shelves	Better couches
10	423	none	none	none	none
10	453	Students should be able to use the internet freely			
10	454	Better computers: more and easier access			
10	455	New computers	Nicer librarian	More books	
10	456	Computers			
10	457	More computers with internet access			More books
10	458	More computers		Need more books	
10	463	X	X	If we have more stuff more people will use the library	
10	464	Better upgrade for the computers			
10	470	Fine	Polite service	fine	none
11	1	More Computers			
11	5	Something new	Something new	Something new	Something new
11	6	X			
11	10	Books, cataloguing on computer. Easier to find.			
11	22	Faster computers			Have nice bathrooms and more selection of books to read
11	27	Internet, Pentium 4 computers		More fantasy series	
11	37	All up to date computers and technology	Meeting/conference room, open all hours	video and all types of books	
11	68	Computers		Books	
11	69	All data program		Civil war books	
11	70	All data			
11	75	Scanners, color printers			
11	98	More new computers with internet access for users			
11	102	Computers			
11	127	X	X	X	X
11	132	X			
11	133	Computers online that print,	copy machine, computer to search for books	encyclopedias, series books	comfort places to read ex. beanbags
11	134	Computers	no	no	no
11	155	Automotive			
11	156	More computers	Nicer librarian		Less strict late fees. I mean come on that's lame
11	195	Card catalog on the computer	Nice librarians! Bus routes, Saturday and later hours	Textbooks, classics	Don't list the books of Mormon under Joseph Smith. He didn't write it, he translated it
11	197	Vending machine/snow cone maker/microwave	cooking seminar	books with pictures	

**Q06: SUGGESTIONS FOR THE LIBRARY**

Grade in school	Survey Response Number	6A Suggestions for new library: Technology	6B Suggestions for new library: Services	6C Suggestions for new library: Collections	6D Suggestions for new library: Other
11	198	More computer, Soda machine			
11	199	More computers	Newer books	More sports material	More couches
11	203	none	none	none	none
11	204	Video games			
11	206	Phones, newer computers	More comfy chairs and couches		
11	207	Newer computers	More couches or comfy chairs	more books	
11	208	New Computers	More couches		
11	216	More comfortable couches			More couches
11	233	Automatic toilet flushers, hand dryers, cleaner, more air freshener			
11	241	Computer	nice librarians		
11	243	Virtual reality	snack bar		
11	244	PS 2			X
11	251	More computers	Better librarian. One who knows what she is doing	Get a new librarian. One who is nice and helpful instead of mean and angry	
11	252	New computers	New Librarian (please!!)	none	none
11	253	X			
11	257	All kind of things	All kind of things	All kind of things	All kind of things
11	258	More computers outside of computer lab. Better computers	Open access to all at anytime	More books (interesting books)	
11	259	More computers available			It should be bigger and a lot more varieties
11	260	Great	Super	Good	
11	261	TV's and better computers with a server	None	more books	None
11	262	Televisions for educational viewing	None	More modern books	None
11	263	Perhaps maybe some CD-ROM or DVD systems along with computer!	Well occupied with maybe snacks, wtaer, refreshments, etc.	School, academic awards, sports awards, goals, accomplishments, throughout Lincoln history	
11	264	X			
11	265	Better computers	Better librarians	Better books	Better everything
11	266	Maybe more computers	New librarian, open more hours (old one sucks)		
11	268	Lots of computers	Books on computer	Many computer sources	
11	272	Better computers, like the one NASA has		More books	
11	273	Need nothing	Need to ask if need more help		Need to be open more
11	274	More computers			
11	279	Don't know	Don't know	Don't know	Don't know
11	289	More computers			
11	295	Internet!			
11	309	More computers	Help other people		

**Q06: SUGGESTIONS FOR THE LIBRARY**

Grade in school	Survey Response Number	6A Suggestions for new library: Technology	6B Suggestions for new library: Services	6C Suggestions for new library: Collections	6D Suggestions for new library: Other
11	314	Computer aided card catalog			
11	338	X			
11	350	HP personal laptop			
11	355	Computers with internet access, word processing and OS better than Windows 95, Xerox for copying pages for research	Books, books you can check out		
11	357	Latest in technology in book finder	Helpful people that are not strict	science fiction	
11	384	Easier to find books			
11	386	more computers and card catalogue	more couches		
11	388	I have not suggestions. I don't use the library enough to know its strengths and weaknesses. The front computers should be replaced they are very old and slow			
11	390	no	no	no	no
11	406	Faster computers			
11	417	Computer, scanner, better programs		Magazines	
11	450	Lots of computers, internet access	Book clubs, open 24/7, places for individual and group study that is separate	Collections of books: classic literature and good non fiction	Lots of books, especially classic literatures, much more non fiction, books in other languages. No limit on the books you check out, transportation to the library
11	451	More up to date computers are desperately needed. An electronic reference system would be a very nice improvement as well	More services in terms of locating reference materials. More multimedia systems services	More pure subject books and classics more recent novels to bestsellers would be better. Textbooks for every class for reference purposes, similar to a college.	as said earlier more multimedia technology to services and specifically allocated to studying that is sound-proof and cornered off. Longer hours by about 2 hours and 6 days a week Mon-Sat.
11	452	Card catalog on computers in order to find books more quickly. Microfilm for past newspapers	longer hours Mon-Sat. 8-9 am and a frequent city bus to the library	More selection in every subject especially the classics	more videos for both education and pleasure
11	484	Computers	Help for research		
12	123	Carbuilding and automotive			
12	210	AMD processors especially AMD AttlonXPwith windows XP with DDR-RAM			
12	353	Needs to be open more hours			
12	354	fast lan parties	none	more computer books	nope
12	356	None	None	a lot of books	
12	391	Faster computers	More agriculture, related literature		
12	409	Fast Food			

**Q06: SUGGESTIONS FOR THE LIBRARY**

Grade in school	Survey Response Number	6A Suggestions for new library: Technology	6B Suggestions for new library: Services	6C Suggestions for new library: Collections	6D Suggestions for new library: Other
0	467	More pencil sharpeners	The librarians are kind of cranky	More porno	
0	466	Better computers and more of them	Nicer librarians	More books on magic, elves and other mystical creatures	More lawn ornaments in the bathroom
6	489	laptops			
6	492	X			
6	493	n/a	n/a	n/a	n/a
6	497	More computers			
6	501	More computers			
6	502	More computers	More series in books, and magazines		
6	504	X			
6	532	More computers			
6	534	More computers			
6	565	More computers and bigger with tv			
6	567	A couple more computers			
6	568	Some more computers	Helpful librariys		
6	573	Electronic book search			
6	575	Use computers to find certain books			
6	576	Make sure there's plenty computers for research and for locating different books			
6	579	Books on how to do math	People asking for help		
6	581	a little bigger computer	you have good service	more animal books	no
6	582	X			
6	583	X			
6	589	X			More skate stuff
6	595	Computers video games (maybe)	People to help you find books	like if you have Harry Potter get the rest	
6	596	none	none	none	none
6	597	Only a few computers	helpful librarians and card catalog		
6	599	Look up books on computer			
6	600	Maybe more computers	None	More reference books	None
6	601	More computers	None	More magazines	
6	603	TV with satellite		A collection of Army and gun books	
6	604	Guns tanks military stuff			
6	606	Computer stuff		Get all the Harry Potter collect stuff like that	
6	607	Technology on book			
6	609	To find the book with computers			
6	611	How to build things		Origami	
6	612	X			
6	632	Computers	Food	Magazines and more Goosebumps	talk and be with friends

**Q06: SUGGESTIONS FOR THE LIBRARY**

Grade in school	Survey Response Number	6A Suggestions for new library: Technology	6B Suggestions for new library: Services	6C Suggestions for new library: Collections	6D Suggestions for new library: Other
6	634	X			
6	635	Computers	Food	Magazines and more Goosebumps	be able to talk a little loud
6	636	Computers	Yes, Food	Magazine	Talk louder
6	639	Computers	Good	Magazines and more Goosebumps	Be able to be with your friends. Be able to talk a bit louder
6	648	X			
6	649	S			
	663	Computers with internet and a program where you can type in the book you want and see if it's in	Someone there to answer questions	All different kinds of books, even older ones	
6	689	X			
6	750	Windows 98 microsoft word, internet scanners	people to help find books and info		you could put in a reading room where you could read a book with peace
6	754	None			
6	785	X			
	825	none			
6	852	none	none	none	none

**Q07: DID WE LEAVE ANYTHING OUT?**

Grade in School	Survey Response Number	7A Did we leave anything out?
6	724	magazines
7	488	More interesting books
7	507	No
7	512	No
7	520	none
7	523	no
7	544	Samantha Phillips
7	546	Fluffy couch
7	547	no
7	550	Video rooms and music rooms
7	552	The library should have volunteers or mentors to help out
7	554	I think you should make sure to have little kids books like Dr. Seuss etc.
7	555	No
7	557	A movie station, play video games/transworld scrf.
7	558	no
7	562	You should have a cafe, too!
7	577	Get more and better books
7	587	You can get a couch for us to sit there
7	628	Need better magazines, library bigger
7	629	Yes, soft music in background
7	630	No
7	631	Please put more different kinds of magazines
7	651	No
7	652	no
7	655	none
7	659	Megan M. Johnpeu
7	671	No
7	672	None
7	675	no
7	751	Have renasong books
7	765	having the library a lot longre
7	766	more variety, bigger
7	781	no
7	788	no
7	792	bigger library
7	794	Make it old fashioned not new white cold
7	795	how big you want the library
7	796	don't leave anything out
7	797	no
7	798	try to ge as much as possible
7	799	no
7	801	They have a poor selection of book
7	802	No
7	806	i wish we would be able to have magazines like Seventeen



**Q07: DID WE LEAVE ANYTHING OUT?**

Grade in School	Survey Response Number	7A Did we leave anything out?
7	821	no
7	822	no
7	826	no
7	830	nothing
8	526	No
8	641	No
8	644	No
8	661	No the library is awesome! Keep up the good work
8	666	no
8	680	no
8	683	We should be able to use the chatrooms
8	687	n/a
8	688	no
8	692	nobody
8	693	Ya, how come we didn't get a new library before?
8	697	no
8	699	no
8	706	no
8	711	no you didn't
8	712	no
8	714	no
8	720	no
8	723	no
8	725	no
8	727	no
8	728	no
8	729	no
8	732	Georgia Bennett
8	738	no
8	741	yes
8	756	no
8	762	no
8	768	no
8	769	better books
8	774	It should be big
8	811	no
8	815	no
8	816	no
8	845	no you didn't
8	858	no
8	859	no
8	861	no
9	348	No
9	20	Nothing else

**Q07: DID WE LEAVE ANYTHING OUT?**

Grade in School	Survey Response Number	7A Did we leave anything out?
9	36	New librarian
9	39	No
9	62	Nope
9	78	750 D. Street
9	108	No
9	122	No
9	140	No
9	146	Nope
9	149	No
9	159	More computers
9	161	No
9	196	A nice librarian please!
9	217	None
9	218	No
9	221	no
9	227	No
9	230	No all right
9	300	N/A
9	304	No
9	305	No
9	306	n/a
9	347	No comment
9	360	No not that I know
9	362	No
9	364	no
9	365	isolation booths where we can sleep quietly
9	369	No
9	372	No
9	375	Not that I can think of
9	381	No
9	396	No
9	399	no
9	400	Alvaro Jaimes
9	401	No
9	426	N/A
9	427	n/a
9	431	No
9	432	434-2730
9	436	No
9	438	No
9	439	0
9	440	Other computer lab
9	472	Nothing
9	474	No

**Q07: DID WE LEAVE ANYTHING OUT?**

Grade in School	Survey Response Number	7A Did we leave anything out?
10	315	You pay me to rent booth
10	29	Good luck
10	30	I think we should be able to check out encyclopedias, dictionaries, and other reference books even it if's only a
10	51	Are there any boys?
10	54	Computers for any student to use and with internet
10	55	Computer with internet access for us before school
10	63	No
10	73	Nope
10	88	We need more military books
10	90	They should have comfy chairs
10	91	Friendlier librarians
10	93	No
10	110	No
10	154	No
10	165	no
10	166	no
10	172	no
10	173	No
10	174	We need a huge library
10	181	No
10	182	nope
10	183	No
10	184	No
10	186	Get a nice teacher
10	190	yes
10	191	No
10	246	No
10	247	no
10	249	Get a new, nicer librarian!She loves doors always.
10	250	We need more books
10	291	We need a librarian who can actually work with teenagers
10	293	No
10	297	no
10	298	Nope
10	310	No
10	336	Nope, very good stuff
10	337	No
10	341	None
10	344	More computers
10	402	no
10	410	No
10	421	I don't believe that libraries should be so deadly quiet
10	423	none
10	453	No!

**Q07: DID WE LEAVE ANYTHING OUT?**

Grade in School	Survey Response Number	7A Did we leave anything out?
10	470	none
11	5	No
11	6	No
11	71	No nothing
11	131	nope
11	133	I don't know
11	139	No
11	155	No
11	192	Comfy chairs, bean bags, lava lamp, incense
11	195	The librarian at Lincoln High is mean
11	198	No
11	199	Nope, more library stuff would be sick
11	205	I don't know
11	252	No
11	253	no
11	257	New librarian
11	260	I think it should be open longer
11	261	No!
11	265	The librarian is a witch, get rid of her
11	273	No
11	276	No
11	277	No
11	281	We should worry about getting the Football Stadium instead of a new library. We already have one
11	295	The library should be open from 1-4
11	314	More couches
11	338	No
11	345	No
11	357	Yes, fire the current librarian and hire a nicer one. Should be able to listen to CD players quietly
11	358	Maybe we need to draw more attention to the library try making it cafe like
11	386	no
11	388	Nothing I can recall
11	389	Class use of the library needs to have lower volume
11	390	no
11	406	N/A
11	407	No
11	450	The library should have more books in latin and other languages, for example a latin bible, virgile and others
11	451	A shuttle bus to the new location would be a welcome service, as would readily available to freshmen and some
11	452	A room for personal and group study w/tables and study carrels
12	354	make good computers
12	356	No
12	391	Pay the librarian more money for putting up with us; she's a really nice lady
12	408	Yes the loveseats
O	602	You should be allowed to check out 4 books
6	493	n/a

**Q07: DID WE LEAVE ANYTHING OUT?**

Grade in School	Survey Response Number	7A Did we leave anything out?
6	502	More interesting books
6	533	More interesting books
6	542	More interesting books
6	566	no
6	567	No
6	569	No
6	570	no
6	571	You can't check out reference books
6	573	Do we like the library
6	590	All people use internet
6	592	Games
6	593	Games
6	595	Doesn't have to be quiet because that's annoying
6	598	No
6	606	You didn't ask about favorites
6	638	Games
6	648	No
6	649	No
6	750	you could have a separate room where someone would tell a story about the wars or something like that
6	754	no
	825	none
6	852	no

**City of Lincoln  
California**

**Lincoln Public Library  
Western Placer Unified School District**

**TEACHER SURVEY SPRING 2002**

**REPORT**

July 2002

Prepared by  
*Stockton Associates*  
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Danielle Rivera, Project Assistant

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# **Teacher Survey Report**

## ***Introduction***

The Western Placer Unified School District (WPUSD) distributed a survey to District teachers in the Spring of 2002. The intent of the survey was to gather input from teachers on their library service needs for the Community Needs Assessment being conducted by the City of Lincoln. Part of the Community Needs Assessment includes a School District needs assessment of the needs of the students, teachers, and staff of the School District. A survey was developed as one instrument to gather input on the library service needs of teachers, staff, and students in the School District.

## ***Who Responded?***

The survey was distributed to school teachers in the District. 58 survey forms were returned. 54 were from full time teachers in the District; the remaining four were either part time teachers or marked "other". The teaching specialties of those returning surveys included English, math, science, and the performing arts, among other specialties. Teachers responding taught students from kindergarten through seniors in high school. A few responding teachers were retired.

## ***How Can the Library Help?***

Question 3 asked teachers what issues the library could help them with. The most mentioned responses to this question included:

- online research,
- current materials,
- resources and multimedia,
- materials to help ESL learners (chapter books and videos, e.g.)
- research materials to complement instruction and curriculum, and
- access to computers
- use of the library as an extended classroom
- how to use the library / do research

Some other responses included: student-friendly scripts (e.g., Shakespeare), travel information, a video library, multiple copies of professional books, access to a computer lab and a credentialed librarian.

## ***Use of Libraries (Q4 and Q5)***



At least 15 different libraries were mentioned as used by the teachers responding. Some libraries mentioned included:

- Lincoln High School Library
- Lincoln Public Library (some mentioned they did not use Lincoln due to lack of hours and space)
- American River College Library
- Rocklin
- Maidu Library in Roseville
- Roseville Main Library
- CSU Chico Library
- Sierra College Library
- Auburn (Placer County Library system)
- Grass Valley,
- GEMS Library,
- Creekside Oaks School Library
- UC Davis Shields Library
- CSU Sacramento Library
- Lodi Public Library.
- FSS Library
- Sacramento Public Libraries
- Nevada County Pubic Libraries (lives in Nevada county)

Almost all respondents indicated they use a library to support their teaching efforts, would use one more if they had access to a better library, and that the existing libraries closest to their teaching location do not have enough of the materials or services they need the most.

The most often cited library services used or would use if available included: research services, checking out books, the Internet, reference collections, nonfiction collections, online catalog information. The second most popular responses included the children's collections and technology. Video-audio, periodicals, and travel were also identified.

### ***Needed Library Services (Q6)***

A multimedia curriculum development and support lab for teachers and instruction in research and information skills were identified by the most respondents as services needed. A homework and technology center and a tutoring center were mentioned the second most as needed services. Meetings between schools and the library to evaluate and seed input on library services was a third priority identified. Other ideas included a video editing room, books on tape, a different loan policy for teachers from the students, a children's hour, bilingual library staff, summer activities, and games that encourage reading for kids.

### ***Suggestions (Q8 and Q9)***

Question eight gave the teachers the opportunity to make suggestions for the library in the categories of technology, facilities, services, collections, and any other items they felt were important to the success of the library.

### ***Technology***

Having enough computers and enough access to the Internet was a major concern. A computer lab and the latest productivity software, current and up to date (word processing, spreadsheet, database, and presentation software.) were also mentioned.

Access to machines such as photocopiers, printers, and computers to find books, access electronic databases, and perform science lab assignments and simulation, ability to save information and data to a file, and information were also mentioned. CDs for checkout were brought up by a number of teachers.

Other items mentioned include:

- The need to have computers accessible at all time during the day was mentioned by several teachers.
- Satellite hook-up, cable access, multimedia

### ***Facilities***

Teachers made the following facilities suggestions:

- Facilities that are clean, spacious, and up to date
- Facilities that are safe
- Quiet areas with study carrels
- Adequately staffed facilities
- Spacious comfortable work rooms for small groups
- Good lighting
- Accessible
  - Bus of local transit to get students and other patrons to the library
  - Accessible to class field trips
  - Accessible to the physically disabled
- Areas for group presentations that include presentation equipment
- Small meeting room for tutoring and studying
- A changing gallery (of art)
- Separate facilities or spaces for kids and elderly people due to activity and noise level differences

## *Services*

Service suggestions included the following:

- Tutoring (3)
- Research assistance and training for students (2)
- Story hours or book programs for kindergarten, pre-schoolers, elementary school children (3)
- Staff who are technology literate (able to assist students and teaching staff) (2)
  - Computer aide, full time
- Good hours Monday through Saturday, open during the entire school day (2)
- Summer classes and activities for all age groups
- Listening stations where students can listen to books or view videos for assignments and research, to make up absences, etc.
- Bilingual tutors
- Volunteers to read to students
- Children's librarian available full time
- Online look up of resources
- Adult English language classes at the library, especially during the summer
- Delivery service for books and media among the schools

## *Collections*

Suggestions for the library's collections included the following, with those most often suggested given first (number of mentions in parentheses):

- Collections of books and other media (videos, audio tapes, CDs, DVDs) that support the curriculum (in the subject matters covered by the curriculum) (5)
  - Music listening collection
  - Library of supplemental videos, DVDs would be helpful
  - Non-fiction that go with the new science and social studies series
- More reference books (3)
  - Atlas of the world
  - Thesaurus and dictionaries
  - Community reference / information resources
- Fine arts collection of local and regional artists to display in a changing gallery/display (2)
- Non fiction collections (2)
  - More mature biographies (not picture books)
  - Non fiction for primary grades
- Books and other media in Spanish (2)
  - Youth-related periodicals in Spanish
- Local Native American artifacts, local history, pioneers, Native American collection materials (2)
- Reader collections - accelerated and beginning (3)

- Books on tape for emergent readers (adults and children)
- Leveled readers
- Children's literature
- Credentialed librarian who know what to order for the collection

### ***Other Suggestions***

- Swimming pool
- Tour CSU Sacramento library/media center (for ideas)
- Programming - invite authors and illustrators to come speak to kids and adults
  
- This is a great idea!
- Can't wait for the new library to open!
- This new library sounds so

### ***Operational Issues or Questions Raised***

- Whose pay scales will be used in the new facility? WPUSD or Sierra College, or City of Lincoln?
- Lincoln students will not drive to 12 Bridges to go to the library. How will kids that live in Lincoln have access to it? It's a long bike ride from the other Lincoln schools.
- Supervision for a high school / college mix of students (any adult can attend a community college)

## ***Teacher Survey Form***

City of Lincoln



Western Placer  
Unified School District

*"a district on the move"*

SIERRA COLLEGE

## Teacher Survey

In conjunction with the City of Lincoln and Sierra College, The Western Placer Unified School District is pursuing a Joint Use Library at the Twelve Bridges Educational Center. Planning is underway and we are seeking input from key stakeholders. Your response to this survey will help us design a library service that will meet the needs of teachers and students.

1. I am (check all that apply):

☐ A full time teacher in the WPUSD

☐ A part time teacher or substitute teacher in the WPUSD

☐ Other(describe): \_\_\_\_\_

2. My teaching specialties include: \_\_\_\_\_

3. What issues are facing you as a teacher that the Library could help address?  
Please describe below:

4. Do you currently use a library? Which ones?

5. What library services do you use the most?

6. What teacher and/or teaching needs could the library meet? (check any of the services listed below that you think would serve teacher needs).

☐ Instruction in information (Internet) technology and using the online library catalog

☐ A Multimedia curriculum development and support lab for teachers

☐ Instruction in research skills

☐ Homework and technology center

☐ Tutoring center staffed by volunteers (parents, teachers, other)

☐ Meetings between schools and the library to evaluate and seek input on library services: who should be involved? (describe):

☐ Other (describe)

8. Suggestions for the new library:

Technology (describe):

Facilities (describe):

Services (describe):

Collections (describe)

Other (describe)

9. Did we leave anything out? Please write any further comments below:

10. I am willing to participate in a more in depth interview (telephone or in person) on the library. Name (optional) \_\_\_\_\_

Contact me at the following telephone number:

\_\_\_\_\_ or email address: \_\_\_\_\_

Thanks for your feedback and time.

**PLEASE RETURN THIS SURVEY TO: SCOTT LEAMAN**  
**BY: FRIDAY, MAY 10, 2002**

## ***Survey Data Tables***



## Western Placer Unified School District Teachers Survey, Spring 2002

Survey Response Number	Q1A A full time teacher in the WPUSD	Q1B A part time teacher or substitute in the WPUSD	Q1C Other (describe)	Q2 My teaching specialties include	Q3 What issues could the library help you with?
865	X			English	
866	X			Social Sci; Adult Ed.	Online research capabilities
867		X	Will be full time next year	Performing arts	Student friendly scripts esp. Shakespeare
868			Retired!	Camping, hiking, mountain bike	Travel info
869	X			math, science	My students need a place to get information (more info)
870	X			English/science; garden life lab	Our district needs a video library of educational materials
871	X			Mathematics	Not having access to computers
872	X			Reading, world history	The GEMS library is not adequately set up to accommodate a class of 35 students who need informational materials
873	X			Language Arts/ US History	More current material, more primary source material
874	X			The arts	
875	X			Lang. Arts	Resources interviews-renaissance period
876	X			Mult. subj. SDAIE, single subj. English and art	interesting novels/(biographies not picture books!) high contest low level
877	X		A part time teacher at Sierra College	Math/Science	Research on topics related to science video, CDROM collections
878	X			Special Education	Research and a place for student study (classes at 9pm)
879	X			Computers and video tech.	

## Western Placer Unified School District Teachers Survey, Spring 2002

Survey Response Number	Q1A A full time teacher in the WPUSD	Q1B A part time teacher or substitute in the WPUSD	Q1C Other (describe)	Q2 My teaching specialties include	Q3 What issues could the library help you with?
880	X			SDC, gen. education	I would like to see more money available addressing 4th/5th social studies areas
881			Counselor	Home ec. career education, life skills, parenting	
882	X			ELD and math	Distance to the library I use
883	X			Reading, Kindergarten	
884	X			Science	research materials, multimedia
885	X			CLAD, Multi subject, suppl. business and English	Research materials needed to complement instruction
886	X			Reading/math/music	projects for upper grades: missions, state reports
887	X			K12 spec. k-6 elementary ed.	hands on regalia for social studies
888	X			first grade	lack of books
889	X			spanish, english language dev.	lack of books for summer reading for emergent English readers, books in Spanish
890	X			bilingual	resources and student experiences in a library
891	X				books, expository especially that focus on state standards
892	X			reading	we need multiple copies of professional books
893	X			literacy, math, science and social science	videos on social science and science topics, picture files for same. Non fiction titles on above topics.
894	X			everything (technology)	a variety of picture books, chapter books and videos that can help the ESL learners

## Western Placer Unified School District Teachers Survey, Spring 2002

Survey Response Number	Q1A A full time teacher in the WPUSD	Q1B A part time teacher or substitute in the WPUSD	Q1C Other (describe)	Q2 My teaching specialties include	Q3 What issues could the library help you with?
895	X			kindergarten	we have a big group of spanish speaking kids with no access to books
896	X			early literacy, bilingual (spanish), english language development	most of my students have very few books at home. The need a place to go and check out books (even our school library is too small)
897	X			primary classroom teacher	
898	X			first grade curriculum	
899	X			I teach all subjects	
900	X			lang. arts, music	as Lincoln is on the growth curve, we need a library w/adequate services in our community
901	X			music/drama	technology and listening resources
902	X			All areas of elem. ed.	each year our students do a report on California Missions, they need books for this
903	X			primary	not enough teacher resource books to supplement required curriculum
904	X			engl., life sci.	hire a credentialed librarian
905	X				
906	X			Kindergarten	I am usually looking for a video to help explain a concept or show something in a more concrete way.
907	X			Vocational Ed	Our computer lab is attached to our library. There is a class 2 periods per day in the lab. Therefore, access is limited. Also, the library is off limits one period per day because the library tech is at lunch. As far as I know, there is no one to assist with technology problems.

## Western Placer Unified School District Teachers Survey, Spring 2002

Survey Response Number	Q1A A full time teacher in the WPUUSD	Q1B A part time teacher or substitute in the WPUUSD	Q1C Other (describe)	Q2 My teaching specialties include	Q3 What issues could the library help you with?
908			Counsels		
909	X			Writing, reading	More video offerings, use of the library as extended classroom
910	X			science, PE	More access to computer lab
911			49er ROP	Graphic Communications	Open more time
912	X			Language Arts/Drama	Access. Up-to-date reference books
913	X			spanish	texts in Spanish
914	X			biology/Health	Not enough computers!
915	X			Social Science/Driver Ed	How to use the library
916	X			Math	
917	X			Math	
918	X			Mathematics	Student motivation, real-life situations for math
919	X			First grade	
920	X			Grade 1 Resource Specialist	Non-fiction for read-alouds and independent reading for the primary grades
921	X			Science research/projects, plays, dioramas, embryology, gardening (nutrition)	I would like a section of only accelerated reading material
922	X			Everything!	Accelerated reader books
923	X			Corralling crazy students	

## Western Placer Unified School District Teachers Survey, Spring 2002

Survey Response Number	Q1A A full time teacher in the WPUSD	Q1B A part time teacher or substitute in the WPUSD	Q1C Other (describe)	Q4 Do you currently use the library? Which ones?	Q5 What library services do you use the most?
865	X			LHS Library, Lincoln Library	LHS Library
866	X			yes, Amer. River Col.	Research
867		X	Will be full time next year	Yes Rocklia (that's where I live)	Check out books-mostly to do with theatre
868			Retired!	??	Internet
869	X			I use the internet but would use a library more if there was one with more resources	I would get books for my students, do research and use the internet
870	X			Yes, Roseville Maidu or Main Branch sometimes Lincoln	Video-audio, books
871	X			Not as much as I like to CSUC Chico	Computer/Teacher
872	X			yes-GEMS library	Reasearch materials for student reports, books of student choice for SSR
873	X			yes the school library	Reference material
874	X			yes, Sierra and City of Lincoln	Books
875	X			school library Roseville, downtown Sac. (8th and K)	Checking out books and periodicals
876	X			Rocklin, Auburn, Grass Valley	
877	X		A part time teacher at Sierra College	GEMS very little	Internal access
878	X			Soc. State & Rocklin NOT Lincoln lacks space and hours	Research

## Western Placer Unified School District Teachers Survey, Spring 2002

Survey Response Number	Q1A A full time teacher in the WPUSD	Q1B A part time teacher or substitute in the WPUSD	Q1C Other (describe)	Q4 Do you currently use the library? Which ones?	Q5 What library services do you use the most?
879	X			I use our school library a couple of times a year. I select books for my video stop-animation project	
880	X			Yes, Creekside Oaks School Library	Students check out books
881			Counselor	Roseville	Research
882	X			UC Davis	Research based
883	X			Roseville Main Branch	Fiction and travel books
884	X			yes, school	books, videos
885	X			yes, Roseville or Lincoln. FSS school library	Checking out books for reading pleasure research
886	X			yes, Auburn Placer County Library	Computer to locate/put books on hold; books/books on tapes-check out videos
887	X			school library	chapter books
888	X			yes Roseville Main	Children's section
889	X			yes. Placer Library (Auburn)	Periodicals, non-fiction lending
890	X			yes, school, CSU Sacramento	resources
891	X			yes, roseville City Main Branch	children's books-check out; online book look up & hold
892	X			yes, maidu	travel books
893	X			FSS library. Auburn library	Children's books of varying levels on topics and themes that I teach in 3rd grade

## Western Placer Unified School District Teachers Survey, Spring 2002

Survey Response Number	Q1A A full time teacher in the WPUSD	Q1B A part time teacher or substitute in the WPUSD	Q1C Other (describe)	Q4 Do you currently use the library? Which ones?	Q5 What library services do you use the most?
894	X			Yes, Lincoln Library FSS Library and Sacramento Public Libraries	Internet (technology center) Fiction/Nonfiction books
895	X			Not in Lincoln, we use our schools library	
896	X			No I am fairly new to the area and I have not had the opportunity to discover th libraries in my area. I use the public library a lot to supplement my classroom library when I lived in the Bay Area.	children's section
897	X			Creekside Oaks Library	
898	X			COES library-frequently; Lincoln Public Library-frequently; Roseville-occasionally	Lincoln
899	X			If I use a library I use our schools or Roseville Comm. Library	research or reading pleasure
900	X			Auburn/Placer and Roseville libraries	research regular circulation
901	X			school, local public, university, online	online
902	X			Lincoln, Roseville	Books
903	X			Rocklin public and school library	books, videos, teacher resources
904	X			LHS	computer , non-fiction area
905	X			yes, Nevada County public libraries due to residence	

## Western Placer Unified School District Teachers Survey, Spring 2002

Survey Response Number	Q1A A full time teacher in the WPUUSD	Q1B A part time teacher or substitute in the WPUUSD	Q1C Other (describe)	Q4 Do you currently use the library? Which ones?	Q5 What library services do you use the most?
906	X			Roseville Library, Rocklin Library, Creekside Oaks	Checking out books and videos
907	X			Yes. LHS	Internet for research
908			Counsels		
909	X			Yes. Auburn Public, LHS, Lincoln City, Lodi, Sacramento, others.	Book, material borrowing. Use a quiet study location
910	X			Yes. Lincoln High	Technology, research
911			49er ROP	LHS	
912	X			Yes. Lincoln High School, city of Lincoln	Poetry section
913	X			Auburn, Grass Valley & Chico State	Check out books, tapes, video tapes
914	X			No	Computers
915	X			No	
916	X			Yes. LHS	Computer lab
917	X			No	
918	X			No	None/tutoring
919	X			Yes. Auburn and COES	Resource, Encyclopedia, & computers
920	X			CCC - library. Guided Reading Library	Guided Reading
921	X				



## Western Placer Unified School District Teachers Survey, Spring 2002

Survey Response Number	Q1A A full time teacher in the WPUSD	Q1B A part time teacher or substitute in the WPUSD	Q1C Other (describe)	Q4 Do you currently use the library? Which ones?	Q5 What library services do you use the most?
922	X			Yes. School, Rocklin, Roseville, CCC	Books
923	X			Yes. FSS, Lincoln Library, Internet resources	Reference materials for kids

# Western Placer Unified School District Teachers Survey, Spring 2002

Survey Response Number	Q1A A full time teacher in the WPUSD	Q1B A part time teacher or substitute in the WPUSD	Q1C Other (describe)	Q6A Instruction in information (internet)	Q6B A multimedia curriculum	Q6C Instruction in research skills	Q6D Homework and technology center	Q6E Tutoring center staffed by volunteers	Q6F Meetings between schools	Q6G Other
865	X			X	X	X				
866	X			X	X					
867		X	Will be full time next year							
868			Retired!							
869	X			X	X	X	X	X	X	
870	X			X	X			X	X	
871	X			X	X		X	X	X	
872	X			X	X	X	X			
873	X			X	X	X				
874	X				X	X	X			
875	X			X	X				X	
876	X					X	X	X		
877	X		A part time teacher at Sierra College	X	X	X				
878	X			X	X		X	X		Video editing room to edit R rated movies to go
879	X				X	X	X	X	X	
880	X				X	X	X			
881			Counselor		X	X				
882	X			X		X	X	X		
883	X			X				X		

# Western Placer Unified School District Teachers Survey, Spring 2002

Survey Response Number	Q1A A full time teacher in the WPUSD	Q1B A part time teacher or substitute in the WPUSD	Q1C Other (describe)	Q6A Instruction in information (internet)	Q6B A multimedia curriculum	Q6C Instruction in research skills	Q6D Homework and technology center	Q6E Tutoring center staffed by volunteers	Q6F Meetings between schools	Q6G Other
884	X			X	X	X	X	X		
885	X				X		X	X		
886	X					X		X		Books on tape
887	X			X	X	X	X	X	X	
888	X			X	X	X	X	X	X	
889	X							X		
890	X			X		X	X	X		
891	X									
892	X			X	X			X		
893	X				X			X		
894	X			X		X	X	X		
895	X						X	X		
896	X			X			X	X	X	different check out policy for teachers (no book limit bigger loan time) Children's hour, bilingual library staff, summer activities/ games that encourage reading for kids.
897	X			X	X		X	X		
898	X				X			X		
899	X			X			X	X		
900	X			X	X	X	X	X	X	
901	X			X	X					
902	X				X		X	X		

# Western Placer Unified School District Teachers Survey, Spring 2002

Survey Response Number	Q1A A full time teacher in the WPUSD	Q1B A part time teacher or substitute in the WPUSD	Q1C Other (describe)	Q6A Instruction in information (internet)	Q6B A multimedia curriculum	Q6C Instruction in research skills	Q6D Homework and technology center	Q6E Tutoring center staffed by volunteers	Q6F Meetings between schools	Q6G Other
903	X							X		
904	X			X	X	X			X	
905	X				X			X		
906	X			X	X		X	X	X	
907	X			X	X	X		X		
908			Counsels		X	X				
909	X			X	X		X	X	X	
910	X			X		X	X		X	
911			49er ROP		X	X				
912	X			X	X	X	X	X	X	
913	X			X	X	X	X	X		
914	X			X	X	X	X	X	X	
915	X			X	X	X	X	X		
916	X				X		X	X		
917	X				X			X		
918	X				X		X	X		
919	X			X	X	X	X	X	X	
920	X			X			X	X		
921	X						X	X	X Parents, teachers, administrators	Reading Night parties for primary, secondary grades.
922	X					X	X	X		
923	X			X	X	X	X	X	X	Equal representation of grade levels & school sites

## Western Placer Unified School District Teachers Survey, Spring 2002

Survey Response Number	Q8A Technology suggestions	Q8B Facilities suggestion	Q8C Services suggestions	Q8D Collections suggestions	Q8E Other
865	Computer lab	"Quiet zones" (2nd floor? )			
866	Latest Office (Microsoft) Updates, Laptops to checkout				
867	Computers-enough for students to use w/o threat of being "kicked off" after a certain amount of time	Safe, clean, up to date	Assistance to students help w/ reasearch locate books, make suggestions for reading material		
868					Swimming Pool
870			Summer classes and activities for all age youth		
871	More use to find info and be able to get via internet or other facilities		More books within subject matters		
872	At least 15 computers with electronic encyclopedia and internet access with printing capability . Also district wide accelerated reader program		A few stations where students can listen to books on audio tape or view videos for research purposes/ to make up absences/ as an instructional accomodation-would be very helpful to have		The ulitmate library/media center is CSU Sacramento. I suggest a tour there to generate ideas. Of course, our district would build on a much smaller scale.
873	Need phone area with audio technology for listening to dramatic readings especially of speeches	Quiet areas set aside with carousels	Good video library tied to curriculum such as interviews with famous writers, statesmen etc.	Audio collection of speeches, dramatic readings	
874				Fine arts collection of local and regional artists. A changing gallery	
876	Copiers for student use more computers with printers			More mature biographies not picture books	
877	Computers for internet access and to run science labs and simulations		Research training		
878	Computers and mini classes	access for bus/local transit	tutoring	Not race/culture related, maybe nature and historical (local) related	good hours M-Sat

## Western Placer Unified School District Teachers Survey, Spring 2002

Survey Response Number	Q8A Technology suggestions	Q8B Facilities suggestion	Q8C Services suggestions	Q8D Collections suggestions	Q8E Other
879	Provide ample coputers for researc and projects consider ability to save data to a file	Spacious, comfortable work rooms for small groups, adequate staff			
880				Local artifacts changing periodically. Local artist displaying work	
881					Full time computer aide. Credential librarian who knows what to order in books.
882	Current and up to date	Accessible	Is this a wish list or a list of practicalities?		
884	A collection of CD ROMS and CDs for check out	An area for group presentations that includes an LCD projector			
886	computer to find books, put hold on books		books on tape, community reference resource program		
887	CD ROMS for reference and research				
889		Adult English language classes held at library to encourage use of facility by English learners. Bilingual for emergent English readers during the summer vacation months.			books on tape for emergent readers (adults and children)
891	videos that are primary friendly on standards science topics to check out	field trip accessible	children's librarian full time online look up resource		
895				needs to include spanish books	
898	accessibility	spacious, open, good lighting		children's literature	
899	computers with internet access for students who do not have access		tutoring would be good		

## Western Placer Unified School District Teachers Survey, Spring 2002

Survey Response Number	Q8A Technology suggestions	Q8B Facilities suggestion	Q8C Services suggestions	Q8D Collections suggestions	Q8E Other
901	computer catalogue, computer research stations, listening stations			listening (music) collections	
903	many computers with internet access	small meeting/tutor/study room	story hours or books programs for kindergarten		
904	full time computer aide				
906	Computers for word processing and online access	A large quiet room to be able to hold meetings or to bring classes to on field trip or for storytime	Story time for pre-school and elementary school children	Local Native american artifacts	Invite authors and illustrators to come speak to kids and adults
907	Computer labs should be available to teachers/students at all times during the day		Staff should be technology literate - able to assist teaching staff as well as students		I don't think services should include library staff who edit (re-write) student papers as is available at Sierra College
909	Lots	Clean	Plentiful	Vast	
910	More computers	Technology & media lab - more availability	Tutoring		
911	CD's, multimedia. Satellite hook-up TV			Historical/local - Pioneers/Native American	
913	Thousands of computers with Internet access		Bi-lingual tutors	Periodicals, youth-related, in Spanish	
915	Computers			More reference books	
918	All students should have access to a computer	Online catalog? ?			
920	Online card catalog with a delivery service for books between schools			Non-fiction for primary grades	
921		AR area	Volunteers to read to the students		
922				Accelerated reader/Beginning reader collections	

## Western Placer Unified School District Teachers Survey, Spring 2002

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Survey

Response

Number	Q8A Technology suggestions	Q8B Facilities suggestion	Q8C Services suggestions	Q8D Collections suggestions	Q8E Other
923	At least 25 computers - PC with Office 2000 and Internet and Online Encyclopedia			Atlas of the world, Thesaurus and dictionaries - class size set so librarian may provide instruction on how to use with 30 or more students at a time.	

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## Western Placer Unified School District Teachers Survey, Spring 2002

Survey Response Number	Q1A A full time teacher in the WPUSD	Q1B A part time teacher or substitute in the WPUSD	Q1C Other (describe)	Q9 Did we leave anything out?
872	X			This is a great idea!
875	X			Library of supplemental videos, DVD's would be helpful
878	X			Separate facilities for kids and elderly people due to to activities/noise level
881			Counselor	What happened to question #7. Whose pay scale. WPUSD at Sierra College
886	X			county libraries offer time for pre-schoolers to hear stories-helps them get into reading early
903	X			I can't wait for the new library to open!
908			Counsels	Concern: 1. I do not see Lincoln students driving out to 12 Bridges to go to the library. 2. We need supervision for a high school/college mix when any adult can attend a community college.
914	X			Open hours during the entire school day!
920	X			How about the non-fiction that can be ordered with the new science and social studies series we have. Leveled readers. (I know how to get leveled trade books K-6. This would be great for independent reading)
923	X			This nes library sounds so WONDERFUL! How will kids that live in Lincoln have access to it? Twelve Bridges is a LONG bike ride from COES, CCC, FSS, GEMS, and LHS. Should a facility that doesn'r directly benefit ALL students be so expensive?

City of Lincoln  
California

Lincoln Public Library  
Needs Assessment

CIVIC ORGANIZATIONS SURVEY  
SPRING 2002

REPORT

September 2002

Prepared by  
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# **Civic Organizations Survey Report**

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### **Attachments**

- Organizations
- Survey Form
- Data Lists

# **Civic Organizations Survey**

## ***Introduction***

In conjunction with the City of Lincoln and Sierra College, the Western Placer Unified School District is pursuing a Joint Use Library at the Twelve Bridges Educational Center. As part of the community needs assessment and planning process for the new library, the planning team sought input from local civic organizations that might be served by the new library. The survey instrument was provided to local organizations through attendance at the organizations' meetings, at public focus groups and at the existing Lincoln Library. Over 35 civic organizations were contacted for input. A list of some of these organizations is attached. The survey forms were available in early May through late summer, 2002. Some organizations chose to send representatives to the public focus groups and open forum meetings to provide input through those venues. This report summarizes the responses provided on the survey forms. The actual detailed responses of all respondents is provided in the attachment to the end of this report. The survey responses relating to children's services were extensive and represent a cross section of what parents, families with young children, and toddlers and preschoolers need in their library.

## ***Who Responded?***

Twelve individuals chose to provide input through the survey instrument. Ten of the twelve identified their affiliation with the MOM's Club of Lincoln. One person is affiliated with the Native Sons of the Golden West and the Lincoln Area Archives and the twelfth person represented the Woman's Club of Lincoln.

Eleven of the respondents indicated that they use the library now either as individuals and / or as part of their organizations. The majority of respondents (8) indicated they use the existing library to attend storytime with their kids (toddlers and preschoolers). The Mom's Club attends a Library storytime once a month.

At least four individuals indicated that they also use the existing library for themselves to check out books, review the books for sale, and/or to consult historical materials.

## ***Does Their Organization Use the Library?***

Respondents who indicated they use the library were 9 people from the MOM's Club and 1 person with a double representation -- Native Sons of the Golden West and the Lincoln Area Archives. In all, ten of the twelve respondents indicated they and/or their organizations use the library. The reasons given included:

- To attend Storytime (with their preschoolers and toddlers) (7)
- To borrow books (3)
- For the book sale (1)
- To access historical materials (1)

## ***Services They Would Use (Q7)***

Respondents indicated extensive support for children's services that include storytime, collections, seating and space, and other events for children and their families. Services for adults that would be used include a meeting room, special events like fundraising and charity drives, and collections in electronic, print, and microform formats.

Specific responses they indicated their organizations (or themselves) would use are listed below:

### **Children's Services (Total 10)**

- Books for young children (1)
- Events for young children and their families (3)
- Storytime: larger room, more space (6)

### **Adult Programming (Total 4)**

- Meeting Room (for group functions e.g., book club meetings) (3)
- Fundraising / charity drives (1)

### **Adult Collections and Resources (Total 4)**

- Electronic resources (1)
- Books (1)
- Archives collection (1)
- Local newspapers on microfiche (1)

## ***Suggestions for the New Library (Q8 and Q9)***

*Question 8* asked for suggestions for the new library, by the categories technology, services, collections, and other. *Question 9* Asked respondents for further comments and suggestions. The responses to these questions except "technology" were combined for analysis.

### ***Technology (Q8)***

The following technology and equipment and services that require technology were suggested at least once. Numbers at the beginning of the line indicate the number of respondents who made the suggestion, if more than one.

<b>Technology</b>		<b>Suggested Services</b>
<b>Children's Services</b>		
2	Computers for children (with headphones)	<ul style="list-style-type: none"><li>▪ Safe Internet access for young children</li><li>▪ Educational software</li><li>▪ Baby / toddler computer games</li></ul>
2	Listening equipment (with headphones)	<ul style="list-style-type: none"><li>▪ Kids music for kids to listen to alone and/or with parents</li><li>▪ Toddler music</li></ul>
2	Viewing equipment	<ul style="list-style-type: none"><li>▪ Children's videos</li><li>▪ Children's music videos</li></ul>

<b>Technology</b>		<b>Suggested Services</b>
<b>Adult Services</b>		
2	Computers for adults use Laptop computers	<ul style="list-style-type: none"> <li>▪ Educational software</li> <li>▪ For use in the Library to access Internet, productivity software</li> </ul>
2	Listening equipment (with headphones)	<ul style="list-style-type: none"> <li>▪ Listening Center</li> <li>▪ Language learning tapes / CDs, software</li> <li>▪ Music area for listening to music</li> <li>▪ Music recordings (classical, fifty's music)</li> </ul>
1	Microform reader / printer	<ul style="list-style-type: none"> <li>▪ To view microfilm and print pages</li> <li>▪ Microfilm collection of newspapers and other documents</li> </ul>
<b>General</b>		
2	Photocopy machines	<ul style="list-style-type: none"> <li>▪ 10c or less per page</li> <li>▪ Color capability</li> </ul>
1	Scanner equipment	<ul style="list-style-type: none"> <li>▪ To scan personal and library items</li> </ul>
1	Fax machine	<ul style="list-style-type: none"> <li>▪ To send faxes from the library of personal items</li> <li>▪ To receive faxes at the library for personal items</li> </ul>

### ***Services, Collections, and Other Suggestions (Q8 and Q9)***

Respondents made the suggestions listed below for the new library. The numbers in parentheses indicate the number of times the suggestion was made. Appearance on the list without a number means the item was suggested / mentioned at least once. The list has been organized by whether a suggestion is for children's services or adult services and general suggestions covering all age groups.

<b>Category of Service</b>		<b>Suggested Service</b>
<b>Children's Services</b>		
<b>Hours</b>		<ul style="list-style-type: none"> <li>▪ Earlier Storytime, Storytime at 9:30am (2)</li> <li>▪ Extended morning hours</li> </ul>
<b>Programming and Events</b>		<ul style="list-style-type: none"> <li>▪ Book Club for kids</li> <li>▪ Summer Reading Safari program</li> <li>▪ Storytime (2)</li> <li>▪ Monthly events</li> <li>▪ More extensive toddler program with songs, puppets</li> </ul>

Category of Service	Suggested Service
<b>Children's Services</b>	
<b>Collections</b>	<ul style="list-style-type: none"> <li>▪ Collection should be sectioned by age of child reading them</li> <li>▪ Multiple copies of the same book</li> <li>▪ Periodicals for children like WWF Animal Babies, Babybug, Ladybug</li> <li>▪ More kids / toddler books that are recent, more up-to-date books</li> <li>▪ Spanish books</li> <li>▪ Larger seasonal and holiday selections</li> <li>▪ Box of quiet toys for use in the children's area (see Response 928 for list of samples of toys)</li> <li>▪ More books that talk about God</li> <li>▪ Baby and toddler computer games</li> <li>▪ Current magazines, e.g., Highlights, Nick Jr., Sesame St.,...(see responses for more specific titles)</li> </ul>
<b>Space and Furnishings</b>	<ul style="list-style-type: none"> <li>▪ Bigger children's area, current one is too small (3)</li> <li>▪ Nice, comfy chairs</li> <li>▪ Couch for parent to read to their kids (2)</li> <li>▪ Fun kids reading areas, one for younger kids, one for older kids</li> <li>▪ Reading chairs scaled to kids size</li> <li>▪ More space for Storytime</li> <li>▪ Space for reading alone for short times</li> <li>▪ Music area with headphones</li> <li>▪ Video area for children to watch toddler videos or music videos</li> <li>▪ Decorate children's area with fun mural painting / pictures</li> <li>▪ Art and Craft area, bring your own supplies, children do some crafting</li> </ul>

Category of Service	Suggested Service
<b>Adult Services</b>	
<b>Hours</b>	<ul style="list-style-type: none"> <li>▪ Longer hours</li> </ul>
<b>Collections</b>	<ul style="list-style-type: none"> <li>2 ▪ Video collection (to rent, to borrow)</li> <li>▪ Audio collection (CD and tapes) (to rent)</li> <li>▪ Computer programs (to rent)</li> <li>▪ Lincoln Area historic documents and photos, local history items</li> <li>2 ▪ Science</li> <li>▪ Spanish books</li> <li>▪ Native American books</li> <li>▪ Periodicals, variety of current magazines, e.g., <i>The Oprah Magazine</i>, <i>Men's Health</i>, etc.</li> <li>▪ Current, up-to-date books</li> </ul>
<b>Space and Furnishings</b>	<ul style="list-style-type: none"> <li>▪ Comfortable seating</li> <li>▪ Outside book return (drive-up) box</li> <li>▪ After hours book drop</li> </ul>

Category of Service	Suggested Service
Adult Services	

- Drinking fountain
- Space for Lincoln Area History collections and archives
- Adult size tables for working individually
- Group study / work space for studying or working in a group
- Group meeting room space, enclosed so that discussion does not distract or bother other people in the Library
- Decorate areas to match the theme of that area: e.g., book club discussion area decorated with pictures or painted with people gathered around with books in hands....
- Reference area separate from other areas with seating to be able to sit down and make notes
- Photocopy machines with color capability

### ***Other Suggestions***

The suggestions listed below, made under "other suggestions", are not specifically related to the new library. Appearance on the list without a number means the item was suggested / mentioned at least once.

- Keep us informed of progress and conclusions
- The Carnegie Library downtown (3):
  - Use for the Lincoln Area History collection (pull it all together from its various locations for combined archives and museum)
  - Use the downstairs for a children's library
  - Keep the downtown Carnegie Library
- Sell old and worn out children's books and replace with new ones.

### ***Volunteers and Contacts (Q10)***

Nine of the twelve respondents to this survey indicated an interest in participating in a discussion on planning for the new library and/or in being kept informed about progress. These people were added to the contacts list for the project and were sent email about upcoming meetings, events, and activities related to the new building planning.



## ***Attachments***

## ***Organizations***

The following list identifies some of the organizations contacted in the course of this survey and needs assessment process.

### Community Services

Lincoln Chamber of Commerce  
City of Lincoln Services: Day Camp,  
Adult Sports, Facility Rental, McBean  
Pool  
City of Lincoln Community Services  
Foothill Volunteer Center / Senior  
Nutrition Project  
Lighthouse Counseling and Resource  
Center  
Lincoln Volunteer Center  
Placer County Volunteer Center

### Clubs, Lodges, Organizations

Fruitvale Women's Club  
Golden Club  
Holy ghost Association  
Kiwanis club of Lincoln  
Knights of Columbus  
Lincoln Arts  
Lions club  
Mom's Club of Lincoln  
Native Daughters of the Golden West  
Native Sons of the Golden West  
Placer County Horseshoe Club

### Rotary Club

### Youth Activities

Boy Scouts  
Girl Scouts  
Girls' Softball  
  
Junior Jazzercise  
Lincoln Little League  
Lincoln rifle club Jr. Division  
Lincoln Teen Program  
Lincoln Youth Football  
Lincoln Youth Soccer  
P.A. L. Program  
Summer Recreation Program

### Rental Halls

Fruitvale School / Museum / Hall  
Fruitvale Women's club  
Lincoln Veterans' Memorial hall  
Mt. Pleasant Farm Bureau Hall  
Orchard Creek Lodge  
Turkey Creek golf Course  
Twelve Bridges Golf Course  
Lincoln Women's Club

CITY OF LINCOLN  
SURVEY OF CIVIC ORGANIZATIONS  
ON THE LIBRARY AND LIBRARY SERVICE NEEDS

In conjunction with the City of Lincoln and Sierra College, The Western Placer Unified School District is pursuing a Joint Use Library at the Twelve Bridges Educational Center. Planning is underway and we invite input from you and your organization about the new library. Your response to this survey will help us design a library that will meet the library needs of Lincoln residents, students, and civic organizations.

1. Organization's name:

2. Organizations's location:

3. Contact person:

4. Telephone Number:

5. Email address:

6. Does your organization use the Lincoln Public Library at this time? (circle one) If yes, please indicate below the services the organization uses:

NO      YES: Describe:

7. What services would your organization use if they were available in or through the library? Describe:

8. Suggestions for the new library:

8a. Technology (describe):

8b. Services (describe):

8c. Collections (describe):

8d. Other (describe):

9. Did we leave anything out? Please write any further comment below or on the other side of this survey form.

10. Are you interested in participating in a discussion on planning for the new library? If so, how can we contact you?

Name:

Telephone Number:

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Address:

Email address:

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## Civic Organizations Survey, Spring 2002

Survey Response Number	Q1a Organization 1 Name Q1b Organization 2 Name	Q6 Does your org use the library? Yes No	Q6A Yes Describe	Q7 What library services would your org use?
924	MOMS Club of Lincoln, CA			Our family have used these services in the past from contra Costa County Library - Antioch and Oakley
925	MOMS Club of Lincoln, CA	Y	Story time, book loan, books for sale	Story times, books for oung children, events for young children, audio books.
926	MOMS Club of Lincoln, CA	Y	Toddler / preschool storytime	We would go more often if the area was larger and held more children. The area now holds 4 children comfortably.
927	MOMS Club of Lincoln, CA	Y	Storytime	Meeting Room / separate room for group functions (reading, puzzles, listening to tapes)
929	MOMS Club of Lincoln, CA	Y	Get books for kids and myself	two time a month; having reading time with kids
930	MOMS Club of Lincoln, CA	Y	Preschool storytime	Larger Storyroom
931	MOMS Club of Lincoln, CA	Y	Toddler storytime	Storytimes, maybe holiday themed stories and activities, fundraising/charity drives
932	MOMS Club of Lincoln, CA	Y	We are a MOMS Club, so speaking for myself I mainly use it for my children.	Story times (with plenty of room for the children)
933	Woman's Club of Lincoln	N		Perhaps, electronic resources - books
934	Native Sons of the Golden West Lincoln Area Archives	Y	Historical materials	Archives collection; local newspapers on microfiche
935	MOMS Club of Lincoln, CA	Y	We put a library storytime on our MOMS calendar once a month.	Meeting space to rent, parent information meetings, larger space for story times
928	MOMS Club of Lincoln, CA	Y	Storytime, check out books	MOMS Book Club discussion area where we can talk and not bother other people within the Library.

## Civic Organizations Survey, Spring 2002

### Q8. Suggestions for the New Library

Survey Response Number	Q8A Technology suggestions	Q8B Services suggestions	Q8C Collections suggestions	Q8D Other
924 MOMS Club of Lincoln, CA		Summer Reading Safari Program	More picture books for kids	Viceo tapes rental; music take rental; book on tape rental. File cabinet with papers to photocopy to help with reports or teaching aids, i.e., picture coloring pages, workbook pages, fact sheets.
925 MOMS Club of Lincoln, CA	Internet access, computers with educational software	Long hours, storytime, monthly events, comfortable seating	books for young children, new fiction, reference for school aged children	Drinking fountain
926 MOMS Club of Lincoln, CA		Bigger children's area with nice, comfy chairs / couch for parents to read to their children		After hours book drop
927 MOMS Club of Lincoln, CA		Extended morning hours	More books for toddlers and under a special section for easy finding; more farm / animal books and up to date books	Larger seasonal / holiday selections.
929 MOMS Club of Lincoln, CA		A fun kids reade (2) (one for young kids, one for older kids)	Drive up books drop	Reading chairs with kids (couches), book discussion removes???
930 MOMS Club of Lincoln, CA		An earlier storytime / book club for kids.	Extensive books on tape, video (educational for children). Adult books on tape	

## Civic Organizations Survey, Spring 2002

### Q8. Suggestions for the New Library

Survey Response Number	Q8A Technology suggestions	Q8B Services suggestions	Q8C Collections suggestions	Q8D Other
931 MOMS Club of Lincoln, CA		A more extensive toddler program with songs, puppets.		
932 MOMS Club of Lincoln, CA	Havihng a couple of computers for school age children, so they can reference easier.		The children's books should be more sectioned by age of the child reading them	
933 Woman's Club of Lincoln	Easy access	Assistance		
934 Native Sons of the Golden West	Microfiche / microfilm reader + films		Archives: Lincoln Area Historic documents and photos	
935 MOMS Club of Lincoln, CA	Listening center, computer learning program at terminals to use	Video, audio (CD & tapes), computer programs, all to rent	Science, local history, Spanish books, Native American	Periodicals including WWF animal babies, babybug, ladybug

## Civic Organizations Survey, Spring 2002

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### Q8. Suggestions for the New Library

Survey

Response

Number	Q8A Technology suggestions	Q8B Services suggestions	Q8C Collections suggestions	Q8D Other
928 MOMS Club of Lincoln, CA	More computers with safe Internet, especially for young kids	Bigger children book area with more space for storytime.	Outside collection box (drive-up). More copies of the same book. Veggie Tales books - more copies; Videos to take out; More books that are talking about God; e.g., Little Jesus, Little Me by Doris Rikkens; Mothers of preschoolers books, e.g., Morning, Mr. Ted! and others; DK Publishing books, My First Work Book, number books, etc...; More Dr Zeuss copies; Rebecca Emberley books - My Colors Mis colores; Trapiani books (continued below)	Keep old library available in town; maybe make a bigger section/ open up children's books for more space.

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## Civic Organizations Survey, Spring 2002

### Q9. Did we leave anything out? Further comments or suggestions.

Survey Response Number	Q1a Organization 1 Name	Q1b Organization 2 Name	Q9 Did we leave anything out?
924	MOMS Club of Lincoln, CA		The little kid book area is too small to comfortably look at books and read in at the present time. We would use the library more if this changed.
925	MOMS Club of Lincoln, CA		
926	MOMS Club of Lincoln, CA		
927	MOMS Club of Lincoln, CA		
929	MOMS Club of Lincoln, CA		With young kids, reading time is crucial and fun. I would love to see one reading time when 5 years and up go into a room without parents for about 30 minutes. Two years and younger 20 minute time limit with parents in a pit like area. Songs and finger plays are great at this time.
930	MOMS Club of Lincoln, CA		Storytime at 9:30 am would be great!!
931	MOMS Club of Lincoln, CA		
932	MOMS Club of Lincoln, CA		
933	Woman's Club of Lincoln		You might keep us informed of your progress and conclusions
934	Native Sons of the Golden West  Lincoln Area Archives		We need space for an already existing collection of Lincoln Area History (it is quite large). The basement area of the old library on 5th St. could serve as a combination archives and museum. Historic materials are now stored in several places, some not readily accessible.
935	MOMS Club of Lincoln, CA		If there isn't room for a large child section at the new site, perhaps downstairs at Carnegie site can be a large children's library -- closer to lower income kids



## Civic Organizations Survey, Spring 2002

### Q9. Did we leave anything out? Further comments or suggestions.

Survey Response Number	Q1a Organization 1 Name	Q1b Organization 2 Name	Q9 Did we leave anything out?
928	MOMS Club of Lincoln, CA		<p>More kids / toddler books that are recent. Blue's clues, Bear in the Big Blue House, Boyton. Newer books, replace older ones that are torn or may need repair. Maybe sell them much older ones for the operation of library in town.</p> <p>In children's section, a box of quiet toys - Peg Puzzles - (Melissa and Doug) 1-800-284-3948 --&gt; Lights Camera Interaction Magnadoodles, shape sorter toy, cloth books, figure toys, horses, animals, people. Mr. Potatoe Head (under supervision, of course). Fluffy Farm by Bettina Paterson; The Story of Noah and other books by Patricia A. Pingry; Maurice Pledger books. Spanish books: Dr. Zeuss, goodnight mom. Language area with headphones. A study area for kids and adults with partitions to separate seating areas! More seating lounge areas with comfortable chairs to read in. Toddler-size tables to color, read, etc.,....</p> <p>When storytime is happenig the storyteller should not be interrupted. They should be dedicated to telling the children sotries. It is very distracting. so I suggest some sort of staging area where they can tell stories and the kids have small benches, chairs to sit on. If you've been to sotrytime at Barnes and Noble they have that set up.</p> <p>Have special visotors for kids -- Pooh, Bunny for Easter, etc.,...Clifford, Dr Suess, et.c.....</p> <p>A stable fish tank for kids to view. They have one that is really nice in Sun City main area. It has viewing on both sides. It is done by anaquarium shop. Outside tables to have an outdoor reading area and people get to have their mochas or children have their snacks and water. and READ! Outside seating needs shade, trees or a built in canopy like tey have at the Galleria mall play area.</p> <p>Music area will headphones to listen to classical, kids music, toddler music, fiftys music, etc.</p> <p>Maybe a video area for children to watch toddler videos or music videos. Good toddler musid is: toddlers Sing, blue's Clue's music/stories, The Wiggles, The wonder Kids Choir music, Cedarmont Kids - Sing Along Sons / videos; Veggie Tale videos / music. Little People videos. Talking Hands sign language for kids (1-800-521-5311) <a href="http://www.s mall-fry.com">www.s mall-fry.com</a>;</p> <p>Adult size tables for studying in groups or doing quiest projects together or alone with work space.</p> <p>book clud discussion area that is closed off so they can talk without disturbing other epeople - Also might want to have a reservation list so two book clubs don't show up at the same time and reserve for one to one and a half hours.</p> <p>Decorate Children's area with fun mural painting/pictures.</p> <p>Decorate other areas to match the theme of that area - Book club discussion area for example could be decorated with pictures or painted with people gathered around with books in hands and may be some chit-chat annotation.</p> <p>Reference area separate from other areas with a nice seating to sit down and make notes.</p> <p>Copy macines for an amount, 10cents or less. A photocopying machine "Kodal Picture Maker" or something like that.</p> <p>computers and scanners, faxes, laptops that can have direct access to Internet for those that need to telecommute or need to do a quick send of information.</p> <p>Baby and toddler computer games - Blue's Clues ABC Sesame Street, Reader Rabbit, of course with headphones or maybe a quiet room - especially for those who don't have computers at home. Phonics books / are to teach / learn on own -- decorate with letters and sounds and ojects that start with letter A=apple...</p> <p>Art / Craft area where you can bring your own supplies and allow the children (with adult supervision) to do some crafting.</p> <p>Current magazine (variety) - Men's / Women's / Kids area and newspapers. I once saw a library where the old one were stored in a lift-up shelf is you needed other months. Good magazines: Highlights, Nick Jr., Sesame St., The Oprah Magazine, Men's Health, etc...</p> <p>Current, up to date books!</p>

## **Appendix B.**

### **Resources and Bibliography**

Academic Performance Index Base 2001.

*California Cities, towns, & counties 2000*, Horner, Louise L., Ed.

California Library Statistics, California State Library, 1977-2002.

City of Lincoln. Community Services. Informational brochures and newsletters.

City of Lincoln, Web Site.

Educational Demographics Office, CBEDS.

Interim County Population Projections: California. California State Department of Finance, Demographic Research Unit. June 2001

Sacramento Area Council of Governments (SACOG) Population and Housing Inventory; DOF E-5. Years 1999-2025 - SACOG Projections.

*State of Literacy in America: Estimates at the Local, State, and National Levels*, Stephen Reder, Ph.D., February 1998. ED Pubs document EX0035P. Available in print and online at <http://www.nifl.gov/reder/reder.htm> This 450-page report uses data from the 1992 National Adult Literacy Survey and 1990 US Census to estimate the number of adults in the US with very low literacy skills by state, county, town, and Congressional district. (Unfortunately, the City of Lincoln was not included in the survey data).

U.S. Census Bureau, 2000 Census.

U.S. Census Bureau, Population Division, Population Projections Branch data, 2/4/00 (NP-T1).

Western Placer Unified School District, Web Site.

## **Appendix C.**

### **Literacy Rates Further Information at Tables**

The following descriptive and explanatory information and data is from *State of Literacy in America: Estimates at the Local, State, and National Levels*, Stephen Reder, Ph.D., February 1998.

#### **Skills of Adults at Level 1**

- |  |   |
|--|---|
| ▪ Can Usually Perform  | ▪ Cannot Usually Perform  |
| ▪ Sign one's name  | ▪ Locate eligibility from a table of employee benefits                            |
| ▪ Identify a country in a short article                        | ▪ Locate intersection on a street map   |
| ▪ Locate one piece of information in a sports article          | ▪ Locate two pieces of information in a sports article                            |
| ▪ Locate the expiration date information on a driver's license | ▪ Identify and enter background information on a social security card application |
| ▪ Total a bank deposit entry                                   | ▪ Calculate total costs of purchase from an order form                            |

## **Appendix D.**

### **Lincoln Library Service Population Notes**

The legal service area of the Lincoln Public Library is the city of Lincoln, within its city boundaries. The legal service population of the Lincoln Public Library is the population of the city of Lincoln. By the year 2020, the Lincoln Public Library service population is projected to be 56,575, over 400% larger than the 2000 population of 11,205.<sup>1</sup>

The new Library will also be the library for the High School located at Twelve Bridges. As such, the library will serve all the high school students, the teachers and employees of the high school campus at Twelve Bridges, many of whom will not live in the Lincoln Library service area. About 75 high school employees and 35 teachers will use the new library as a resource to perform their jobs at the high school campus. In addition, the library will serve as a resource to the other School District libraries and schools in Lincoln.

By 2005, the public library at Twelve Bridges will also become the primary library for the Sierra College campus at Twelve Bridges. The students, faculty, and staff of the Twelve Bridges campus if not already part of the Lincoln service population due to residence in Lincoln, will be served by the Library. Over the next ten years, the campus is expected to have a student enrollment of about 2,000, a faculty of about 40, and a staff of about 40. Many of these users will be residents in the Lincoln Library's service area, but many will not and will increase use of the Library as they come on board.

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<sup>1</sup> Sacramento Area Council of Governments (SACOG) Population and Housing Inventory; DOF E-5. Years 1999-2025 - SACOG Projections.